



CITY OF IMPERIAL
 DEPARTMENT OF PARKS AND RECREATION
 PARK AMENITIES RESERVATION APPLICATION

APPLICANT INFORMATION:

Last Name: _____ First Name: _____
 Address: _____ City/Zip Code: _____
 Home Phone: _____ Cell Phone: _____ Work Phone: _____
 Organization Name (if applicable): _____
 Organization Address: _____

RESERVATION INFORMATION:

Activity Date(s): _____ 10:30 am - 1:30 pm 2:00 pm - 5:00 pm 5:30 pm - 8:30 pm
Set up and clean up times must be included in reservation. (Not to exceed 3 hours)

TYPE OF ACTIVITY:

- Athletic Practice Athletic Game Birthday Party Company Picnic
 Reunion Tournament Other _____

Estimated total attendance (including adults and children): _____ Age Range of Children: _____

REQUESTED PARK LOCATION:

- Eager Park (10th & G) Evans Park (5th & M) Joshua Tree Park (Joshua & Morning Glory)
 Irving Park (14th Street) Freddie White Park (4th & F) Sunset Park (Sunset & Rodeo)
 Paseo Del Sol Park (San Felipe Dr. & Cabo San Lucas) *Victoria Park (Sampson & Cedro Ave.)
 *Sky Ranch Park (Sandalwood Glen Ave. & Boley Field Dr.) *Savanna Ranch Park (Saguaro & Jade Tree)
 * No Public Restrooms on Site

REQUESTED PARK AMENITIES:

- Athletic Field Gazebo Lights Eager Gazebo by Playground Eager Gazebo by Splash Pad

Acceptance of Responsibility, Release, and Liability

I (We) assume full responsibility for any damages to the City of Imperial equipment and/or property that occur as a result of the requested use. Furthermore, I (We) understand that the City of Imperial, its staff, and members of the Parks and Recreation Committee, will not be held liable for any injury or damage which may occur to me, my guest, and/or members of the above-named organization and our property during our requested use of the facility. All applicants must provide a Certificate of Insurance, naming the City of Imperial, its agents, servants and employees as additional insured, evidencing the following:

Individuals: Personal liability/home owners insurance with per occurrence and aggregate limits of not less than \$300,000.00.
 Groups: Commercial general liability insurance with per occurrence and aggregate limits of not less than \$1,000,000.00

Note: The Parks are now under video surveillance.

 Signature of Applicant

 Date

(034) USAGE-NON-REFUNDABLE

- GAZEBO \$ _____
 CLUB FEES \$ _____
 POWER \$ _____
 WATER \$ _____

(05) DEPOSIT

- CLEANING \$ _____
 KEY \$ _____

APPROVED BY:

- DIRECTOR _____
 COORDINATOR _____
 PROOF OF RESIDENCY _____

RECEIPT:

- CASH \$ _____
 CHECK # _____
 CREDIT/DEBIT \$ _____
 CHECK DEPOSIT # _____

COMMENTS:

RECEIPT: _____

For assistance regarding issues on the day of your reservation, please contact the City of Imperial Police Department Direct Line at 355-4327.

**CITY OF IMPERIAL
DEPARTMENT OF PARKS AND RECREATION
FEES FOR USE OF VARIOUS PARKS AND RECREATIONAL FACILITY ACTIVITIES**

<u>APPLICATION:</u>	<u>FEE:</u>
A. Park Reservations: Includes all picnic, parties, outings or gatherings sponsored by an organization or individuals	
Gazebos Reservation Fees are Non-Refundable	\$20
Usage Fee for Non-Residents	\$20
Utility Fees:	
Electrical Outlet to access Power	\$10
Water Faucet Quick Connect	\$10
Deposits:	
Cleaning Deposit Refundable if park facilities are cleaned to the satisfaction of the Parks Supervisor Cleaning deposit may be held, but is not limited, for the following: All trash not left securely in trash receptacles All tape and decorations not removed Vehicles in park Alcohol, cigarettes in park Unauthorized use of water Unauthorized use of power Unreturned or damaged equipment	\$100
Key Deposit Refundable when keys are returned—keys may not be duplicated	\$20
B. Adult Leagues/Miscellaneous Groups: (Lighting, field use, bases, key to restrooms)	
Fee per 7 consecutive days	\$500
Fee per 3 consecutive days	\$250
Fee per 1 day	\$150
Seasonal - Limited use (1 day/week) (i.e., dog training classes for full year)	\$150
Deposits:	
Cleaning Deposit (refundable if fields and surrounding areas are cleaned to the satisfaction of the Parks Supervisor)	\$100
Key Deposit (refundable when keys are returned—keys may not be duplicated)	\$20
C. Non-resident usage fee is double.	
D. Splash-pad and playground equipment <u>may not</u> be reserved.	

Imperial Unified School District and Imperial Youth Organizations/Leagues are excluded from the aforementioned fees. However, reservations for utilization of any facilities operated by the City of Imperial should be made.