

city of
imperial



MUNICIPAL BUDGET

FISCAL YEAR 2009 - 2010

& PROPOSED FISCAL YEAR 2010 - 2011

ADOPTED JUNE 30, 2009

PREPARED BY THE FINANCE DEPARTMENT



CITY OF IMPERIAL

INCORPORATED 1904



CITY COUNCIL
Doug Cox - Mayor
Rick Breland - Mayor Pro - Tem
Geoff Dale - Council Member
Mark Gran - Council Member
Betty Sampson - Council Member

CITY CLERK
Debra Jackson
CITY TREASURER
Stacey Cox

CITY HALL
420 South Imperial Avenue
Imperial, California 92251
City Hall (760) 355-4371
Fax (760) 355-4718
<http://www.imperial.ca.gov>

CITY ATTORNEY
Dennis Morita
Dennis H. Morita A.P.C.

Vision & Mission Statement

Adopted January 16, 2002

Our Vision:

A rebuilt and redeveloped City anchored by an attractive, well-maintained central business district, quality residential areas and subdivisions, excellent schools and an economically vibrant business community, all contributing to a socially diverse and culturally rich city with a strong sense of identity, pride, and environmental awareness, and governed by an active community - involved citizenry focused on the principle of stewardship.

Our Mission:

To promote and provide for the safety, health and welfare of our citizens and business community, it is the Mission of the City of Imperial through its elected officials, appointed officials, employees and volunteers to:

- Provide customer service in a professional, cost-effective and innovative manner, consistent with the values of integrity, teamwork, stewardship, competence, politeness and respect.
- Provide land use planning direction that preserves City heritage and quality of life while promoting community improvement and economic development.
- Commit appropriate revenues to fund innovative, high quality, cost-effective City programs and services while maintaining adequate reserves for unforeseen event or opportunities.
- Regularly evaluate City programs and services and revise them when appropriate.
- Seek the involvement of citizens in City government and planning, and foster civic leadership.

RESOLUTION NO. 2009-42

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL,
CALIFORNIA ADOPTING ITS 2009-2010 FISCAL YEAR BUDGET
AND ITS 2010-2011 FISCAL YEAR BUDGET**

WHEREAS, a proposed budget having been presented to and considered by the City Council during its special meeting of June 30, 2009:

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Budget for fiscal year 2009-2010 and fiscal year 2010-2011 as presented during its special meeting of June 30, 2009, is hereby approved.
2. The City Manager may approve line item budget transfers not to exceed \$5,000. Any budget amendments exceeding \$10,000.00 must be approved by action of the City Council.

APPROVED AND ADOPTED at a special meeting of the City Council of the City of Imperial this 30th day of June 2009.



Mayor, City of Imperial

ATTEST:



City Clerk

CITY OF IMPERIAL

PROPOSED DRAFT OF REVENUE AND EXPENDITURES - ALL FUNDS FISCAL YEAR JULY 1, 2009 - JUNE 30, 2010

<u>FUND</u>	<u>06/30/09</u> <u>ENDING BALANCE</u>	<u>REVENUES</u>	<u>EXPENSES</u>		<u>FISCAL YEAR</u> <u>SURPLUS /</u> <u>NEED</u>	<u>06/30/10</u> <u>ENDING</u> <u>BALANCE</u>
			<u>OPERATION</u>	<u>CAPITAL</u>		
GENERAL FUND	2,275,218	6,526,087	6,356,167	109,009	60,911	2,336,129
SPECIAL / RESTRICTED REVENUE	6,108,603	4,885,606	679,899	5,500,015	-1,294,308	4,814,295
WATER FUND	1,460,353	3,544,354	3,424,529	743,395	-623,570	836,783
WASTEWATER FUND	447,766	2,262,175	2,147,007	269,055	-153,887	293,879
RDA	<u>15,962,652</u>	<u>3,601,377</u>	<u>4,386,527</u>	<u>2,182,500</u>	<u>-2,967,650</u>	<u>12,995,002</u>
TOTAL ALL FUNDS:	\$26,254,592	\$20,819,599	\$16,994,129	\$8,803,974	-\$4,978,504	\$21,276,088

CITY OF IMPERIAL

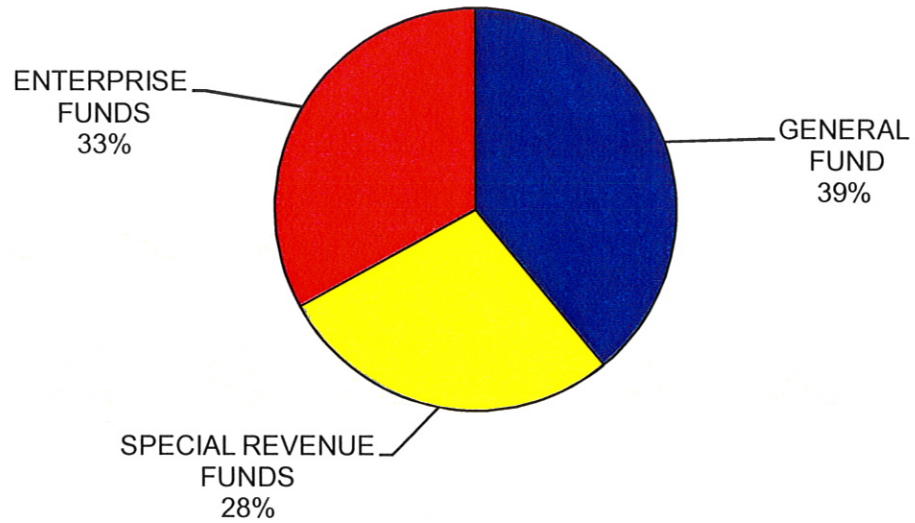
PROPOSED DRAFT OF REVENUE AND EXPENDITURES - ALL FUNDS FISCAL YEAR JULY 1, 2010 - JUNE 30, 2011

<u>FUND</u>	<u>06/30/10</u> <u>ENDING BALANCE</u>	<u>REVENUES</u>	<u>EXPENSES</u>		<u>FISCAL YEAR</u> <u>SURPLUS /</u> <u>NEED</u>	<u>06/30/11</u> <u>ENDING</u> <u>BALANCE</u>
			<u>OPERATION</u>	<u>CAPITAL</u>		
GENERAL FUND	2,336,129	6,192,779	6,413,164	11,000	-231,385	2,104,744
SPECIAL / RESTRICTED REVENUE	4,814,295				0	4,814,295
WATER FUND	836,783	3,027,959	2,933,173	207,000	-112,214	724,569
WASTEWATER FUND	293,879	2,193,120	2,040,320	261,555	-108,755	185,124
RDA	12,995,002	4,065,041	3,914,330	2,500,000	-2,349,289	10,645,713
TOTAL ALL FUNDS:	\$21,276,088	\$15,478,899	\$15,300,987	\$2,979,555	-\$2,801,643	\$18,474,445

ALL REVENUE - BY FUND

FISCAL YEAR 2009 - 2010

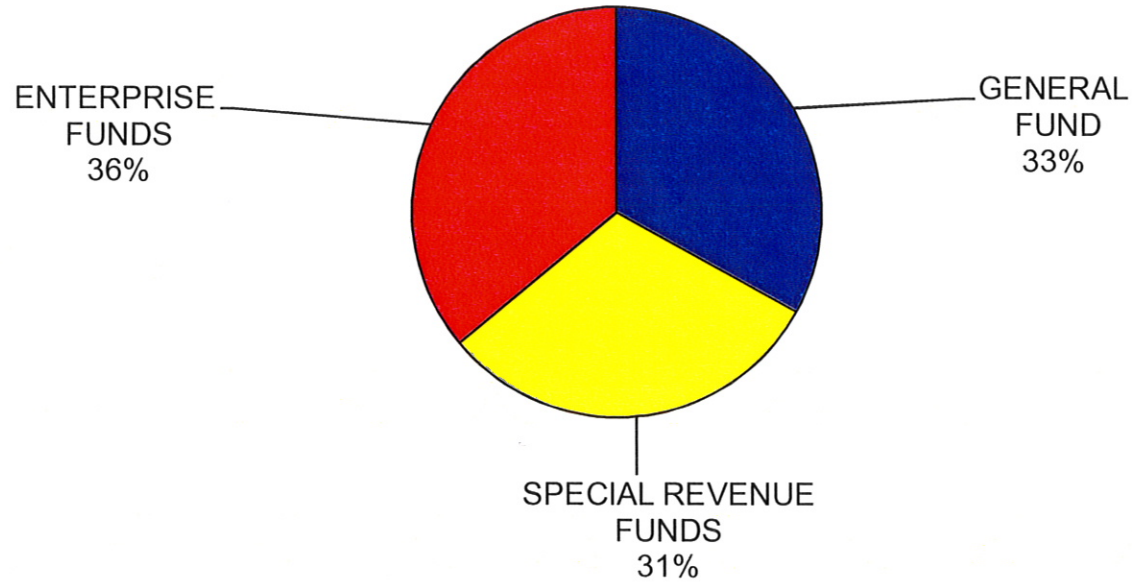
DOES NOT INLCUDE RDA



ALL EXPENDITURE - BY FUND

FISCAL YEAR 2009 - 2010

DOES NOT INCLUDE RDA



**CITY OF IMPERIAL
REVENUE SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011**

	2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
<u>GENERAL FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATED</u>	<u>PROPOSED</u>	<u>PROPOSED</u>
TAXES	2,749,746	3,282,250	3,402,717	2,707,000	2,867,000
LICENSE & PERMITS	255,150	109,300	260,494	118,000	118,000
FINES & PENALTIES	90,950	93,500	93,049	94,000	94,000
INTERGOVERNMENTAL	1,591,786	919,100	1,414,552	1,180,259	1,040,259
CHARGES FOR SERVICE	1,141,555	1,107,855	1,165,062	1,204,491	1,285,616
USE OF MONEY & PROPERTY	106,829	100,000	169,569	160,000	160,000
OTHER REVENUE	145,650	130,000	176,205	101,904	101,904
OTHER RECEIPTS	415,441	740,000	692,890	960,433	526,000
	<u>\$6,497,107</u>	<u>\$6,482,005</u>	<u>\$7,374,538</u>	<u>\$6,526,087</u>	<u>\$6,192,779</u>
<u>SPECIAL / RESTRICTED REVENUE</u>					
TRAFFIC CONGESTION RELIEF	936	10,000	51,120	51,057	
TRAFFIC SAFETY	15,295	12,000	12,604	75,000	
LOCAL TRANSPORTATION	256,731	271,754	425,867	334,769	
DIAL-A-RIDE	143,600	328,987	262,459	156,864	
MEASURE D	750,755	360,000	757,508	584,529	
PROP 172	99,761	90,000	161,027	75,000	
COPS 2009	0	0	50,000	50,000	
HOMELAND SECURITY	0	24,600	0	24,600	
ASSET FORFEITURE	98	5,000	12,298	10,000	
COPS 2007	0	0	0	10,785	
HOUSING REHAB	38,016	20,000	7,213	20,000	
CBDG RLA	0	0	0	5,000	
WILDFLOWER LIGHTING	6,103	6,080	6,526	6,404	
WILDFLOWER LANDSCAPE	30,525	30,400	32,039	31,427	
PASEO LIGHTING	6,348	9,218	6,592	6,446	
PASEO LANDSCAPE	31,747	33,000	33,569	32,842	
LIBRARY DONATIONS	1,026	1,000	1,117	1,000	
SKY RANCH LANDSCAPE	75,099	150,000	223,366	153,967	
FIRE IMPACT	15,073	27,140	6,680	4,380	
POLICE IMPACT	26,635	38,006	13,836	6,274	
ADMIN IMPACT	37,050	58,800	17,580	9,490	
LIBRARY IMPACT	18,682	22,684	10,384	4,954	
PARK IMPACT	158,110	206,166	88,352	45,770	
CIRCULATION IMPACT	55,122	71,231	28,583	13,820	
STPL	0	0	0	1,800,000	
ARRA	0	0	0	895,000	
CMAQ	0	0	0	230,000	
COLONIAS	758,445	122,115	872,434	246,228	
	<u>\$2,525,157</u>	<u>\$1,898,181</u>	<u>\$3,081,154</u>	<u>\$4,885,606</u>	
<u>ENTERPRISE FUNDS</u>					
WATER ENTERPRISE	7,583,671	2,970,826	2,781,617	3,544,354	3,027,959
WASTEWATER ENTERPRISE	3,661,256	2,041,148	2,116,438	2,262,175	2,274,675
	<u>\$11,244,927</u>	<u>\$5,011,974</u>	<u>\$4,898,055</u>	<u>\$5,806,529</u>	<u>\$5,302,634</u>

**CITY OF IMPERIAL
EXPENDITURE SUMMARY - ALL FUNDS
FISCAL YEAR 2009 - 2010**

<u>FUND</u>	<u>PERSONAL SERVICES</u>	<u>SERVICES</u>	<u>MATERIALS SUPPLIES</u>	<u>ECONOMIC DEVELOP</u>	<u>CAPITAL</u>	<u>INFRASTR. IMPROVE</u>	<u>FIXED/ TRANS OUT</u>	<u>TOTAL</u>
GENERAL GOVERNMENT								
CITY COUNCIL	27,639	9,000	500					37,139
CITY CLERK	67,594	3,200	1,350					72,144
CITY ATTORNEY		120,350						120,350
CITY MANAGER	103,908	10,000	1,300					115,208
CODE ENFORCEMENT	70,705	3,675	450					74,830
GENERAL SERVICES	60,000	495,350	30,500	8,000	3,500		380,950	978,300
FIRE SUPPRESSION/INSPECTION		836,502						836,502
SANITATION		621,000	2,000		2,500			625,500
<i>TOTAL GENERAL GOVERNMENT:</i>	<i>\$329,846</i>	<i>\$2,099,077</i>	<i>\$36,100</i>	<i>\$8,000</i>	<i>\$6,000</i>	<i>\$0</i>	<i>\$380,950</i>	<i>\$2,859,973</i>
FINANCE								
FINANCE - ADMINISTRATION	177,422	1,800	1,500					180,722
FINANCE - ACCOUNTING AND REPORTING		20,000						20,000
FINANCE - INFORMATION SERVICES		40,000	31,003					71,003
<i>TOTAL FINANCE:</i>	<i>\$177,422</i>	<i>\$61,800</i>	<i>\$32,503</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$271,725</i>
HUMAN RESOURCES								
HUMAN RESOURCE	53,993	10,286	1,800					66,079
<i>TOTAL HUMAN RESOURCES:</i>	<i>\$53,993</i>	<i>\$10,286</i>	<i>\$1,800</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$66,079</i>
PUBLIC SAFETY								
POLICE SERVICE - ADMINISTRATIVE	298,047	4,475						302,522
POLICE FIELD SERVICES	1,430,454	77,578	12,550					1,520,582
COMMUNICATIONS		169,249						169,249
PUBLIC RELATIONS			1,500					1,500
POLICE RECORDS	103,432	1,000	800					105,232
K-9 SERVICES		2,500						2,500
<i>TOTAL PUBLIC SAFETY:</i>	<i>\$1,831,933</i>	<i>\$254,802</i>	<i>\$14,850</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$2,101,585</i>
PUBLIC SERVICES								
ANIMAL CONTROL	3,770	4,800	850					9,420
PUBLIC SERVICES - ADMIN	6,231	7,000	500					13,731
STREETS & SIDEWALK MAINTENANCE	116,745	44,794	36,350		87,509			285,398
BUILDINGS & GROUNDS	11,136	7,500			4,000			22,636
<i>TOTAL PUBLIC SERVICES:</i>	<i>\$137,882</i>	<i>\$64,094</i>	<i>\$36,850</i>	<i>\$0</i>	<i>\$91,509</i>	<i>\$0</i>	<i>\$0</i>	<i>\$331,185</i>

PLANNING									
ENGINEERING			2,500						2,500
PLANNING	110,703		103,500	1,000		4,000			219,203
BUILDING & SAFETY			20,300						20,300
<i>TOTAL PLANNING:</i>	<i>\$110,703</i>	<i>\$126,300</i>	<i>\$1,000</i>	<i>\$0</i>	<i>\$4,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$242,003</i>
LIBRARY									
LIBRARY OPERATIONS	139,694	16,420	3,200		7,500				166,814
<i>TOTAL LIBRARY:</i>	<i>\$139,694</i>	<i>\$16,420</i>	<i>\$3,200</i>	<i>\$0</i>	<i>\$7,500</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$166,814</i>
PARKS & RECREATION									
PARKS & RECREATION MANAGEMENT	359,837	5,000	1,500						366,337
PARK MAINTENANCE		10,500	12,000						22,500
RECREATION PROGRAM		15,000							15,000
POOL	16,975		5,000						21,975
<i>TOTAL PARKS & RECREATION:</i>	<i>\$376,812</i>	<i>\$30,500</i>	<i>\$18,500</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$425,812</i>
<i>TOTAL GENERAL FUND:</i>	<i>\$3,158,285</i>	<i>\$2,663,279</i>	<i>\$144,803</i>	<i>\$8,000</i>	<i>\$109,009</i>	<i>\$0</i>	<i>\$380,950</i>	<i>\$0</i>	<i>\$6,465,176</i>
	49%	41%	2%	0%	2%		6%		100%

CITY OF IMPERIAL
EXPENDITURE SUMMARY - SPECIAL REVENUES

	<u>PERSONAL SERVICES</u>	<u>SERVICES</u>	<u>MATERIALS SUPPLIES</u>	<u>ECONOMIC DEVLOP</u>	<u>CAPITAL</u>	<u>INFRASTR. IMPROVE</u>	<u>FIXED/ TRANS OUT</u>	<u>TOTAL</u>
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SPECIAL / RESTRICTED REVENUE FUND

TRAFFIC RELIEF							50,000	50,000
TRAFFIC SAFETY							75,000	75,000
LOCAL TRANSPORTATION					595,000		5,000	600,000
DIAL-A-RIDE		107,274						107,274
MEASURE D					1,265,000			1,265,000
PROP 172					59,500		75,000	134,500
COPS 2009	13,107				32,135		500	100,000
ASSET FORFEITURE				5,000				5,000
HOUSING REHAB							5,000	5,000
WILDFLOWER LIGHTING		1,000					6,000	7,000
WILDFLOWER LANDSCAPE		27,000					50,000	77,000
PASEO LIGHTING		1,000					6,000	7,000
PASEO LANDSCAPE		27,000					50,000	77,000
JOSHUA STREET IMPROVEMENTS					30,981			30,981
LIBRARY DONATIONS					1,222			1,222
OTS GRANT					54,177			54,177
IMPERIAL COUNTY GRANT							9,571	9,571
SKY RANCH LANDSCAPE		27,000					65,000	92,000
PROP 1B BOND					400,000			400,000
POLICE DONATIONS				504				504
LIBRARY LITERACY	12,500			4,185				16,685
FIRE IMPACT FEE		500						500
POLICE IMPACT FEE		500						500
ADMIN IMPACT FEE		500						500
LIBRARY IMPACT FEE		500						500
PARKS IMPACT FEE		500						500
CIRCULATION IMPACT FEE		500						500
STLP					137,000			137,500
ARRA					1,800,000			1,800,000
ARRA					895,000			895,000
CMAQ					230,000			230,000

<u>SPECIAL / RESTRICTED REVENUE FUNDS:</u>	<u>\$25,607</u>	<u>\$193,274</u>	<u>\$63,947</u>	<u>\$0</u>	<u>\$5,500,015</u>	<u>\$0</u>	<u>\$397,071</u>	<u>\$6,179,914</u>
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CITY OF IMPERIAL
EXPENDITURE SUMMARY - ENTERPRISE FUNDS
FISCAL YEAR 2009 - 2010

	<u>PERSONAL SERVICES</u>	<u>SERVICES</u>	<u>MATERIALS SUPPLIES</u>	<u>ECONOMIC DEVELOP</u>	<u>CAPITAL</u>	<u>INFRASTR. IMPROVE</u>	<u>FIXED/ TRANS OUT</u>	<u>TOTAL</u>
WATER ENTERPRISE								
WATER OPERATIONS / DEBT SERVICE	585,449	616,787	427,700	0	552,500	0	1,051,198	3,233,634
WATER INFRASTRUCTURE	0	0	0	0	190,895	0	0	190,895
WATER CAPACITY	0	0	0	0	0	0	1,243,395	1,243,395
<i>TOTAL WATER ENTERPRISE:</i>	<i>\$585,449</i>	<i>\$616,787</i>	<i>\$427,700</i>	<i>\$0</i>	<i>\$743,395</i>	<i>\$0</i>	<i>\$2,294,593</i>	<i>\$4,667,924</i>
WASTEWATER ENTERPRISE								
WWTR OPERATIONS / DEBT SERVICE	411,352	639,003	32,900	0	219,055	0	794,697	2,097,007
WASTEWATER INFRASTRUCTURE	0	0	0	0	50,000	0	0	50,000
WASTEWATER CAPACITY	0	0	0	0	0	0	269,055	269,055
<i>TOTAL WASTEWATER ENTERPRISE:</i>	<i>\$411,352</i>	<i>\$639,003</i>	<i>\$32,900</i>	<i>\$0</i>	<i>\$269,055</i>	<i>\$0</i>	<i>\$1,063,752</i>	<i>\$2,416,062</i>
<i>TOTAL ENTERPRISE:</i>	<i>\$996,801</i>	<i>\$1,255,790</i>	<i>\$460,600</i>	<i>\$0</i>	<i>\$1,012,450</i>	<i>\$0</i>	<i>\$3,358,345</i>	<i>\$7,083,986</i>

**CITY OF IMPERIAL
EXPENDITURE SUMMARY - ALL FUNDS
FISCAL YEAR 2010 - 2011**

<u>FUND</u>	<u>PERSONAL SERVICES</u>	<u>SERVICES</u>	<u>MATERIALS SUPPLIES</u>	<u>ECONOMIC DEVELOP</u>	<u>CAPITAL</u>	<u>INFRASTR. IMPROVE</u>	<u>FIXED/ TRANS OUT</u>	<u>TOTAL</u>
GENERAL GOVERNMENT								
CITY COUNCIL	27,639	9,000	500					37,139
CITY CLERK	67,594	3,600	5,500					76,694
CITY ATTORNEY		120,350						120,350
CITY MANAGER	103,908	10,000	1,300					115,208
CODE ENFORCEMENT	70,712	3,675	450					74,837
GENERAL SERVICES	60,000	495,350	30,500	8,000	3,500		378,450	975,800
FIRE SUPPRESSION/INSPECTION		899,202						899,202
SANITATION		631,000	2,000					633,000
<i>TOTAL GENERAL GOVERNMENT:</i>	<i>\$329,853</i>	<i>\$2,172,177</i>	<i>\$40,250</i>	<i>\$8,000</i>	<i>\$3,500</i>	<i>\$0</i>	<i>\$378,450</i>	<i>\$2,932,230</i>
FINANCE								
FINANCE - ADMINISTRATION	182,875	1,800	1,500					186,175
FINANCE - ACCOUNTING AND REPORTING		20,000						20,000
FINANCE - INFORMATION SERVICES		40,000	32,908					72,908
<i>TOTAL FINANCE:</i>	<i>\$182,875</i>	<i>\$61,800</i>	<i>\$34,408</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$279,083</i>
HUMAN RESOURCES								
HUMAN RESOURCES	53,993	10,286	1,800					66,079
<i>TOTAL HUMAN RESOURCES:</i>	<i>\$53,993</i>	<i>\$10,286</i>	<i>\$1,800</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$66,079</i>
PUBLIC SAFETY								
POLICE SERVICE - ADMINISTRATIVE	304,585	4,475						309,060
POLICE FIELD SERVICES	1,438,846	77,578	12,550					1,528,974
COMMUNICATIONS		169,249						169,249
PUBLIC RELATIONS			1,500					1,500
POLICE RECORDS	105,639	1,000	800					107,439
K-9 SERVICES		2,500						2,500
<i>TOTAL PUBLIC SAFETY:</i>	<i>\$1,849,070</i>	<i>\$254,802</i>	<i>\$14,850</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$2,118,722</i>
PUBLIC SERVICES								
ANIMAL CONTROL	3,770	4,800	850					9,420
PUBLIC SERVICES - ADMIN	6,232	7,000	500					13,732
STREETS & SIDEWALK MAINTENANCE	105,597	44,794	46,350					196,741
BUILDINGS & GROUNDS	11,136	7,500						18,636
<i>TOTAL PUBLIC SERVICES:</i>	<i>\$126,735</i>	<i>\$64,094</i>	<i>\$46,850</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$238,529</i>

PLANNING

ENGINEERING		2,500						2,500
PLANNING	67,244	103,500	1,000					171,744
BUILDING & SAFETY		20,300						20,300
TOTAL PLANNING:	\$67,244	\$126,300	\$1,000	\$0	\$0	\$0	\$0	\$194,544

LIBRARY

LIBRARY OPERATIONS	139,694	16,420	3,200		7,500			166,814
TOTAL LIBRARY:	\$139,694	\$16,420	\$3,200	\$0	\$7,500	\$0	\$0	\$166,814

PARKS & RECREATION

PARKS & RECREATION MANAGEMENT	362,188	5,000	1,500					368,688
PARK MAINTENANCE		10,500	12,000					22,500
RECREATION PROGRAM		15,000						15,000
POOL	16,975		5,000					21,975
TOTAL PARKS & RECREATION:	\$379,163	\$30,500	\$18,500	\$0	\$0	\$0	\$0	\$428,163

TOTAL GENERAL FUND:	\$3,074,634	\$2,726,093	\$159,058	\$8,000	\$11,000	\$0	\$378,450	\$6,358,085
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	48%	43%	3%	0%	0%		6%	100%
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CITY OF IMPERIAL
EXPENDITURE SUMMARY - SPECIAL REVENUES
FISCAL YEAR 2010 - 2011

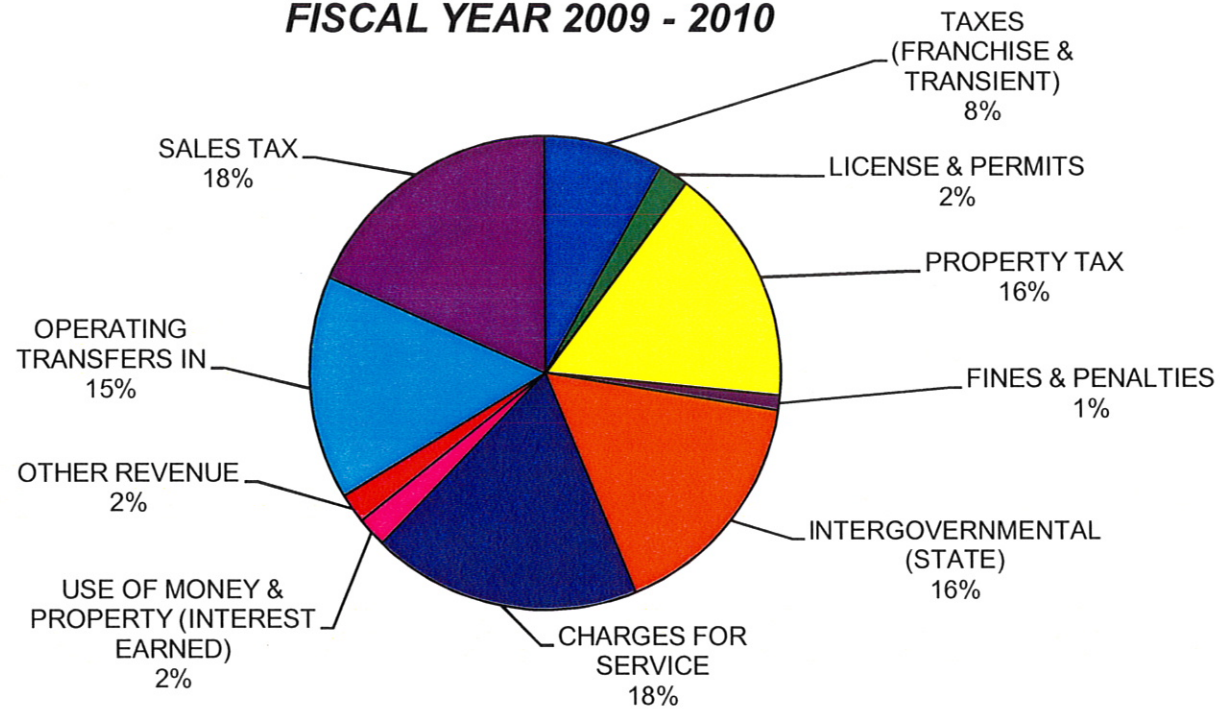
	<u>PERSONAL</u> <u>SERVICES</u>	<u>SERVICES</u>	<u>MATERIALS</u> <u>SUPPLIES</u>	<u>ECONOMIC</u> <u>DEVELOP</u>	<u>CAPITAL</u>	<u>INFRASTR.</u> <u>IMPROVE</u>	<u>FIXED/</u> <u>TRANS OUT</u>	<u>TOTAL</u>
<u>SPECIAL / RESTRICTED REVENUE FUND</u>								
TRAFFIC RELIEF								0
TRAFFIC SAFETY								0
LOCAL TRANSPORTATION								0
DIAL-A-RIDE								0
MEASURE D								0
PROP 172								0
COPS 2009								0
ASSET FORFEITURE								0
HOUSING REHAB								0
WILDFLOWER LIGHTING								0
WILDFLOWER LANDSCAPE								0
PASEO LIGHTING								0
PASEO LANDSCAPE								0
JOSHUA STREET IMPROVEMENTS								0
LIBRARY DONATIONS								0
ATEN HWY 86								0
OTS GRANT								0
IMPERIAL COUNTY GRANT								0
SKY RANCH LANDSCAPE								0
POLICE DONATIONS								0
LIBRARY LITERACY								0
FIRE IMPACT FEE								0
POLICE IMPACT FEE								0
ADMIN IMPACT FEE								0
LIBRARY IMPACT FEE								0
PARKS IMPACT FEE								0
CIRCULATION IMPACT FEE								0
SPECIAL / RESTRICTED REVENUE FUNDS:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CITY OF IMPERIAL
EXPENDITURE SUMMARY - ENTERPRISE FUNDS
FISCAL YEAR 2010 - 2011

	<u>PERSONAL SERVICES</u>	<u>SERVICES</u>	<u>MATERIALS SUPPLIES</u>	<u>ECONOMIC DEVLOP</u>	<u>CAPITAL</u>	<u>INFRAST. IMPROVE</u>	<u>FIXED/ TRANS OUT</u>	<u>TOTAL</u>
WATER ENTERPRISE								
WATER OPERATIONS / DEBT SERVICE	589,693	636,787	449,650	0	535,000	0	1,050,043	3,261,173
WATER INFRASTRUCTURE	0	0	0	0	172,000	0	0	172,000
WATER CAPACITY	0	0	0	0	0	0	172,000	172,000
<i>TOTAL WATER ENTERPRISE:</i>	<i>\$589,693</i>	<i>\$636,787</i>	<i>\$449,650</i>	<i>\$0</i>	<i>\$707,000</i>	<i>\$0</i>	<i>\$1,222,043</i>	<i>\$3,605,173</i>
WASTEWATER ENTERPRISE								
WWTR OPERATIONS / DEBT SERVICE	413,608	608,853	38,200	0	81,555	0	799,659	1,941,875
WASTEWATER INFRASTRUCTURE	0	0	0	0	180,000	0	0	180,000
WASTEWATER CAPACITY	0	0	0	0	0	0	180,000	180,000
<i>TOTAL WASTEWATER ENTERPRISE:</i>	<i>\$413,608</i>	<i>\$608,853</i>	<i>\$38,200</i>	<i>\$0</i>	<i>\$261,555</i>	<i>\$0</i>	<i>\$979,659</i>	<i>\$2,301,875</i>
<i>TOTAL ENTERPRISE:</i>	<i>\$1,003,301</i>	<i>\$1,245,640</i>	<i>\$487,850</i>	<i>\$0</i>	<i>\$968,555</i>	<i>\$0</i>	<i>\$2,201,702</i>	<i>\$5,907,048</i>

GENERAL FUND REVENUES

FISCAL YEAR 2009 - 2010



CITY OF IMPERIAL
REVENUE ESTIMATES

FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

GENERAL FUND

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>TAXES</u>								
01	000	4110	PROPERTY TAXES - SECURED	950,000	1,178,750	1,014,783	940,000	1,100,000
01	000	4111	PROPERTY TAXES - UNSECURED	65,746	66,500	61,994	50,000	50,000
01	000	4112	PROPERTY TRANSFER TAX	45,000	50,000	49,626	40,000	40,000
01	000	4113	AIRCRAFT TAX	7,000	7,000	19,464	7,000	7,000
01	000	4120	SALES TAX	1,300,000	1,550,000	1,792,994	1,150,000	1,150,000
01	000	4130	FRANCHISES	250,000	295,000	291,935	295,000	295,000
01	000	4135	CFD ADMINISTRATIVE FEE	100,000	100,000	150,000	200,000	200,000
01	000	4140	TRANSIENT OCCUPANCY TAX	32,000	35,000	21,921	25,000	25,000
				<u>2,749,746</u>	<u>3,282,250</u>	<u>3,402,717</u>	<u>2,707,000</u>	<u>2,867,000</u>
<u>LICENSE & PERMITS</u>								
01	000	4210	BUSINESS LICENSE	35,000	45,000	38,308	43,000	43,000
01	000	4220	TAXI CAB LICENSE	1,250	2,500	1,755	2,500	2,500
01	000	4230	ANIMAL LICENSE	3,900	4,200	2,510	2,500	2,500
01	000	4240	BUILDING PERMITS	215,000	57,600	217,921	70,000	70,000
				<u>255,150</u>	<u>109,300</u>	<u>260,494</u>	<u>118,000</u>	<u>118,000</u>
<u>FINES & PENALTIES</u>								
01	000	4311	LOCAL COURT FINES	25,500	26,500	22,637	25,000	25,000
01	000	4330	UTILITY PENALTIES	65,000	65,000	68,693	67,000	67,000
01	000	4335	LICENSE PENALTIES	450	2,000	1,719	2,000	2,000
				<u>90,950</u>	<u>93,500</u>	<u>93,049</u>	<u>94,000</u>	<u>94,000</u>
<u>INTERGOVERNMENTAL</u>								
01	000	4410	MOTOR VEHICLE IN LIEU	1,318,317	650,000	1,188,603	814,159	814,159
01	000	4430	HOMEOWNERS EXEMPTION	16,152	15,100	15,100	15,100	15,100
01	000	4431	HOUSING AUTHORITY IN LIEU	2,439	2,500	2,468	2,500	2,500
01	000	4432	OFF HIGHWAY IN LIEU	500	500	0	500	500
01	000	4467	STATE GRANT - LIBRARY PLF	4,553	4,500	4,342	4,500	4,500
01	000	4469	SRO SALARY	54,159	48,000	53,890	5,000	5,000
01	000	4473	HIDTA SALARY	195,666	78,500	56,331	78,500	78,500
01	000	4479	NTF SALARY	0	120,000	59,000	120,000	120,000
01	000	4480	STONEGARDEN OT	0	0	34,818	140,000	
				<u>1,591,786</u>	<u>919,100</u>	<u>1,414,552</u>	<u>1,180,259</u>	<u>1,040,259</u>

**CITY OF IMPERIAL
REVENUE ESTIMATES**

			2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011	
			ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED	
<i><u>CHARGES FOR SERVICE</u></i>								
01	000	4508	CFD SERVICES FEE	150,000	150,000	200,000	250,000	250,000
01	000	4509	FIRE FEES	41,500	48,000	25,021	15,000	15,000
01	000	4510	ZONING/SUBDIVISION FEES	85,000	29,700	33,024	30,250	30,250
01	000	4521	PLAN CHECK / ENCROACHMENT FEES	110,000	55,123	73,043	56,144	56,144
01	000	4522	SEISMIC FEES	1,855	832	959	847	847
01	000	4524	RUBBISH COLLECTION FEES	595,000	642,600	676,477	684,250	752,675
01	000	4525	RUBBISH COLLECTION FEES AB 939	70,000	75,600	70,681	77,000	84,700
01	000	4526	RECYCLING	39,000	48,000	2,557	15,000	15,000
01	000	4533	POOL REVENUE	17,500	23,000	19,752	25,000	30,000
01	000	4534	RECREATION FEES	24,500	26,500	53,474	42,000	42,000
01	000	4540	LIBRARY FEES	7,200	8,500	10,074	9,000	9,000
			<u>1,141,555</u>	<u>1,107,855</u>	<u>1,165,062</u>	<u>1,204,491</u>	<u>1,285,616</u>	
<i><u>USE OF MONEY & PROPERTY</u></i>								
01	000	4610	INTEREST EARNED	106,829	100,000	169,569	160,000	160,000
			<u>106,829</u>	<u>100,000</u>	<u>169,569</u>	<u>160,000</u>	<u>160,000</u>	
<i><u>OTHER REVENUE</u></i>								
01	000	4710	SALE OF MAPS, PUBS & COPIES	1,400	1,500	615	500	500
01	000	4711	SALES OF SURPLUS PROPERTY	0	500	0	500	500
01	000	4715	CODE ENFORCEMENT FEES	0	0	0	2,500	2,500
01	000	4720	POLICE - DUI	0	5,000	535	5,000	5,000
01	000	4721	POLICE - OTHER	30,000	40,000	55,501	50,000	50,000
01	000	4723	POLICE DETAIL -AIRPORT	58,250	28,000	23,670	28,404	28,404
01	000	4727	POLICE DETAILS	0	0	10,856	0	0
01	000	4740	INSURANCE DIVIDENDS	55,000	50,000	56,865	10,000	10,000
01	000	4790	NOT OTHERWISE CLASSIFIED	1,000	5,000	28,163	5,000	5,000
			<u>145,650</u>	<u>130,000</u>	<u>176,205</u>	<u>101,904</u>	<u>101,904</u>	
<i><u>OTHER RECEIPTS</u></i>								
01	000	4910	OPERATING TRANSFERS IN	415,441	740,000	692,890	960,433	526,000
			<u>415,441</u>	<u>740,000</u>	<u>692,890</u>	<u>960,433</u>	<u>526,000</u>	
GENERAL FUND TOTAL:			<u><u>6,497,107</u></u>	<u><u>6,482,005</u></u>	<u><u>7,374,538</u></u>	<u><u>6,526,087</u></u>	<u><u>6,192,779</u></u>	
					0	60,893	-229,385	

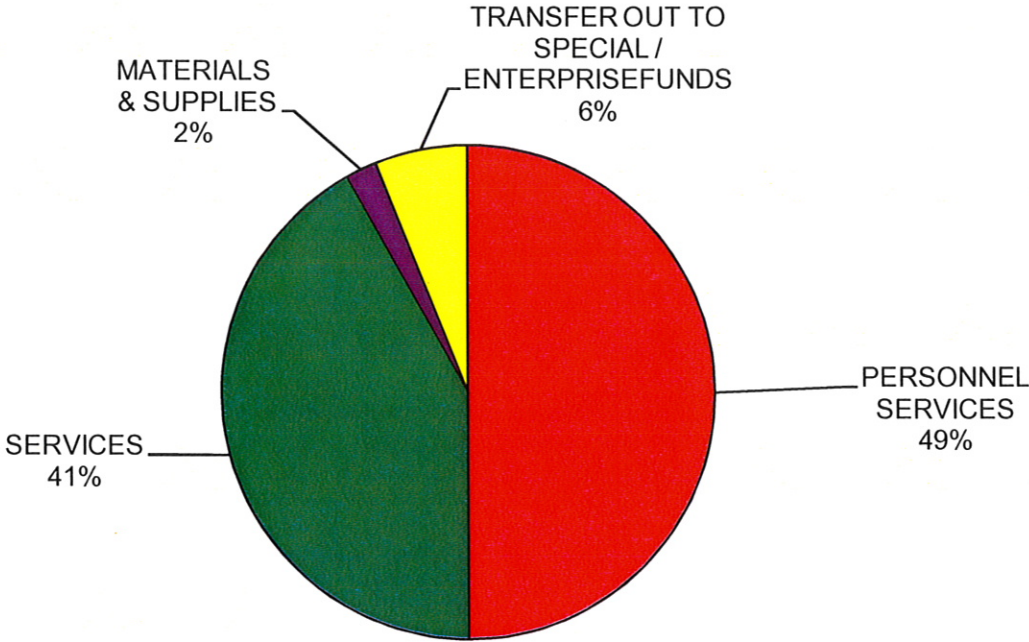
CITY OF IMPERIAL

TRANSFERS FROM SPECIAL REVENUES TO GENERAL FUND FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

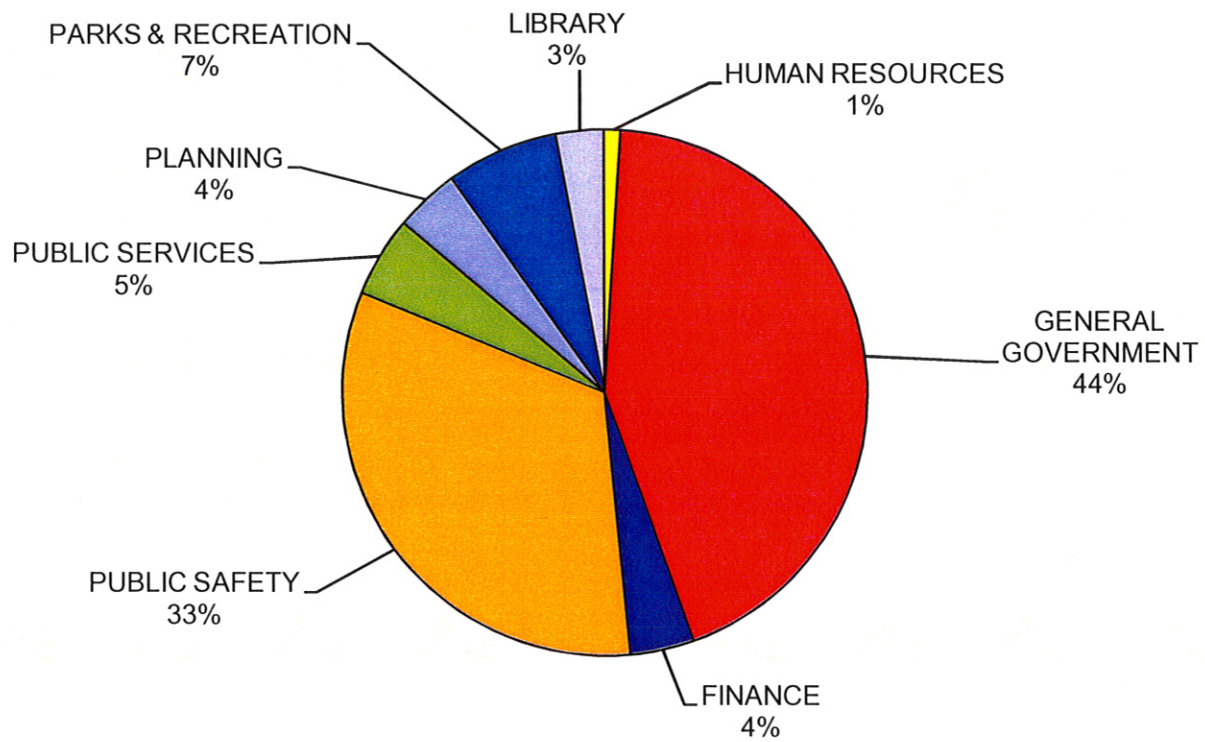
SPECIAL REVENUE TRANSFERS:

		<u>09/10</u>	<u>10/11</u>
TRAFFIC CONG RELIEF	03	50,000	50,000
TRAFFIC SAFETY	04	75,000	75,000
GAS TAX	05	0	180,000
LOCAL TRANSPORTATION - STREETS	06	5,000	5,000
PROP 172	09	75,000	75,000
COPS 2009	10	500	
WILDFLOWER LANDSCAPE	21	50,000	56,000
WILDFLOWER LIGHTING	21	6,000	
PASEO LANDSCAPE	23	50,000	20,000
PASEO LIGHTING	23	6,000	
SKY RANCH LANDSCAPE	35	65,000	65,000
GRANT ADMIN COST		107,933	
RDA PROPERTY	96	170,000	
DEVELOPER DEPOSIT		300,000	
		<u>960,433</u>	<u>526,000</u>
<u>TRANSFERS IN</u>			
GENERAL FUND		<u>\$960,433</u>	<u>\$526,000</u>

**GENERAL FUND
EXPENDITURES**
FISCAL YEAR 2009 - 2010



GENERAL FUND EXPENDITURES BY DEPARTMENT *FISCAL YEAR 2009 - 2010*

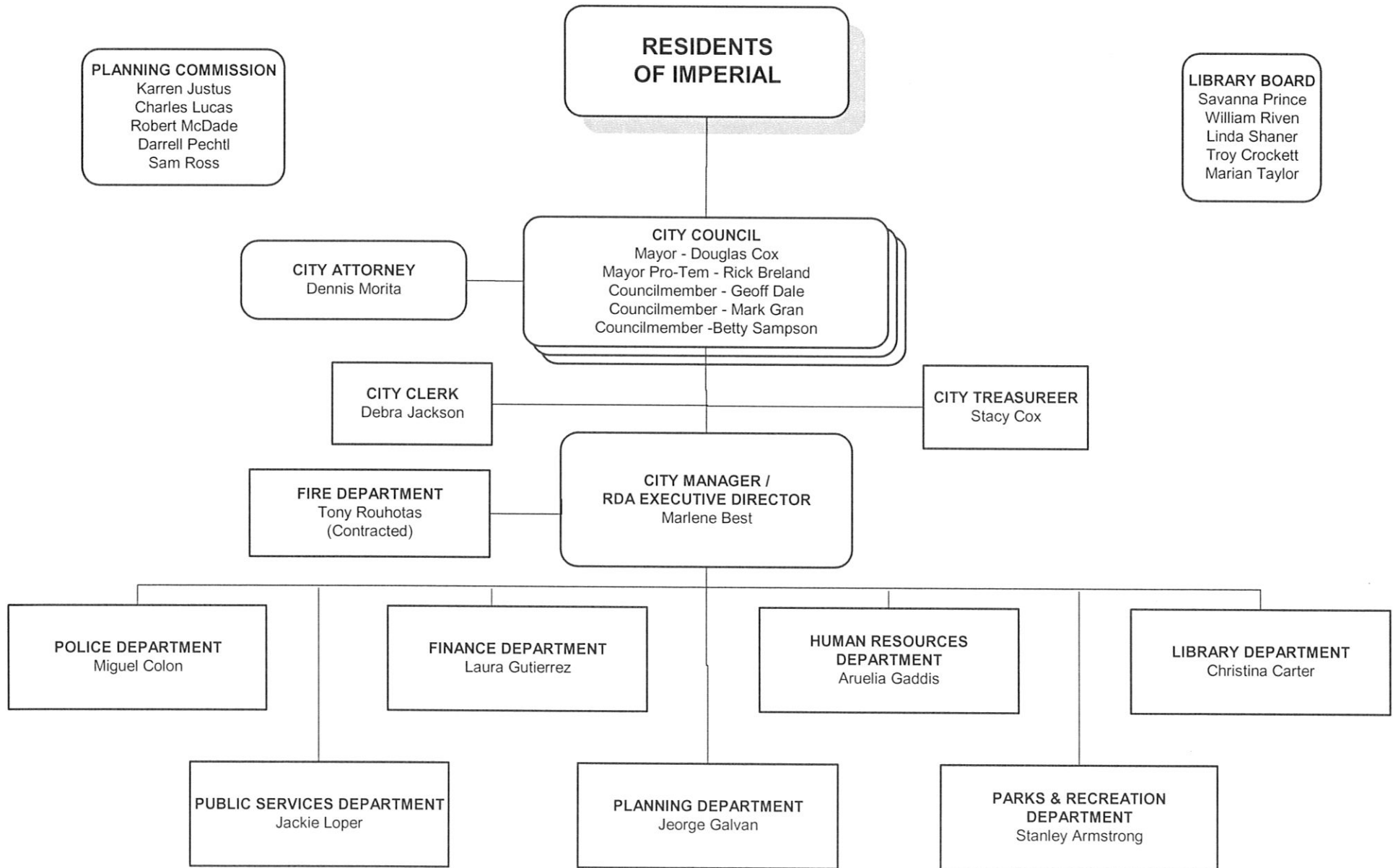


CITY OF IMPERIAL
 DEPARTMENTAL OPERATING BUDGETS
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

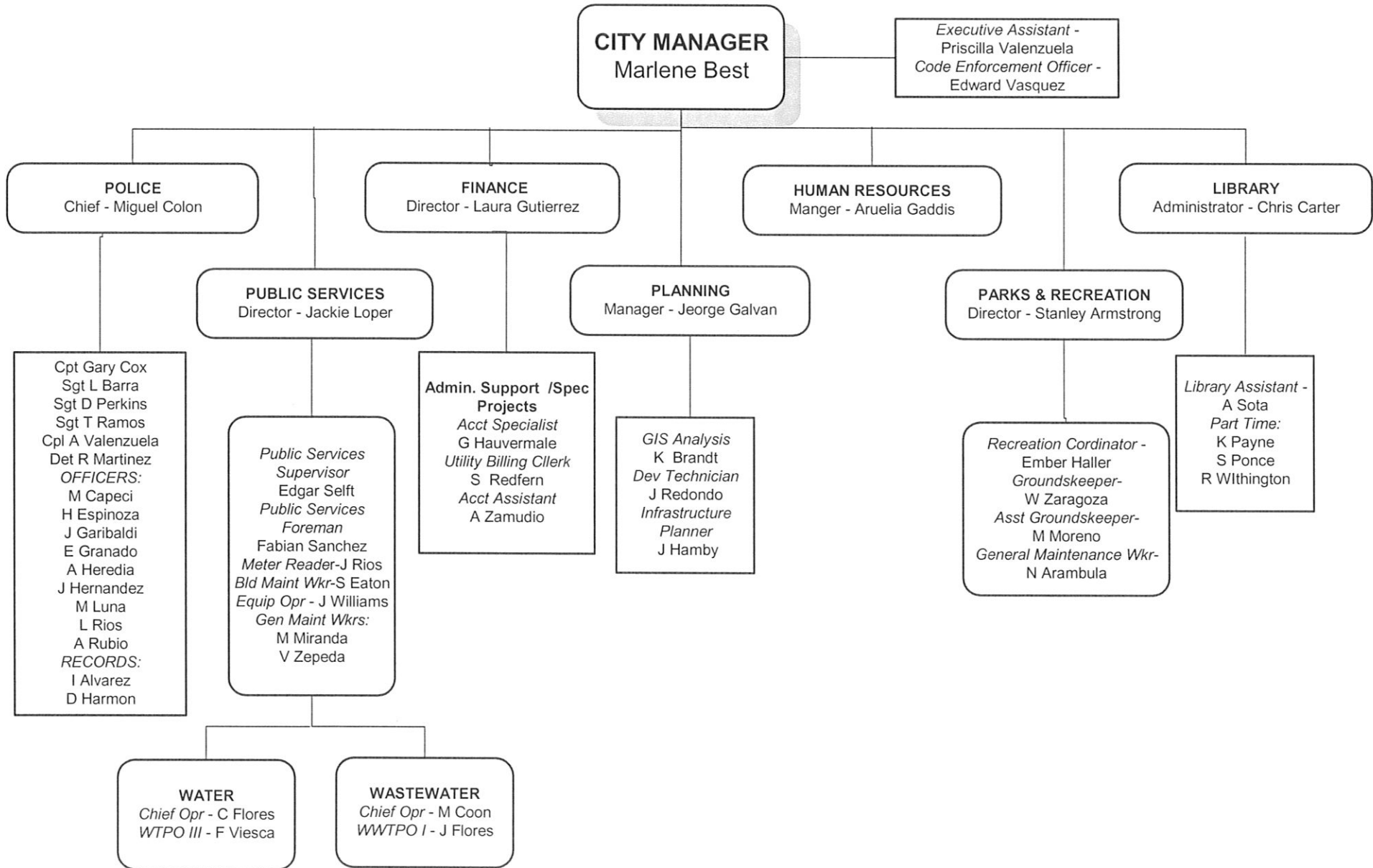
GENERAL FUND SUMMARY SHEET

	2008 - 2009 ESTIMATED	2009 - 2010 PROPOSED	2010 - 2011 PROPOSED
BEG. GENERAL FUND BALANCE:	2,275,218	2,275,218	2,336,129
GENERAL FUND REVENUE:	7,496,493	6,526,087	6,192,779
GENERAL FUND EXPENDITURES:	-7,496,493	-6,465,176	-6,424,164
<i>ENDING GENERAL FUND BALANCE:</i>	<i>\$2,275,218</i>	<i>\$2,336,129</i>	<i>\$2,104,744</i>
FISCAL YEAR REVENUES - EXPENDITURES:	0	60,911	-231,385

CITY OF IMPERIAL ORGANIZATIONAL CHART



CITY OF IMPERIAL PERSONNEL REPORTING



POSITION ALLOCATION
FISCAL YEAR 2009 - 2010

FUND	DIVISION	DEPARTMENT	CLASSIFICATION	08-09	09-10	NOT FUNDED
01	100	CITY COUNCIL	Council Member	5	5	
	-		Treasurer	1	1	
				6	6	

01	110	CITY CLERK	City Clerk	1	1	
				1	1	

01/50/55/96	130/510/520/906	CITY MANAGER	City Manager	1	1	
01	130		Executive Assistant - ***	1	1	
	305		Code Enforcement Officer	1	1	
				3	3	

01/50/55/95/96	140/510/520/905/906	FINANCE	Finance Director - ***	1	1	
01/50/55/95/96	140/510/520/906		Accounting Assistant	1	1	
01/50/55/96	140/510/520/905/906		Accounting Specialist	1	1	
01/50/55	140/510/520		Utility Billing Clerk	1	1	
			Clerk, Typist	0.5 (1 pt)	0	0.5
				4.5	4	0.5

01	150	HUMAN RESOURCE	Human Resources Manager - ****	0	0.5 (1 pt)	
				0	0.5	

01	410	LIBRARY	Library Administrator	1	1	
	-		Library Technician	1	1	
	-		Library Assistant (Part-time)*	1.5	1.5 (3 pt)	
				3.5	3.5	

01	415	PARKS & RECREATION	Parks & Recreation Director	1	1	
	-		Recreation Coordinator	1	1	
	-		Sr. Groundskeeper	1	1	
	-		Assistant Groundskeeper	1	1	
	-		General Maintenance Worker	1	1	
	421/431		Head Lifeguard / Lifeguard / Recreational Leaders - *	6 (12 pt)	6 (12 pt)	
				11	11	

01/95/96	350/905/906	PLANNING SERVICES	Planning Manager	1	1	
01	350		Planning Commissioner	5	5	
01/50/55	350/510/520		Infrastructure Planner	0.5	0.5 (1 pt)	
01	350		Development Technician - ***	0.5	0.5 (1 pt)	
96	906		GIS Analyst	1	1	
				8	8	

01	210	POLICE	Chief of Police	1	1	
	-		Captain	1	1	
	211		Sergeant	3	3	
	-		Sergeant (Limited-Term)	1	0	
	-		Corporal	1	1	
	-		Police Officer	12	11	1
	-		Police Officer (Limited-Term)	1	0	
	215		Police Records Clerk	2	2	
				22	19	1

01/50/55	300/510/520	PUBLIC SERVICES	Public Services Director - ***	1	1	
01/50/55	320/510/520		Maintenance Supervisor	1	0	1
50/55	510/520		Public Services Supervisor - ***	1	1	
01	345		Public Services Foreman - ***	1	1	
01/55	320/520		Building Maintenance Worker	1	1	
01	320		Equipment Operator	1	0	1
			General Maintenance Worker	4	3	1
50	510		Meter Reader	1	1	
55	520		Wastewater Plant Chief Operator - **	1	1	
	-		Wastewater Plant Operator I	1	1	
	510		Water Plant Chief Operator	1	1	
	-		Water Plant Operator III - **	1	1	
				15	12	3

TOTAL:

74	68	45
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* Temporary Classification
 ** Position Reclassification
 *** Title Change - (job description under review)
 **** New Position - (job description under review)

CITY OF IMPERIAL - DEPARTMENT SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

NAME OF DEPARTMENT: City Council
SUPPORTED BY (FUNDS): General Fund
Redevelopment Fund

COMPONENTS OF DEPARTMENT:

DIVISIONS (ACCT. NO.)

City Council	(01-100)
Redevelopment Agency	(96-906) **see RDA budget

TOTAL DEPARTMENT BUDGET: \$37,139

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-100

DIVISION NAME: CITY COUNCIL

FUND: General

FUND NO: 01

DIVISION BUDGET: \$37,139

DEPARTMENT: City Council

DIV NO: 100

THIS DIVISION: City Council

DIVISION DESCRIPTION:

This division provides budgetary support for the Mayor and City Council and various intergovernmental, legislative and ceremonial activities.

DIVISION GOAL:

To facilitate the efficient and effective functioning of the Mayor and City Council.

CURRENT YEAR DIVISION OBJECTIVES:

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
CITY COUNCIL DEPARTMENT
CITY COUNCIL DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>PERSONNEL SERVICES</u>								
01	100	5102	SALARIES - PART-TIME	23,545	24,900	24,900	24,900	24,900
01	100	5112	FICA	1,905	1,916	1,905	1,917	1,917
01	100	5114	UNEMPLOYMENT INS	996	598	710	822	822
				<u>26,446</u>	<u>27,414</u>	<u>27,515</u>	<u>27,639</u>	<u>27,639</u>
<u>SERVICES</u>								
01	100	5270	TRAVEL & MEETINGS	16,924	10,000	12,605	9,000	9,000
				<u>16,924</u>	<u>10,000</u>	<u>12,605</u>	<u>9,000</u>	<u>9,000</u>
<u>MATERIALS & SUPPLIES</u>								
01	100	5330	SPECIAL DEPARTMENTAL SUPPLIES	860	500	628	500	500
				<u>860</u>	<u>500</u>	<u>628</u>	<u>500</u>	<u>500</u>
<u>CAPITAL</u>								
01	100	5442	OTHER	0	5,000	3,696		
				<u>0</u>	<u>5,000</u>	<u>3,696</u>	<u>0</u>	<u>0</u>
CITY COUNCIL				<u>44,230</u>	<u>42,914</u>	<u>44,444</u>	<u>37,139</u>	<u>37,139</u>

CITY OF IMPERIAL - DEPARTMENT SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

NAME OF DEPARTMENT: City Clerk

SUPPORTED BY (FUNDS): General Fund
Redevelopment Fund

COMPONENTS OF DEPARTMENT:

DIVISIONS (ACCT. NO.)

City Clerk	(01-110)
Redevelopment Agency	(96-906) **see RDA budget

TOTAL DEPARTMENT BUDGET: \$72,144

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010

DIVISION NO: 01-110

DIVISION NAME: CITY CLERK

FUND: General FUND NO: 01 DIVISION BUDGET: \$72,144

DEPARTMENT: City Clerk DIV NO: 110

THIS DIVISION: City Clerk

DIVISION DESCRIPTION:

This division supports the operation of the City Clerk, maintenance of official City records, elections, business licensing activities, recording and developing City Council meeting minutes.

DIVISION GOAL:

To provide efficient and effective records management for the City; and to also provide fast retrieval of archival records.

CURRENT YEAR DIVISION OBJECTIVES:

1. To implement assessment of records management practices including departmental reviews of records to evaluate and establish a records retention schedule.
2. To organize the plans and maps in storage in a manner in which they will be easily identified and retrievable.
3. To create a Public Records Request Form and database.
4. To continue the importing of City Council minutes into the Clerk's Index System.
5. To locate and import all Planning Commission minutes into the Clerk's Index System.
6. To establish a file for original Planning Commission Resolutions.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
CITY CLERK DEPARTMENT
CITY CLERK DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>PERSONNEL SERVICES</u>								
01	110	5101	SALARIES-FULL TIME	56,219	46,306	48,366	46,308	46,308
01	110	5111	RETIREMENT	0	10,296	3,452	11,718	11,718
01	110	5112	FICA	4,448	3,544	3,621	3,545	3,545
01	110	5114	UNEMPLOYMENT INS	168	126	146	173	173
01	110	5115	HEALTH INSURANCE	6,000	4,500	4,500	4,500	4,500
01	110	5120	VEHICLE ALLOWANCE	1,950	1,800	1,350	1,350	1,350
				<u>68,785</u>	<u>66,572</u>	<u>61,435</u>	<u>67,594</u>	<u>67,594</u>
<u>SERVICES</u>								
01	110	5250	PUBLICATION / DUES	1,485	800	2,189	1,000	1,000
01	110	5265	TRAINING	925	600	712	500	600
01	110	5270	TRAVEL & MEETINGS	1,490	3,500	587	1,700	2,000
				<u>3,900</u>	<u>4,900</u>	<u>3,488</u>	<u>3,200</u>	<u>3,600</u>
<u>MATERIALS & SUPPLIES</u>								
01	110	5301	OFFICE SUPPLIES	141	350	269	350	500
01	110	5330	SPECIAL DEPT SUPPLIES	778	5,700	799	1,000 *	5,000
				<u>919</u>	<u>6,050</u>	<u>1,068</u>	<u>1,350</u>	<u>5,500</u>
CITY CLERK				<u><u>73,604</u></u>	<u><u>77,522</u></u>	<u><u>65,991</u></u>	<u><u>72,144</u></u>	<u><u>76,694</u></u>

* ELECTION

CITY OF IMPERIAL - DEPARTMENT SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

NAME OF DEPARTMENT: City Attorney

SUPPORTED BY (FUNDS): General Fund

COMPONENTS OF DEPARTMENT:

DIVISIONS (ACCT. NO.)

City Attorney (01-120)

TOTAL DEPARTMENT BUDGET: \$120,350

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-120

DIVISION NAME: CITY ATTORNEY

FUND: General

FUND NO: 01

DIVISION BUDGET: \$120,350

DEPARTMENT: City Attorney

DIV NO: 120

THIS DIVISION: City Attorney

DIVISION DESCRIPTION:

This division provides professional legal services to the City.

DIVISION GOAL:

To provide efficient and effective legal services to the City Council, Planning Commission, City Manager and all City Departments.

CURRENT YEAR DIVISION OBJECTIVES:

CITY OF IMPERIAL
 DEPARTMENTAL OPERATING BUDGETS
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
 CITY ATTORNEY DEPARTMENT
 CITY ATTORNEY DIVISION**

				2007 - 2008 ACTUAL	2008 - 2009 BUDGET	2008 - 2009 ESTIMATED	2009 - 2010 PROPOSED	2010 - 2011 PROPOSED
				<u>SERVICES</u>				
01	120	5210	CONTRACT SERVICE	196,846	170,000	162,839	120,000	120,000
01	120	5270	TRAVEL & MEETINGS	447	0	0	350	350
				<u>197,293</u>	<u>170,000</u>	<u>162,839</u>	<u>120,350</u>	<u>120,350</u>
CITY ATTORNEY				<u><u>197,293</u></u>	<u><u>170,000</u></u>	<u><u>162,839</u></u>	<u><u>120,350</u></u>	<u><u>120,350</u></u>

CITY OF IMPERIAL - DEPARTMENT SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

NAME OF DEPARTMENT: **General Management**

SUPPORTED BY (FUNDS): **General Fund**
 Water Fund
 Wastewater Fund
 Redevelopment Fund

COMPONENTS OF DEPARTMENT:

DIVISIONS (ACCT. NO.)

City Manager	(01-130)
Code Enforcement	(01-305)
Water	(50-510) **see Water budget
Wastewater	(55-520) **see Wastewater budget
Redevelopment Agency	(96-906) **see RDA budget

TOTAL DEPARTMENT BUDGET: ***\$190,038***

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-130

DIVISION NAME: GENERAL MANAGEMENT

FUND: General FUND NO: 01 DIVISION BUDGET: \$115,208

DEPARTMENT: City Manager DIV NO: 130

THIS DIVISION: General Management

DIVISION DESCRIPTION:

This division provides general management of the City, including supervision of all departments and operations and implementation of the policies and objectives of the City Council.

DIVISION GOAL:

To provide professional general management to the City and implement effectively the policies and objectives of the City Council.

CURRENT YEAR DIVISION OBJECTIVES:

1. To provide effective fiscal management over city operations while seeking out creative strategies to stabilize and enhance the city's fiscal condition.
2. To invest in the value of employees through the creation of a Human Resources Department, a review of current MOU's and support for modifying compensation packages where warranted and supported by the budget.
3. To encourage economic development opportunities that will provide job generation and new revenue while enhancing the quality of life in Imperial.
4. To ensure that city staff, facilities, technology and infrastructure are optimized and expanded to meet the desires of the City Council, the needs of citizens and can be supported in the city budget.
5. To work with staff on a review of fees and charges for city services and bring forward proposed changes as needed including a new contract with the Chamber of Commerce, water and sewer rates and Development Impact Fees.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
GENERAL MANAGEMENT DEPARTMENT
CITY MANAGER DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>PERSONNEL SERVICES</u>								
01	130	5101	SALARIES-FULL TIME	88,704	72,626	72,813	70,410	70,410
01	130	5103	OVERTIME	438	500	869	1,500	1,500
01	130	5111	RETIREMENT	20,526	16,372	16,925	17,817	17,817
01	130	5112	FICA	5,661	5,596	4,663	5,503	5,503
01	130	5114	UNEMPLOYMENT INS	227	202	240	278	278
01	130	5115	HEALTH INSURANCE	7,925	7,200	7,175	7,200	7,200
01	130	5120	VEHICLE ALLOWANCE	6,000	1,200	-1,200	1,200	1,200
				<u>129,481</u>	<u>103,696</u>	<u>101,485</u>	<u>103,908</u>	<u>103,908</u>
<u>SERVICES</u>								
01	130	5250	PUBLICATION / DUES	8,659	6,500	5,398	6,000	6,000
01	130	5265	TRAINING	2,902	2,000	163	1,000	1,000
01	130	5270	TRAVEL & MEETINGS	4,207	3,500	2,949	3,000	3,000
				<u>15,768</u>	<u>12,000</u>	<u>8,510</u>	<u>10,000</u>	<u>10,000</u>
<u>MATERIALS & SUPPLIES</u>								
01	130	5301	OFFICE SUPPLIES	516	300	224	800	800
01	130	5330	SPECIAL DEPT SUPPLIES	533	500	203	500	500
				<u>1,049</u>	<u>800</u>	<u>427</u>	<u>1,300</u>	<u>1,300</u>
CITY MANAGER				<u><u>146,298</u></u>	<u><u>116,496</u></u>	<u><u>110,422</u></u>	<u><u>115,208</u></u>	<u><u>115,208</u></u>

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-305

DIVISION NAME: CODE ENFORCEMENT - NUISANCE ABATEMENT

FUND: General FUND NO: 01 DIVISION BUDGET: \$74,830

DEPARTMENT: City Manager DIV NO: 305

THIS DIVISION: Code Enforcement - Nuisance Abatement

DIVISION DESCRIPTION:

This division provides in-house code enforcement and mitigation monitoring services that are applicable under the City's Zoning, Municipal, and Abatement Codes.

DIVISION GOAL:

Enforce the City's Nuisance Abatement Ordinance, Abandoned Vehicle Abatement Program, and City Code Enforcement.

CURRENT YEAR DIVISION OBJECTIVES:

1. Attend training and seminars needed to obtain Code Enforcement Officer Level.
2. Implement Code Enforcement tracking system such as COMCATE with a laptop computer to minimize time in the station and improve abatement productivity.
3. Write quarterly articles for the Imperialite in regards to Code Enforcement issues and proper recycling of trash.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
CITY MANAGER DEPARTMENT
CODE ENFORCEMENT DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>PERSONNEL SERVICES</u>								
01	305	5101	SALARIES-FULL TIME	41,518	45,669	44,370	47,065	47,070
01	305	5103	OVERTIME	909	1,500	381	0	0
01	305	5110	UNIFORM ALLOWANCE	153	400	352	400	400
01	305	5111	RETIREMENT	9,878	10,239	12,744	13,407	13,408
01	305	5112	FICA	3,246	3,612	3,390	3,602	3,603
01	305	5114	UNEMPLOYMENT INSURANCE	168	168	231	231	231
01	305	5115	HEALTH INSURANCE	6,000	6,000	5,500	6,000	6,000
				<u>61,872</u>	<u>67,588</u>	<u>66,968</u>	<u>70,705</u>	<u>70,712</u>
<u>SERVICES</u>								
01	305	5241	MAINTENANCE OF EQUIPMENT	1,969	500	1,346	400	400
01	305	5242	VEHICLE FUEL	2,976	2,800	1,772	1,800	1,800
01	305	5250	PUBLICATION / DUES	780	200	0	75	75
01	305	5265	TRAINING	2,161	500	445	400	400
01	305	5270	TRAVEL & MEETINGS	0	0	1,001	1,000	1,000
				<u>7,886</u>	<u>4,000</u>	<u>4,564</u>	<u>3,675</u>	<u>3,675</u>
<u>MATERIALS & SUPPLIES</u>								
01	305	5301	OFFICE SUPPLIES	990	500	2,299	450	450
				<u>990</u>	<u>500</u>	<u>2,299</u>	<u>450</u>	<u>450</u>
<u>CAPITAL</u>								
01	305	5442	OTHER	4,988	0	0	0	0
				<u>4,988</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
CODE ENFORCEMENT				<u><u>75,736</u></u>	<u><u>72,088</u></u>	<u><u>73,831</u></u>	<u><u>74,830</u></u>	<u><u>74,837</u></u>

CITY OF IMPERIAL - DEPARTMENT SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

NAME OF DEPARTMENT: General Services

SUPPORTED BY (FUNDS): General Fund

COMPONENTS OF DEPARTMENT:

DIVISIONS (ACCT. NO.)

General Services (01-190)

Sanitation (01-330)

TOTAL DEPARTMENT BUDGET: \$1,603,800

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-190

PROGRAM NAME: GENERAL SERVICES

FUND: General FUND NO: 01 DIVISION BUDGET: \$978,300

DEPARTMENT: General Services DIV NO: 190

THIS DIVISION: General Services

DIVISION DESCRIPTION:

This division supports the operation of the City Hall, the property maintenance of the City Hall and Library Buildings, General Fund, all Department Utilize cost, as well as administrative vehicles and it's maintenance.

DIVISION GOAL:

To provide utility, phone, postage, copier, office supplies, etc. for all General Fund Departments; maintain Buildings & Grounds and Administrative Vehicle Maintenance.

CURRENT YEAR DIVISION OBJECTIVES:

1. Evaluate the centralized office supplies systems meets the demand of all General Fund services.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
GENERAL SERVICES DEPARTMENT
GENERAL SERVICES DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
01	190	5113	WORKER'S COMP - SELF FUNDED	42,598	40,000	59,295	60,000	60,000
<u>SERVICES</u>								
01	190	5201	ADVERTISING (INCL LEGAL)	38,576	20,000	14,853	15,000	15,000
01	190	5210	CONTRACT SERVICE	65,257	45,000	96,047	40,000	40,000
01	190	5230	LIABILITY INSURANCE	21,730	120,000	128,633	120,000	120,000
01	190	5240	M & O IMPROVEMENTS	8,710	7,500	8,403	7,000	7,000
01	190	5241	MAINTENANCE OF EQUIPMENT	3,997	4,000	1,618	2,500	2,500
01	190	5242	VEHICLE FUEL	588	650	612	700	700
01	190	5250	PUBLICATION / DUES	6,374	3,500	8,694	10,000	10,000
01	190	5260	TELEPHONE	36,077	30,000	50,895	40,000	40,000
01	190	5270	TRAVEL & MEETINGS	0	0	603	1,000	1,000
01	190	5280	UTILITIES - ELECTRIC	207,252	185,000	264,487	250,000	250,000
01	190	5281	UTILITIES - GAS	390	420	227	350	350
01	190	5282	FIBER OPTIC	8,400	8,800	8,800	8,800	8,800
				<u>397,351</u>	<u>424,870</u>	<u>583,872</u>	<u>495,350</u>	<u>495,350</u>
<u>MATERIALS & SUPPLIES</u>								
01	190	5301	OFFICE SUPPLIES	13,318	12,000	53,109	10,000	10,000
01	190	5302	CUSTODIAL SUPPLIES	7,744	4,500	10,192	8,000	8,000
01	190	5305	POSTGE / FREIGHT	21,680	18,000	9,764	10,000	10,000
01	190	5330	SPECIAL DEPT SUPPLIES	5,198	5,000	5,019	2,500	2,500
				<u>47,940</u>	<u>39,500</u>	<u>78,084</u>	<u>30,500</u>	<u>30,500</u>
<u>CAPITAL</u>								
01	190	5442	OTHER	7,290	5,000	6,773 **	3,500	3,500
				<u>7,290</u>	<u>5,000</u>	<u>6,773</u>	<u>3,500</u>	<u>3,500</u>
<u>FIXED CHARGES</u>								
01	190	5522	PASS THROUGH	86,992	435,000 *	452,799 *	378,450	378,450
01	190	5540	PROPERTY TAXES	1,906	2,500	1,928	2,500	2,500
				<u>88,898</u>	<u>437,500</u>	<u>454,727</u>	<u>380,950</u>	<u>380,950</u>
<u>ECONOMIC DEVELOPMENT</u>								
01	190	7000	COMMUNITY SUPPORT	15,435	5,000	2,032	3,500	3,500
01	190	7010	COMMUNITY DEVELOPMENT	1,110	3,000	936	1,500	1,500
01	190	7020	BEAUTIFICATION CAMPAIGN	2,966	3,000	5,230	3,000	3,000
				<u>19,511</u>	<u>11,000</u>	<u>8,198</u>	<u>8,000</u>	<u>8,000</u>
GENERAL SERVICES				<u>603,588</u>	<u>957,870</u>	<u>1,190,949</u>	<u>978,300</u>	<u>978,300</u>

* ROGER'S & ROGER'S SHARE OF SALES TAX AGREEMENT

** COPIER & POSTAGE MACHINE LEASES

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009- 2010 & 2010 - 2011

PROGRAM NO: 01-330

DIVISION NAME: SANITATION

FUND: General FUND NO 01 DIVISION BUDGET: \$625,500

DEPARTMENT: General Services DIV NO: 330

THIS DIVISION: Sanitation

DIVISION DESCRIPTION:

This division is under contract with Allied Waste Management Services.

DIVISION GOAL:

To provide waste and disposal services to City residents and businesses.

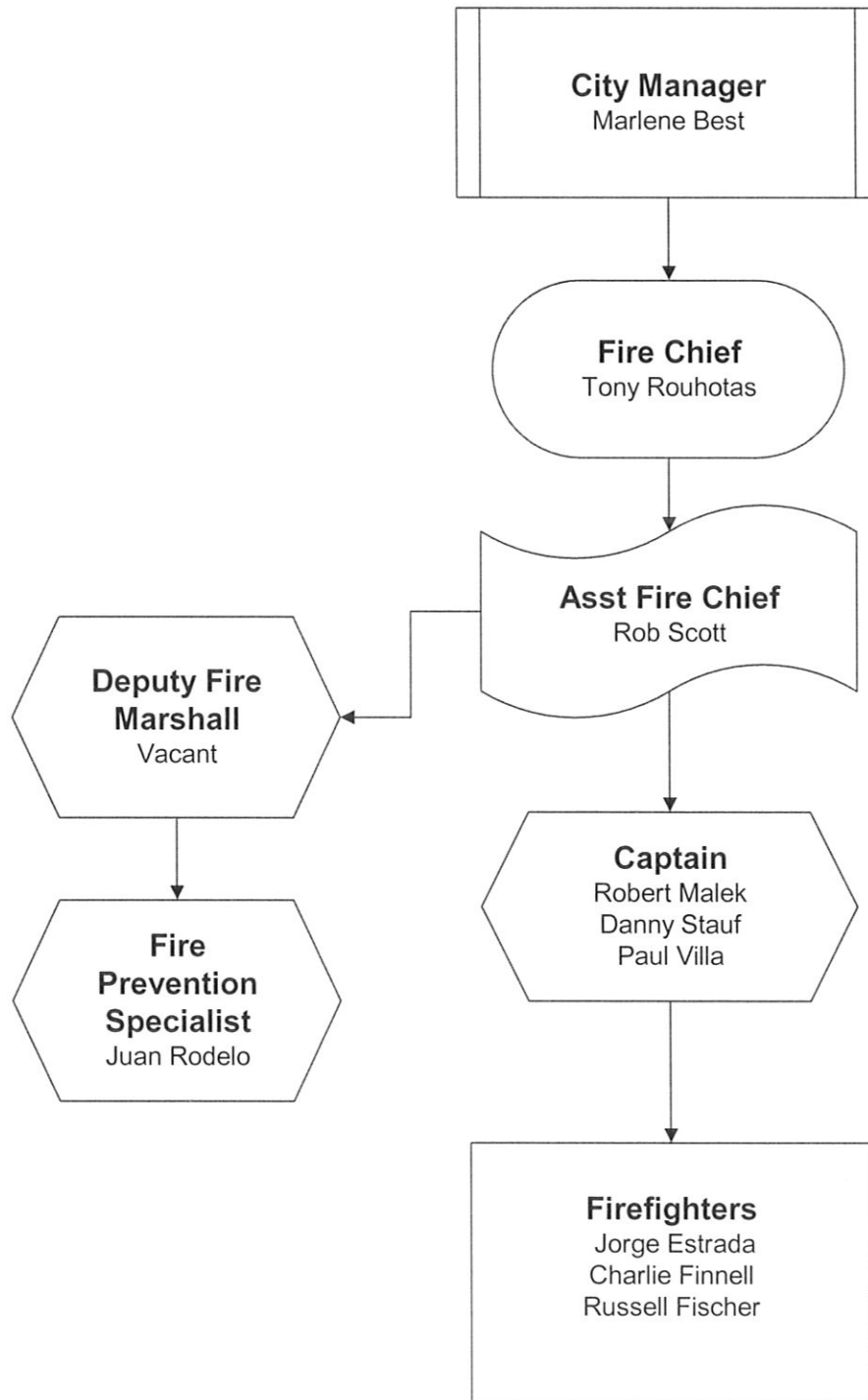
CURRENT YEAR DIVISION OBJECTIVES:

1. Continue to work with Allied Waste to reduce the City's diversion rate.
2. Continue to educate the public on the importance of recycling.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
GENERAL SERVICES DEPARTMENT
SANITATION DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>SERVICES</u>								
01	330	5210	CONTRACT SERVICE	631,603	535,000	617,735	600,000	610,000
6	330	5216	RECYCLING/LITTER REDUCTION	0	1,000	0	1,000	1,000
01	330	5217	RECYCLING TASK FORCE	19,722	20,000	19,722	20,000	20,000
				<u>651,325</u>	<u>556,000</u>	<u>637,457</u>	<u>621,000</u>	<u>631,000</u>
<u>MATERIALS & SUPPLIES</u>								
01	330	5301	OFFICE SUPPLIES	2,480	2,300	1,008	1,500	1,500
01	330	5330	SPECIAL DEPT SUPPLIES	9,623	500	1,104	500	500
				<u>12,103</u>	<u>2,800</u>	<u>2,112</u>	<u>2,000</u>	<u>2,000</u>
<u>CAPITAL</u>								
01	330	5442	OTHER	3,624	0	0	2,500	0
				<u>3,624</u>	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>0</u>
SANITATION				<u><u>667,052</u></u>	<u><u>558,800</u></u>	<u><u>639,569</u></u>	<u><u>625,500</u></u>	<u><u>633,000</u></u>



CITY OF IMPERIAL - DEPARTMENT SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

NAME OF DEPARTMENT: Fire

SUPPORTED BY (FUNDS): General Fund

COMPONENTS OF DEPARTMENT:

DIVISIONS (ACCT. NO.)

Fire Suppression/Inspection and Emergency Medical Service (01-220)

TOTAL DEPARTMENT BUDGET: \$836,502

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-220

DIVISION NAME: FIRE SUPPRESSION/INSPECTION AND EMERGENCY MEDICAL SERVICES (EMS)

FUND: General FUND NO: 01 DIVISION BUDGET: \$836,502

DEPARTMENT: Fire DIV NO: 220

THIS DIVISION: Fire Suppression/Inspection and Emergency Medical Services (EMS)

DIVISION DESCRIPTION:

This division provides the emergency response and suppression efforts of all Fire and Fire-related emergencies within the City, the Fire Prevention inspection services, and the Advance Life Support (ALS) and Basic Life Support (BLS) emergency medical treatment and transportation services to the sick and injured at the scene of any emergency medical incident in the City.

DIVISION GOAL:

To minimize loss of life, personal injury, and property damage caused by fire, and to provide patients with high quality emergency medical care transportation within the scope of the ALS and BLS systems.

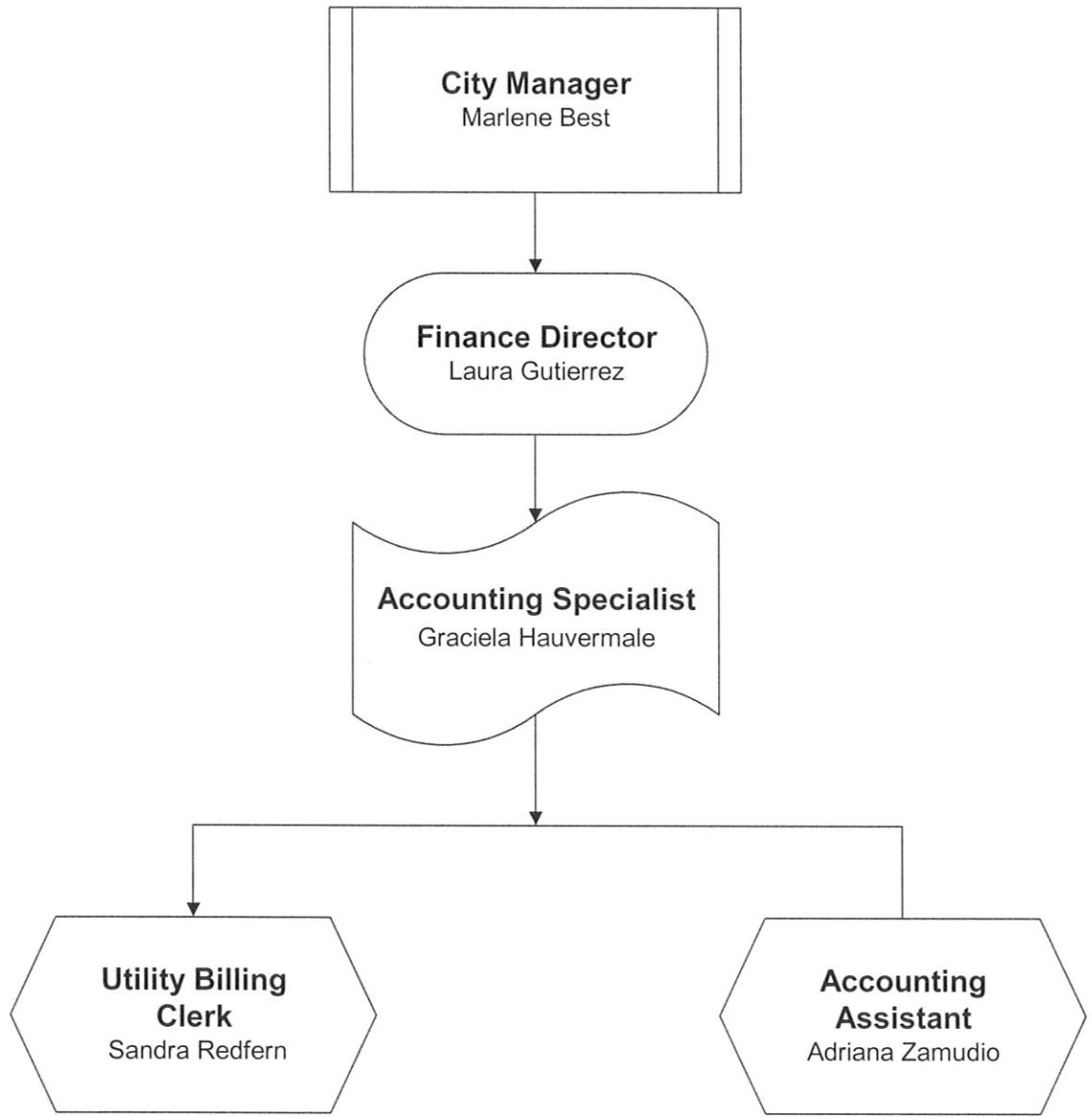
CURRENT YEAR DIVISION OBJECTIVES:

1. To maintain the prepared budget for the City Manager as contracted and satisfy the response needs of the City.
2. Actively support the advancement of the fire and emergency services throughout the City.
3. Actively support the advancement of Fire Department training.
4. Actively support the Police Department goals of expanding their High Risk Entry Team (HRET).

CITY OF IMPERIAL
 DEPARTMENTAL OPERATING BUDGETS
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
 FIRE DEPARTMENT
 FIRE SUPPRESSION/INSPECTION AND EMS DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>SERVICES</u>								
01	220	5210	CONTRACT SERVICE	763,153	777,676	707,693	836,002	898,702
01	220	5240	M & O IMPROVEMENTS	0	0	51	500	500
				763,153	777,676	707,744	836,502	899,202
<u>CAPITAL</u>								
01	220	5442	OTHER	4,156	0		0	0
				4,156	0	0	0	0
FIRE SUPPRESSION/INSPECTION AND EMS				767,309	777,676	707,744	836,502	899,202



CITY OF IMPERIAL - DEPARTMENT SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

NAME OF DEPARTMENT: Finance

SUPPORTED BY (FUNDS): General Fund
Special Revenues and Grants Administration
Water Fund
Wastewater Fund
Redevelopment Fund
Redevelopment Low Moderate Fund

COMPONENTS OF DEPARTMENT:

DIVISIONS (ACCT. NO.)

Financial Services Management	(01-140)
Accounting and Reporting	(01-141)
Information Services	(01-143)
Water	(50-510) **see Water budget
Wastewater	(55-520) **see Wastewater budget
Redevelopment Low Moderate	(95-905) **see RDA Low Mod budget
Redevelopment Agency	(96-906) **see RDA budget

TOTAL DEPARTMENT BUDGET: \$ 271,725

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-140

DIVISION NAME: FINANCIAL SERVICES MANAGEMENT

FUND: General FUND NO: 01 DIVISION BUDGET: \$180,722

DEPARTMENT: Finance DIV NO: 140

THIS DIVISION: Financial Services Management

DIVISION DESCRIPTION:

This division supports the Management of the Financial Services area and is responsible for directing the accounting and reporting, informational services, investment program, and the budget for all City operations.

DIVISION GOAL:

To efficiently and effectively manage the financial operations, reporting and information services of the City.

CURRENT YEAR DIVISION OBJECTIVES:

1. Review all funds on a monthly basis for completion of Treasurer's Report and updates for City Manager and Department Heads.
2. Remain current on shifting developments in State budget, local impacts and other economic trends.
3. Develop a process for tracking and forecasting various project and process revenues and expenditures to assist with overall budget management.
4. Bid a contract for financial services for the City's various funds including special services to assist with utility billing and direct deposit.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
FINANCE DEPARTMENT
FINANCIAL SERVICES MANAGEMENT DIVISION**

			2007 - 2008 ACTUAL	2008 - 2009 BUDGET	2008 - 2009 ESTIMATED	2009 - 2010 PROPOSED	2010 - 2011 PROPOSED	
<u>PERSONNEL SERVICES</u>								
01	140	5101	SALARIES-FULL TIME	161,364	115,613	124,938	113,488	113,488
01	140	5103	OVERTIME	11,775	10,000	13,778	10,000	10,000
01	140	5106	EDUCATIONAL INVENTIVE	17,225	5,000	16,958	0	0
01	140	5111	RETIREMENT	36,139	25,704	27,289	28,720	28,720
01	140	5112	FICA	12,427	9,611	9,855	9,449	9,449
01	140	5114	UNEMPLOYMENT INSURANCE	657	487	653	585	585
01	140	5115	HEALTH INSURANCE	23,717	16,452	15,379	15,180	15,180
			<u>263,304</u>	<u>182,867</u>	<u>208,850</u>	<u>177,422</u>	<u>177,422</u>	
<u>SERVICES</u>								
01	140	5250	PUBLICATION / DUES	234	250	885	500	500
01	140	5265	TRAINING	1,553	1,500	520	500	500
01	140	5270	TRAVEL & MEETINGS	788	800	367	800	800
			<u>2,575</u>	<u>2,550</u>	<u>1,772</u>	<u>1,800</u>	<u>1,800</u>	
<u>MATERIALS & SUPPLIES</u>								
01	140	5301	OFFICE SUPPLIES	8,640	1,000	572	1,000	1,000
01	140	5330	SPECIAL DEPT SUPPLIES	350	500	256	500	500
			<u>8,990</u>	<u>1,500</u>	<u>828</u>	<u>1,500</u>	<u>1,500</u>	
FINANCIAL SERVICES MANAGEMENT			<u><u>274,869</u></u>	<u><u>186,917</u></u>	<u><u>211,450</u></u>	<u><u>180,722</u></u>	<u><u>180,722</u></u>	

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-141

DIVISION NAME: ACCOUNTING AND REPORTING

FUND: General

FUND NO: 01

DIVISION BUDGET: \$20,000

DEPARTMENT: Finance

DIV NO: 141

THIS DIVISION: Accounting and Reporting

DIVISION DESCRIPTION:

This division is responsible for all revenue collections, expenditures, payroll processing, billing, accounting for all City operations, as well as internal and external financial reporting.

DIVISION GOAL:

To accurately collect, record, classify and report to the Public, the City Council, the City Treasurer and the City Manager on the financial condition of the City.

CURRENT YEAR DIVISION OBJECTIVES:

1. Fiscal year audits are completed and submitted to State in a timely manner.
2. Complete Treasurer's Report on a monthly basis for distribution to all departments.
3. Monitor and modify as needed the process for Business License and other permits /payments due to the City, including waste hauling contract payments.
4. Establish a calendar for reviewing of deadlines for various reports.

CITY OF IMPERIAL
 DEPARTMENTAL OPERATING BUDGETS
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
 FINANCE DEPARTMENT
 ACCOUNTING AND REPORTING DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>SERVICES</u>								
01	141	5210	CONTRACT SERVICE	55,405	10,000	42,115	20,000	20,000
				<u>55,405</u>	<u>10,000</u>	<u>42,115</u>	<u>20,000</u>	<u>20,000</u>
ACCOUNTING AND REPORTING				<u>55,405</u>	<u>10,000</u>	<u>42,115</u>	<u>20,000</u>	<u>20,000</u>

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-143

DIVISION NAME: INFORMATION SERVICES

FUND: General

FUND NO: 01

DIVISION BUDGET: \$71,003

DEPARTMENT: Finance

DIV NO: 143

THIS DIVISION: Information Services

DIVISION DESCRIPTION:

This division provides information support and services for the City's computer activities. Such activities include selection, installation and maintenance of hardware and software, coordination of user training, design and maintenance of the City's Website, system administration and generation of operational and managerial reports.

DIVISION GOAL:

To provide information, support and services to the City's departments which meets the needs of the users.

CURRENT YEAR DIVISION OBJECTIVES:

1. Review new software for meter reading that would allow residents to monitor their water consumption via the website.
2. Promote Autopay and paperless feature to all residents.
3. Work with IT consultant on regular upgrades and replacement of City equipment and licenses as the budget will allow.

CITY OF IMPERIAL
 DEPARTMENTAL OPERATING BUDGETS
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
 FINANCE DEPARTMENT
 INFORMATION SERVICES DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>SERVICES</u>								
01	143	5210	CONTRACT SERVICE	94,410	50,000	40,000	40,000	40,000
				<u>94,410</u>	<u>50,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
<u>MATERIALS & SUPPLIES</u>								
01	143	5330	SPECIAL DEPT SUPPLIES	14,397	32,555	42,082	31,003	32,908
				<u>14,397</u>	<u>32,555</u>	<u>42,082</u>	<u>31,003</u>	<u>32,908</u>
INFORMATION SERVICES				<u><u>108,807</u></u>	<u><u>82,555</u></u>	<u><u>82,082</u></u>	<u><u>71,003</u></u>	<u><u>72,908</u></u>

City Manager
Marlene Best



**Human Resources
Manager**
Aruelia Gaddis

CITY OF IMPERIAL - DEPARTMENT SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

NAME OF DEPARTMENT: **Human Resources**

SUPPORTED BY (FUNDS): **General Fund**
 Water Fund
 Wastewater Fund

COMPONENTS OF DEPARTMENT:

DIVISIONS (ACCT. NO.)

Human Resources / Employee Benefits	(01-150)
Water	(50-510) **see Water budget
Wastewater	(55-520) **see Wastewater budget

TOTAL DEPARTMENT BUDGET: **\$ 66,079**

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-150

DIVISION NAME: HUMAN RESOURCES / EMPLOYEE BENEFITS

FUND: General **FUND NO:** 01 **DIVISION BUDGET:** \$66,079

DEPARTMENT: Human Resources **DIV NO:** 150

THIS DIVISION: Human Resources / Employee Benefits

DIVISION DESCRIPTION:

This division coordinates the City's Human Resources / Employee Benefits Programs by assisting department heads with the recruitment process, the orientation for new employees, issuance of personnel manuals, administration of compensation plans, and coordination of employee benefits plans.

DIVISION GOAL:

To support the operations of each of the City's departments by providing effective human resource services, maintaining competitive and equitable compensation programs which includes competitive insurance benefits to employees and their dependents in a timely and cost-effective manner.

CURRENT YEAR DIVISION OBJECTIVES:

1. Review and establish an active Worker's Compensation Program.
2. Review current benefit structure to ensure added benefits / cost-savings including the establishment of an employee advisory committee.
3. Establish exempt / non-exempt pay consistency for City positions.
4. Define and establish training recommendation for 09-10.
5. Assist administration with labor relations in 09-10.
6. Resolve and rectify all personnel related audit findings from prior years.
7. Expand and enhance employee benefit fair and recognition programs.
8. Work with staff in various departments to establish a Citywide volunteer program.

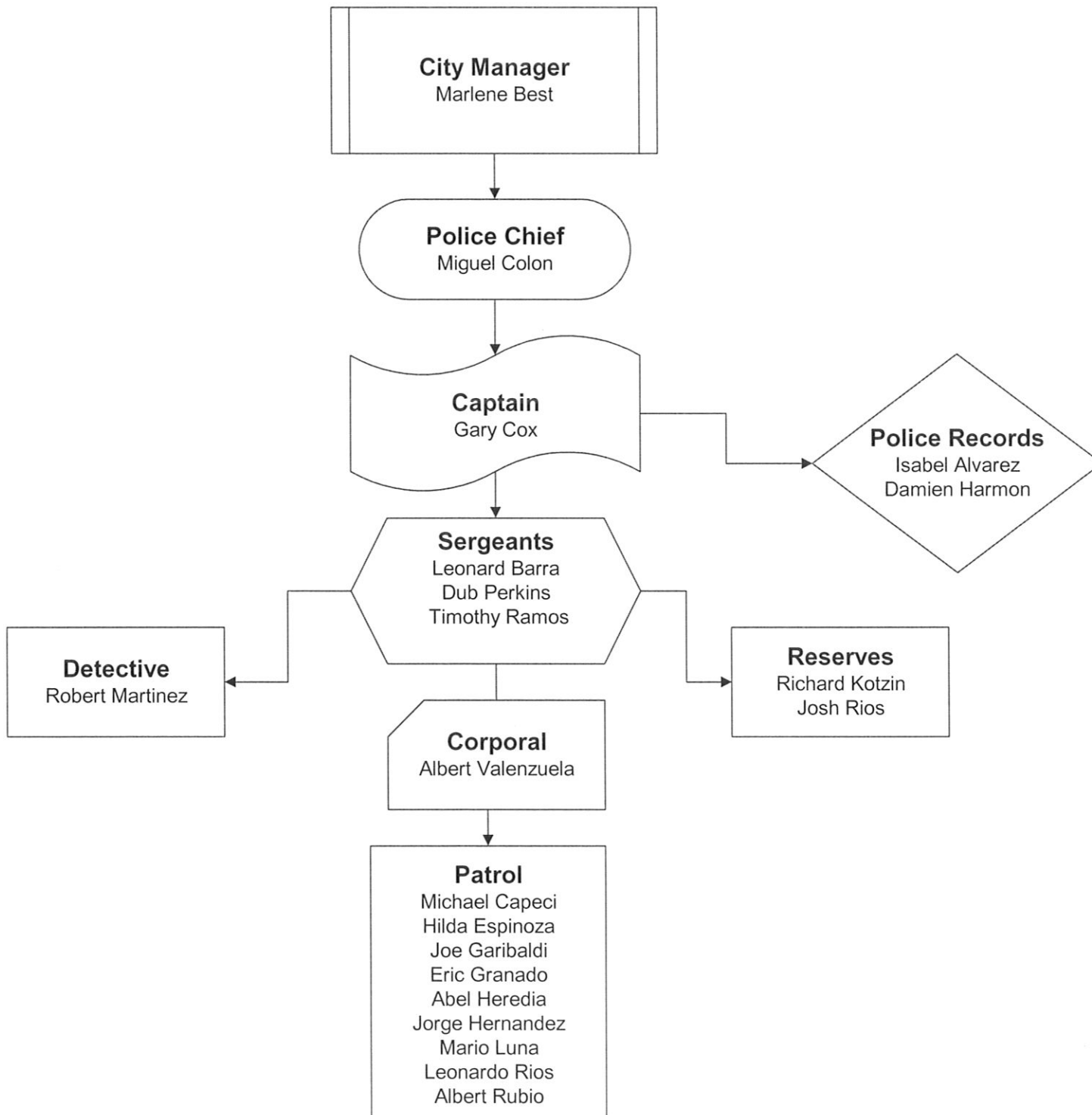
CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

CORPORATE FUND
HUMAN RESOURCES DEPARTMENT
HUMAN RESOURCE / EMPLOYEE BENEFITS DIVISION

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
01	150	5101	SALARIES-FULL TIME				36,392	36,392
01	150	5111	RETIREMENT				9,209	9,209
01	150	5112	FICA				2,784	2,784
01	150	5114	UNEMPLOYMENT INSURANCE				208	208
01	150	5115	HEALTH INSURANCE				5,400	5,400
				0	0	0	53,993	53,993
<u>SERVICES</u>								
01	150	5210	CONTRACT SERVICE	3,135	9,086	54,944 *	9,086	9,086
01	150	5250	PUBLICATION / DUES				300	300
01	150	5265	TRAINING				400	400
01	150	5270	TRAVEL & MEETINGS				500	500
				3,135	9,086	54,944	10,286	10,286
<u>MATERIALS & SUPPLIES</u>								
01	150	5301	OFFICE SUPPLIES				300	300
01	150	5330	SPECIAL DEPT SUPPLIES	753		2,769	1,500	1,500
				753	0	2,769	1,800	1,800
HUMAN RESOURCE / EMPLOYEE BENEFITS				3,888	9,086	57,713	66,079	66,079

* LCW (5,886)

* ACI (3,200)



CITY OF IMPERIAL - DEPARTMENT SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

NAME OF DEPARTMENT: Police
SUPPORTED BY (FUNDS): General Fund

COMPONENTS OF DEPARTMENT:

DIVISIONS (ACCT. NO.)

Police Services Management	(01-210)
Police Field Services	(01-211)
Police Communications	(01-213)
Police Public Relations	(01-214)
Police Records	(01-215)
K-9 Services	(01-216)

TOTAL DEPARTMENT BUDGET: \$2,101,585

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-210

DIVISION NAME: POLICE SERVICES MANAGEMENT

FUND: General FUND NO: 01 DIVISION BUDGET: \$302,522

DEPARTMENT: Police DIV NO: 210

THIS DIVISION: Police Services Management

DIVISION DESCRIPTION:

This division is responsible to ensure, through proper planning, organizing, staffing, training, coordination and review, that the mission of the City of Imperial's Police Department is successfully carried out.

DIVISION GOAL:

To manage the resources of the Police Department to enhance the safety and security of the community and to meet the goals and objectives of the Department.

CURRENT YEAR DIVISION OBJECTIVES:

1. Form a community-based focus group to survey Imperial Citizens to determine support level for new Public Safety Facility.
2. Hire (2) Cops funded Officers through the Federal COPS Stimulus package. Continue to apply for any available Stimulus monies to assist with police services.
3. Complete bid process and proceed with remodeling of RV for conversion to Mobile Command Center.
4. Work with City / County Fire to schedule and implement annual tabletop emergency training exercise focused on local City staff and available resources.
5. Have IPD Policy Manual re-approved by City Council due to continual Lexipol changes as recommended by Human Resources Department.
6. Pursue all available grants and funding for Public Safety Facility as determined by Police Facility Focus Group.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
POLICE DEPARTMENT
POLICE SERVICES MANAGEMENT DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>PERSONNEL SERVICES</u>								
01	210	5101	SALARIES-FULL TIME	185,924	202,311	206,873	205,084	209,779
01	210	5111	RETIREMENT	60,012	64,796	65,091	64,811	66,294
01	210	5112	FICA	14,576	15,479	14,667	15,690	16,050
01	210	5114	UNEMPLOYMENT INSURANCE	336	335	455	462	462
01	210	5115	HEALTH INSURANCE	11,927	12,000	11,817	12,000	12,000
				<u>272,775</u>	<u>294,921</u>	<u>298,903</u>	<u>298,047</u>	<u>304,585</u>
<u>SERVICES</u>								
01	210	5210	CONTRACT SERVICE	100	4,500	180	0	0
01	210	5250	PUBLICATION / DUES	1,416	1,500	2,521	1,275	1,275
01	210	5265	TRAINING	1,950	2,000	473	1,200	1,200
01	210	5270	TRAVEL & MEETINGS	2,356	2,500	3,924	2,000	2,000
				<u>5,822</u>	<u>10,500</u>	<u>7,098</u>	<u>4,475</u>	<u>4,475</u>
<i>POLICE SERVICES MANAGEMENT</i>				<u><u>278,597</u></u>	<u><u>305,421</u></u>	<u><u>306,001</u></u>	<u><u>302,522</u></u>	<u><u>309,060</u></u>

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-211

DIVISION NAME: POLICE FIELD SERVICES

FUND: General FUND NO: 01 DIVISION BUDGET: \$1,520,582

DEPARTMENT: Police DIV NO: 211

THIS DIVISION: Police Field Services

DIVISION DESCRIPTION:

This division protects and serves the residents of the City of Imperial. The Field Services Division enforces all Federal and State Laws and Local Ordinances, and also provides continuous emergency and non-emergency police services.

DIVISION GOAL:

To pro-actively enforce all Federal and State Laws, and Local Ordinances, and to provide effective response to citizens for police services and to focus non-service demand patrol time in areas and activities related to current community priorities.

CURRENT YEAR DIVISION OBJECTIVES:

1. Establish Police "Adopt a Neighborhood" Program which assigns a portion of City to individual officers to be caretakers.
2. To do an interest / feasibility study to form an Imperial Valley HRET consisting of City and County members.
3. Complete bi-annual "Active Shooter" training on (2) school campuses.
4. Increase traffic enforcement throughout the year and conduct a data base study to determine effectiveness in reducing traffic accidents.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
POLICE DEPARTMENT
POLICE FIELD SERVICES DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>PERSONNEL SERVICES</u>								
01	211	5101	SALARIES-FULL TIME	698,031	864,481	877,640	804,233	810,259
01	211	5102	SALARIES-PART TIME	1,590	0	3,175	2,500	2,500
01	211	5103	OVERTIME	152,573	70,000	232,187	70,000	70,000
01	211	5104	COURT TIME / STANDBY TIME	4,474	5,000	3,105	5,000	5,000
01	211	5105	P.O.S.T. CERTIFICATE PAY	8,329	8,900	14,158	16,500	16,500
01	211	5106	EDUCATIONAL INCENTIVE	33,771	10,000	45,834	0	0
01	211	5107	SHIFT DIFFERENTIAL	6,320	12,500	6,530	7,800	7,800
01	211	5108	SPECIALTY PAY (5%)	29,883	25,000	27,703	60,000	60,000
01	211	5110	UNIFORM ALLOWANCE	14,450	13,800	12,145	13,050	13,050
01	211	5111	RETIREMENT	199,815	294,850	253,070	283,762	285,667
01	211	5112	FICA	65,396	76,488	81,318	73,914	74,375
01	211	5114	UNEMPLOYMENT INSURANCE	3,782	2,689	4,170	3,695	3,695
01	211	5115	HEALTH INSURANCE	54,573	94,620	92,183	90,000	90,000
				<u>1,272,987</u>	<u>1,478,328</u>	<u>1,653,218</u>	<u>1,430,454</u>	<u>1,438,846</u>
<u>SERVICES</u>								
01	211	5210	CONTRACT SERVICE	1,875	2,500	2,000	888	888
01	211	5241	MAINTENANCE OF EQUIPMENT	34,475	30,000	32,189	25,500	25,500
01	211	5242	VEHICLE FUEL	50,992	50,000	43,046	42,500	42,500
01	211	5250	PUBLICATION / DUES	4,363	1,400	1,498	1,190	1,190
01	211	5262	TESTING SERVICES	5,796	4,300	5,150	3,000	3,000
01	211	5265	TRAINING	6,583	4,500	1,585	2,000	2,000
01	211	5270	TRAVEL & MEETINGS	8,395	5,500	2,974	2,500	2,500
				<u>112,479</u>	<u>98,200</u>	<u>88,442</u>	<u>77,578</u>	<u>77,578</u>
<u>MATERIALS & SUPPLIES</u>								
01	211	5301	OFFICE SUPPLIES	0	0	0	4,500	4,500
01	211	5310	SAFETY/ EQUIP / CLOTHING	3,804	3,000	4,144	2,550	2,550
01	211	5321	ARMORY/SUPPLIES	2,831	4,000	1,145	2,000	2,000
01	211	5330	SPECIAL DEPT SUPPLIES	14,898	5,000	7,089	3,500	3,500
				<u>21,533</u>	<u>12,000</u>	<u>12,378</u>	<u>12,550</u>	<u>12,550</u>
<u>CAPITAL</u>								
01	211	5442	OTHER	2,070	0	0	0	0
				<u>2,070</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
POLICE FIELD SERVICES				<u><u>1,409,069</u></u>	<u><u>1,588,528</u></u>	<u><u>1,754,038</u></u>	<u><u>1,520,582</u></u>	<u><u>1,528,974</u></u>

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-213

DIVISION NAME: POLICE COMMUNICATIONS

FUND: General FUND NO: 01 DIVISION BUDGET: \$169,249

DEPARTMENT: Police DIV NO: 213

THIS DIVISION: Police Communications

DIVISION DESCRIPTION:

This division provides emergency and non-emergency communication services for the Police Department and assists in dispatching for the Fire Department and Emergency Medical Services.

DIVISION GOAL:

To provide effective and efficient dispatch communication services between the cities of El Centro and Imperial through the existing contract.

CURRENT YEAR DIVISION OBJECTIVES:

1. Sign a current contract with the City of El Centro for dispatch services.
2. Standardize call close-out procedures with dispatch to track missing or late reports.
3. Establish a Sergeant / Corporal work group with EL Centro Sergeants to discuss "on the air" issues and develop a method for simplifying dispositions.

CITY OF IMPERIAL
 DEPARTMENTAL OPERATING BUDGETS
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
 POLICE DEPARTMENT
 POLICE COMMUNICATIONS DIVISION**

				2007 - 2008 ACTUAL	2008 - 2009 BUDGET	2008 - 2009 ESTIMATED	2009 - 2010 PROPOSED	2010 - 2011 PROPOSED
<u>SERVICES</u>								
01	213	5210	CONTRACT SERVICE	127,508	148,974	99,534	167,974	167,974
01	213	5260	TELEPHONE	0	0	5,321	1,275	1,275
				<u>127,508</u>	<u>148,974</u>	<u>104,855</u>	<u>169,249</u>	<u>169,249</u>
 POLICE COMMUNICATIONS				 <u>127,508</u>	 <u>148,974</u>	 <u>104,855</u>	 <u>169,249</u>	 <u>169,249</u>

El Centro Dispatch \$140,000
 IVECA \$27,974

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-214

DIVISION NAME: POLICE PUBLIC RELATIONS

FUND: General FUND NO: 01 DIVISION BUDGET: \$1,500

DEPARTMENT: Police DIV NO: 214

THIS DIVISION: Police Public Relations

DIVISION DESCRIPTION:

This division encourages citizen involvement through community action, crime prevention and police relation's efforts, stressing interaction with local schools in a cooperative effort of drug and gang intervention through "OFFICER BILL" and "PAL" programs.

DIVISION GOAL:

To enlist the support of the community in accomplishing Police Department goals and objectives.

CURRENT YEAR DIVISION OBJECTIVES:

1. Design a Supervisor and Officer to be in charge of Neighborhood Watch Program with a goal of (1) presentation per quarter.
2. Detective to be assigned as liaison between the department and IT regarding website updates.
3. Detective to conduct (2) Identity Theft Programs for Imperial residents and businesses.
4. Conduct (1) graffiti abatement /beautification day.

CITY OF IMPERIAL
 DEPARTMENTAL OPERATING BUDGETS
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
 POLICE DEPARTMENT
 POLICE PUBLIC RELATIONS DIVISION**

				2007 - 2008 ACTUAL	2008 - 2009 BUDGET	2008 - 2009 ESTIMATED	2009 - 2010 PROPOSED	2010 - 2011 PROPOSED
			<u>MATERIALS & SUPPLIS</u>					
01	214	5330	SPECIAL DEPT SUPPLIES	3,687	1,800	1,959 *	1,500	1,500
				<u>3,687</u>	<u>1,800</u>	<u>1,959</u>	<u>1,500</u>	<u>1,500</u>
			 POLICE PUBLIC RELATIONS	 <u>3,687</u>	 <u>1,800</u>	 <u>1,959</u>	 <u>1,500</u>	 <u>1,500</u>

SCHOOL RESOURCE OFFICER, D.A.R.E., NEIGHBORHOOD WATCH PROGRAMS

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-215

DIVISION NAME: POLICE RECORDS

FUND: General

FUND NO: 01

DIVISION BUDGET: \$105,232

DEPARTMENT: Police

DIV NO: 215

THIS DIVISION: Police Records

DIVISION DESCRIPTION:

This division provides for the maintenance and retrieval of records required by law and as needed to support Police Department operations.

DIVISION GOAL:

To provide required information and data on a timely and accurate basis for use of Police Department and other City staff and citizens when appropriate.

CURRENT YEAR DIVISION OBJECTIVES:

1. Develop a system for tracking false alarm calls and invoicing violating parties for fines.
2. Create a timeline policy for various record retention and destruction.
3. Records Department to go paperless through the Spillman System.
4. Purge records as established by policy developed as part of 2009-2010 Goal and Objective.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
POLICE DEPARTMENT
POLICE RECORDS DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>PERSONNEL SERVICES</u>								
01	215	5101	SALARIES-FULL TIME	66,045	69,344	67,612	68,015	69,675
01	215	5103	OVERTIME	3,282	1,500	2,453	500	500
01	215	5106	EDUCATIONAL INCENTIVE	0	2,500	0	0	0
01	215	5111	RETIREMENT	14,917	15,417	15,981	17,212	17,632
01	215	5112	FICA	5,391	5,422	5,319	5,243	5,370
01	215	5114	UNEMPLOYMENT INSURANCE	336	336	459	462	462
01	215	5115	HEALTH INSURANCE	11,991	11,268	12,000	12,000	12,000
				<u>101,962</u>	<u>105,787</u>	<u>103,824</u>	<u>103,432</u>	<u>105,639</u>
<u>SERVICES</u>								
01	215	5265	TRAINING / EDUCATION	1,195	500	1,135	500	500
01	215	5270	TRAVEL & MEETINGS	385	500	2,787	500	500
				<u>1,580</u>	<u>1,000</u>	<u>3,922</u>	<u>1,000</u>	<u>1,000</u>
<u>MATERIALS & SUPPLIES</u>								
01	215	5301	OFFICE SUPPLIES	4,827	3,000	6,844	800	800
				<u>4,827</u>	<u>3,000</u>	<u>6,844</u>	<u>800</u>	<u>800</u>
POLICE RECORDS				<u><u>108,369</u></u>	<u><u>109,787</u></u>	<u><u>114,590</u></u>	<u><u>105,232</u></u>	<u><u>107,439</u></u>

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-216

DIVISION NAME: K-9 SERVICES

FUND: General FUND NO: 01 DIVISION BUDGET: \$2,500

DEPARTMENT: Police DIV NO: 216

THIS DIVISION: K-9 Services

DIVISION DESCRIPTION:

This division provides an additional tool to field services in the areas of narcotic enforcement, search and apprehensions.

DIVISION GOAL:

To enhance the safety of officers, thoroughness of investigations and quality of neighborhoods through reduction of narcotic trafficking.

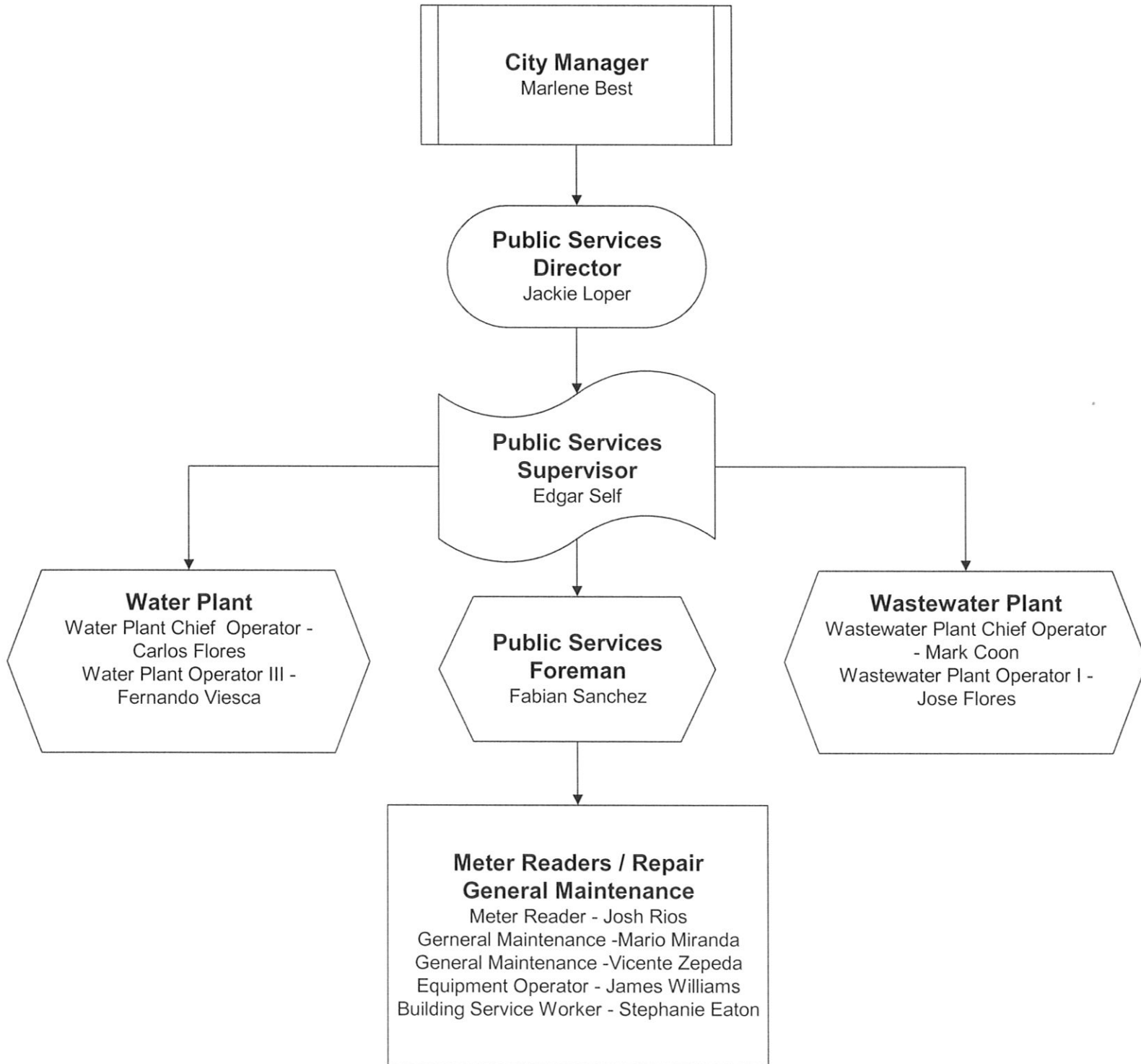
CURRENT YEAR DIVISION OBJECTIVES:

1. Conduct (6) school sweeps to include parking lot gym lockers.
2. Conduct (2) public demonstrations at schools or clubs such as Rotary.
3. Send an officer to "Agitator" training to allow for in-house training for bite work.
4. Attend (3) Police K-9 Trails and place in the top five overall.
5. Continue to conduct Narcotic sweeps on school campuses and perform K-9 demonstrations at schools and local clubs.

CITY OF IMPERIAL
 DEPARTMENTAL OPERATING BUDGETS
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
 POLICE DEPARTMENT
 K-9 SERVICES DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>SERVICES</u>								
01	216	5210	CONTRACT SERVICE	0	500	3,663	500	500
01	216	5330	SPECIAL DEPT SUPPLIES	4,003	3,500	2,951	2,000	2,000
				<u>4,003</u>	<u>4,000</u>	<u>6,614</u>	<u>2,500</u>	<u>2,500</u>
K-9 SERVICES				<u>4,003</u>	<u>4,000</u>	<u>6,614</u>	<u>2,500</u>	<u>2,500</u>



CITY OF IMPERIAL - DEPARTMENT SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

NAME OF DEPARTMENT: **Public Services**

SUPPORTED BY (FUNDS): **General Fund**
 Water Fund
 Wastewater Fund

COMPONENTS OF DEPARTMENT:

DIVISIONS (ACCT. NO.)

Animal Control	(01-230)
Public Services Management	(01-300)
Street Maintenance	(01-320)
Building Maintenance	(01-345)
Water	(50-510) **see Water budget
Wastewater	(55-520) **see Wastewater budget

TOTAL DEPARTMENT BUDGET: **\$331,185**

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-230

DIVISION NAME: ANIMAL CONTROL

FUND: General FUND NO: 01 DIVISION BUDGET: \$9,420

DEPARTMENT: Public Services DIV NO: 230

THIS DIVISION: Animal Control

DIVISION DESCRIPTION:

This division enforces State and City laws pertaining to Animal Control.

DIVISION GOAL:

To reduce the number of stray animals and other animal related violations within the City.

CURRENT YEAR DIVISION OBJECTIVES:

1. New vehicle with animal cages set.
2. Set a City ONLY animal clinic.
3. Evaluate a Animal Control Officer / General Maintenance Worker position.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
PUBLIC SERVICES DEPARTMENT
ANIMAL CONTROL DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>PERSONNEL SERVICES</u>								
01	230	5101	SALARIES-FULL TIME	36,053	0	0	0	0
01	230	5103	OVERTIME	9,367	0	2,559	3,500	3,500
01	230	5110	UNIFORM ALLOWANCE	0	0	0	0	0
01	230	5111	RETIREMENT	8,489	0	0	0	0
01	230	5112	FICA	3,377	0	178	270	270
01	230	5114	UNEMPLOYMENT INSURANCE	208	0	25	0	0
01	230	5115	HEALTH INSURANCE	6,950	0	342	0	0
				<u>64,444</u>	<u>0</u>	<u>3,104</u>	<u>3,770</u>	<u>3,770</u>
<u>SERVICES</u>								
01	230	5210	CONTRACT SERVICE	2,036	1,500	540	1,000	1,000
01	230	5241	MAINTENANCE OF EQUIPMENT	1,359	350	460	1,000	1,000
01	230	5242	VEHICLE FUEL	0	2,200	50	2,500	2,500
01	230	5265	TRAINING	0	200	0	300	300
01	230	5270	TRAVEL & MEETINGS	0	200	0	0	0
				<u>3,395</u>	<u>4,450</u>	<u>1,050</u>	<u>4,800</u>	<u>4,800</u>
<u>MATERIALS & SUPPLIES</u>								
01	230	5301	OFFICE SUPPLIES	0	135	0	100	100
01	230	5310	SAFETY / EQUIPMENT / CLOTHING	0	250	0	150	150
01	230	5330	SPECIAL DEPT SUPPLIES	482	500	992	600	600
				<u>482</u>	<u>885</u>	<u>992</u>	<u>850</u>	<u>850</u>
ANIMAL CONTROL				<u>68,321</u>	<u>5,335</u>	<u>5,146</u>	<u>9,420</u>	<u>9,420</u>

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-300

DIVISION NAME: PUBLIC SERVICES MANAGEMENT

FUND: General FUND NO 01 DIVISION BUDGET: \$13,731

DEPARTMENT: Public Services DIV NO: 300

THIS DIVISION: Public Services Management

DIVISION DESCRIPTION:

This division is responsible for planning, scheduling, coordinating and evaluating all activities for the Public Services Department and provides both in-house and consultant Water / Wastewater Systems Management, Code Enforcement and related services to the City and management of those activities. Services include design and inspection of capital improvement projects and review of other related issues. This division provides support to the City Council and the Environmental Evaluation Committee, as well as responding to customer/citizen inquiries and complaints.

DIVISION GOAL:

To manage the resource of the Public Services Department, Water / Wastewater Systems Management and Code Enforcement services in a timely, professional, and cost effective manner.

CURRENT YEAR DIVISION OBJECTIVES:

1. Complete goals & objectives in a timely manner.
2. Prepare a quarterly maintenance schedule for all City facilities (A/C's, painting, etc.).
3. Create a master listing of all City code entrances and keys for all facilities.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
PUBLIC SERVICES DEPARTMENT
PUBLIC SERVICES DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>PERSONNEL SERVICES</u>								
01	300	5101	SALARIES-FULL TIME	36,710	25,268	31,870	4,451	4,451
01	300	5103	OVERTIME	0	500	0	0	0
01	300	5106	EDUCATIONAL INCENTIVE	3,276	500	0	0	0
01	300	5111	RETIREMENT	5,476	5,621	6,921	1,128	1,128
01	300	5112	FICA	2,818	1,973	2,356	341	341
01	300	5114	UNEMPLOYMENT INSURANCE	108	101	171	11	12
01	300	5115	HEALTH INSURANCE	3,865	3,600	2,464	300	300
				<u>52,253</u>	<u>37,563</u>	<u>43,782</u>	<u>6,231</u>	<u>6,232</u>
<u>SERVICES</u>								
01	300	5210	CONTRACT SERVICE	500	0	80	0	0
01	300	5241	MAINTENANCE OF EQUIPMENT	1,079	1,000	1,870	2,000	2,000
01	300	5242	VEHICLE FUEL	5,481	6,250	4,027	4,500	4,500
01	300	5265	TRAINING	1,285	200	40	200	200
01	300	5270	TRAVEL & MEETINGS	772	200	801	300	300
				<u>9,117</u>	<u>7,650</u>	<u>6,818</u>	<u>7,000</u>	<u>7,000</u>
<u>MATERIALS & SUPPLIES</u>								
01	300	5301	OFFICE SUPPLIES	2,705	1,000	1,026	500	500
				<u>2,705</u>	<u>1,000</u>	<u>1,026</u>	<u>500</u>	<u>500</u>
PUBLIC SERVICES				<u><u>64,075</u></u>	<u><u>46,213</u></u>	<u><u>51,626</u></u>	<u><u>13,731</u></u>	<u><u>13,732</u></u>

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-320

DIVISION NAME: STREET MAINTENANCE

FUND: General FUND NO: 01 DIVISION BUDGET: \$285,398

DEPARTMENT: Public Works DIV NO: 320

THIS DIVISION: Street Maintenance

DIVISION DESCRIPTION:

This division provides budgetary support for maintenance and repair of the 31 miles of City streets. Street sweeping is done every other week. Maintenance of City Storm Drain System and assist Water / Sewer Departments with backhoe operation on Water and Sewer main repairs.

DIVISION GOAL:

To maintain the City streets and provide an efficient / safe movement of vehicular / pedestrian traffic and to provide an aesthetically pleasing appearance of public right-of-ways.

CURRENT YEAR DIVISION OBJECTIVES:

1. In coordination with other departments, select and complete appropriate infrastructure projects.
2. Renew traffic pattern training for all staff.
3. Install new street signs as budgeted.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
PUBLIC SERVICES DEPARTMENT
STREET MAINTENANCE DIVISION**

			2007 - 2008 ACTUAL	2008 - 2009 BUDGET	2008 - 2009 ESTIMATED	2009 - 2010 PROPOSED	2010 - 2011 PROPOSED	
<u>PERSONNEL SERVICES</u>								
01	320	5101	SALARIES-FULL TIME	145,201	88,883	89,020	67,420	67,420
01	320	5103	OVERTIME	5,794	12,000	3,133	10,000	10,000
01	320	5104	STAND-BY	3,265	4,210	2,969	2,500	2,500
01	320	5110	UNIFORM ALLOWANCE	5,150	2,210	1,792	2,000	2,000
01	320	5111	RETIREMENT	33,606	20,232	20,289	17,489	17,489
01	320	5112	FICA	12,006	8,044	7,160	6,120	6,120
01	320	5114	UNEMPLOYMENT INSURANCE	815	436	580	416	416
01	320	5115	HEALTH INSURANCE	28,429	14,820	16,126	10,800	10,800
			<u>234,266</u>	<u>150,835</u>	<u>141,069</u>	<u>116,745</u>	<u>116,745</u>	
<u>SERVICES</u>								
01	320	5210	CONTRACT SERVICES	11,364	12,000	4,080	10,000	10,000
01	320	5241	MAINTENANCE OF EQUIPMENT	24,696	15,000	25,334	18,000	18,000
01	320	5242	FUEL	24,766	23,000	15,573	15,000	15,000
01	320	5250	PUBLICATION / DUES	0	1,444	1,444	1,444	1,444
01	320	5265	TRAINING	16	350	40	200	200
01	320	5270	TRAVEL & MEETINGS	15	250	0	150	150
			<u>60,857</u>	<u>52,044</u>	<u>46,471</u>	<u>44,794</u>	<u>44,794</u>	
<u>MATERIALS & SUPPLIES</u>								
01	320	5310	SAFETY / EQUIP / CLOTHING	1,253	1,000	1,203	600	600
01	320	5320	SMALL TOOLS	0	800	0	750	750
01	320	5330	SPECIAL DEPT SUPPLIES	47,037	35,000	23,561	35,000	45,000
			<u>48,290</u>	<u>36,800</u>	<u>24,764</u>	<u>36,350</u>	<u>46,350</u>	
<u>CAPITAL</u>								
01	320	5440	EQUIPMENT - AUTOMOTIVE	785	0	0	0	0
01	320	5442	OTHER	67,803	67,803	80,503 *	87,509	0
			<u>68,588</u>	<u>67,803</u>	<u>80,503</u>	<u>87,509</u>	<u>0</u>	
STREET MAINTENANCE			<u><u>412,001</u></u>	<u><u>307,482</u></u>	<u><u>292,807</u></u>	<u><u>285,398</u></u>	<u><u>207,889</u></u>	

* STREET SWEEPER LEASE \$35,009
(1/6) BACKHOE \$12,500
STREET SIGNS \$40,000

CITY OF IMPERIAL - DIVISION SUMMARY

FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-345

DIVISION NAME: BUILDINGS & GROUNDS

FUND: General

FUND NO: 01

DIVISION BUDGET: \$22,636

DEPARTMENT: Public Services

DIV NO: 345

THIS DIVISION: Buildings & Grounds

DIVISION DESCRIPTION:

This division provides for the maintenance and operation of the City Hall, Police, Council Chambers, Library, Garage and other Non-Enterprise Fund Facilities.

DIVISION GOAL:

To maintain City buildings and associated property in an efficient and effective manner.

CURRENT YEAR DIVISION OBJECTIVES:

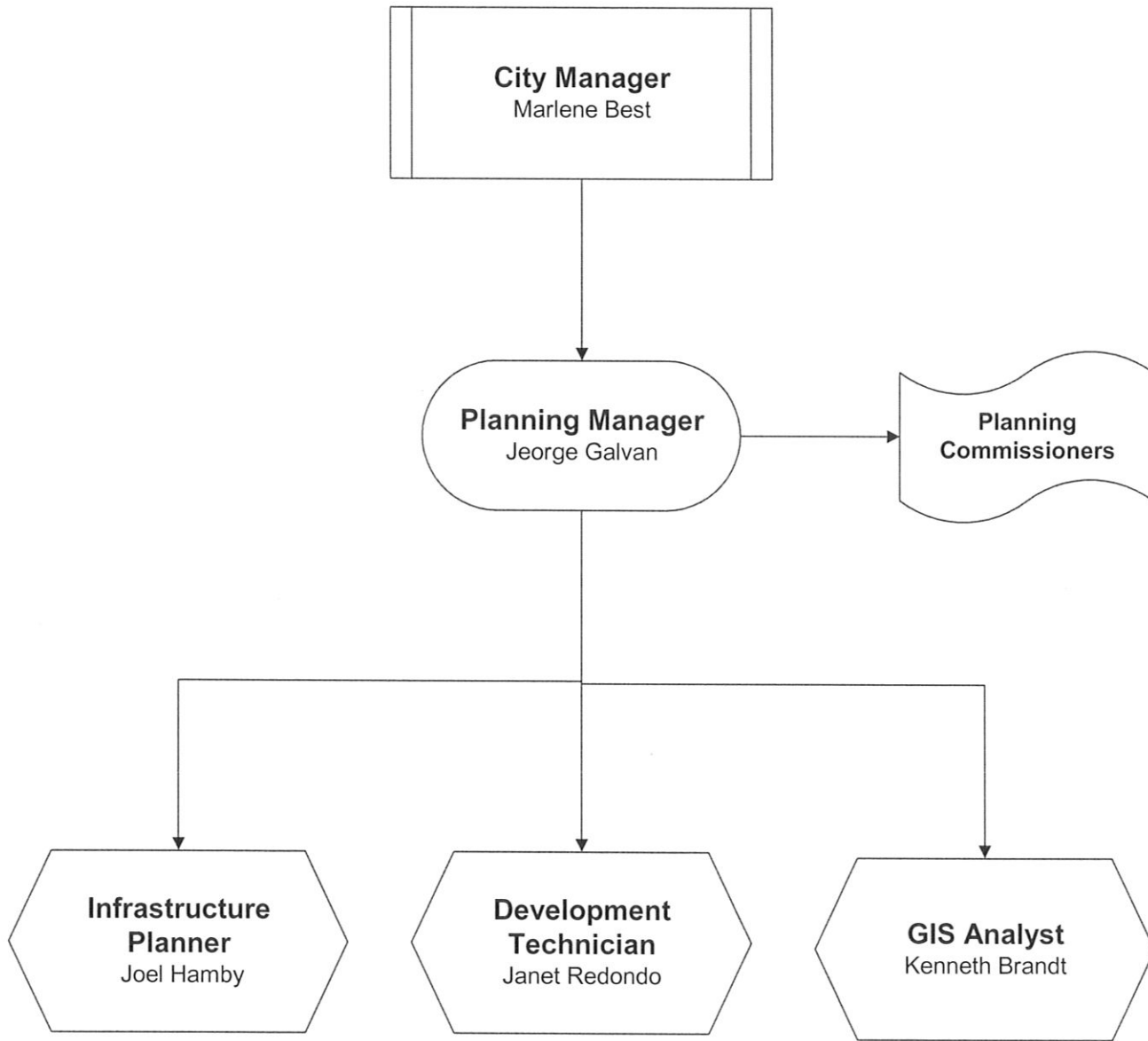
1. Review and facilitate with Library Staff, improvements to library building.
2. Establish facility maintenance schedules.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
PUBLIC SERVICES DEPARTMENT
BUILDINGS & GROUNDS DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>PERSONNEL SERVICES</u>								
01	345	5101	SALARIES-FULL TIME	34,851	7,464	7,657	7,317	7,317
01	345	5110	UNIFORM ALLOWANCE	488	130	844	130	130
01	345	5111	RETIREMENT	8,235	1,689	1,784	1,881	1,881
01	345	5112	FICA	2,689	573	567	562	562
01	345	5114	UNEMPLOYMENT INSURANCE	166	33	1	46	46
01	345	5115	HEALTH INSURANCE	5,982	1,200	1,199	1,200	1,200
				<u>52,411</u>	<u>11,089</u>	<u>12,052</u>	<u>11,136</u>	<u>11,136</u>
<u>SERVICES</u>								
01	345	5241	MAINTENANCE OF EQUIPMENT	8,437	5,000	1,509	5,000	5,000
01	345	5330	SPECIAL DEPT SUPPLIES	4,964	4,500	1,238	2,500	2,500
				<u>13,401</u>	<u>9,500</u>	<u>2,747</u>	<u>7,500</u>	<u>7,500</u>
<u>CAPITAL</u>								
01	345	5442	OTHER	0	0	0 *	4,000	0
				<u>0</u>	<u>0</u>	<u>0</u>	<u>4,000</u>	<u>0</u>
<u>BUILDINGS & GROUNDS</u>				<u>65,812</u>	<u>20,589</u>	<u>14,799</u>	<u>22,636</u>	<u>18,636</u>

* LIGHTING RETRO FIT??? \$22,000



CITY OF IMPERIAL - DEPARTMENT SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

NAME OF DEPARTMENT: Planning Department

SUPPORTED BY (FUNDS): General Fund
Special Revenues and Grants Administration
Redevelopment Fund
Redevelopment Low Moderate Fund

COMPONENTS OF DEPARTMENT:

DIVISIONS (ACCT. NO.)

Engineering	(01-310)
Planning	(01-350)
Building & Safety	(01-360)
Redevelopment Low Moderate	(95-905) **see RDA Low Mod budget
Redevelopment Agency	(96-906) **see RDA budget

TOTAL DEPARTMENT BUDGET: \$242,003

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-310

DIVISION NAME: ENGINEERING

FUND: General FUND NO: 01 DIVISION BUDGET: \$2,500

DEPARTMENT: Planning Department DIV NO: 310

THIS DIVISION: Engineering

DIVISION DESCRIPTION:

This division provides both in - house and consultant engineering services to the City and management of those activities. Engineering services include design and inspection of capital improvement projects, review and inspection of subdivision development projects, review and issuance of permits, and review of other related engineering issues. This division also provides support to the City Council, Planning Commission / Department, and the Environmental Evaluation Committee.

DIVISION GOAL:

To provide quality engineering services in a timely, professional, and cost effective manner.

CURRENT YEAR DIVISION OBJECTIVES:

1. Review current City contract with BJ Engineering.

CITY OF IMPERIAL
 DEPARTMENTAL OPERATING BUDGETS
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
 PLANNING DEPARTMENT
 ENGINEERING DIVISION**

				2007 - 2008 ACTUAL	2008 - 2009 BUDGET	2008 - 2009 ESTIMATED	2009 - 2010 PROPOSED	2010 - 2011 PROPOSED
			<u>SERVICES</u>					
01	310	5210	CONTRACT SERVICE	0	2,500	3,876	2,500	2,500
				0	2,500	3,876	2,500	2,500
			ENGINEERING	<u>0</u>	<u>2,500</u>	<u>3,876</u>	<u>2,500</u>	<u>2,500</u>

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-350

DIVISION NAME: PLANNING

FUND: General FUND NO: 01 DIVISION BUDGET: \$219,203

DEPARTMENT: Planning Department DIV NO: 350

THIS DIVISION: Planning

DIVISION DESCRIPTION:

This division provides both in-house and consultant planning services to the City and management of those activities. Planning services include review and inspection of subdivision development projects, review and issuance of permits, and review of other planning issues. This division also provides support to the Environmental Evaluation Committee, Planning Commission, Community Development, and the City Council.

DIVISION GOAL:

To provide quality services in a timely, professional, and cost-conscious manner.

CURRENT YEAR DIVISION OBJECTIVES:

1. A well-training staff available to assist the public in obtaining building permits.
2. Respond to public requests for Code Enforcement services promptly in coordination with the Code Enforcement Officer. Hire a full-time planner if 2009 - 2010 budget proves positive.
3. Update and revise regulatory documents and codes as needed to incorporate architectural review guidelines and changes recommended by the Housing Element Update.
4. Ensure that Planning Commissioners are up-to-date on planning principles, State and Federal laws.
5. Complete annexations of the following: Select Build, West Side (Ironwood Acres), East Side and IID Administrative Facility Area.
6. Begin site-planning and specific planning activities for the proposed Civic Center area.
7. Refine and update the City's environmental review process to meet the requirements of CEQA Guidelines.
8. Develop a detailed work program for the General Plan, to include staffing and consulting costs.
9. Prioritize which General Plan Elements must be updated during FY 10-11 and FY 11-12.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
PLANNING DEPARTMENT
PLANNING MANAGEMENT DIVISION**

			2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011	
			ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED	
<u>PERSONNEL SERVICES</u>								
01	350	5101	SALARIES-FULL TIME	78,881	61,441	44,585	54,681	54,681
01	350	5102	SALARIES-PART TIME	7,351	6,000	13,287	21,652	21,652
01	350	5103	OVERTIME	564	1,000	404	800	800
01	350	5111	RETIREMENT	19,917	13,661	13,658	17,800	17,800
01	350	5112	FICA	6,825	5,248	4,458	5,913	5,913
01	350	5114	UNEMPLOYMENT INSURANCE	699	313	183	557	557
01	350	5115	HEALTH INSURANCE	1,288	2,790	2,500	9,300	9,300
			<u>115,525</u>	<u>90,453</u>	<u>79,075</u>	<u>110,703</u>	<u>110,703</u>	
<u>SERVICES</u>								
01	350	5210	CONTRACT SERVICE	452,261	100,000	191,036	100,000	100,000
01	350	5250	PUBLICATION / DUES	465	1,300	475	500	500
01	350	5265	TRAINING	964	4,500	1,461	2,000	2,000
01	350	5270	TRAVEL & MEETINGS	1,219	12,000	734	1,000	1,000
			<u>454,909</u>	<u>117,800</u>	<u>193,706</u>	<u>103,500</u>	<u>103,500</u>	
<u>MATERIALS & SUPPLIES</u>								
01	350	5301	OFFICE SUPPLIES	504	450	707	500	500
01	350	5330	SPECIAL DEPARTMENTAL SUPPLIES	1,239	500	365	500	500
			<u>1,743</u>	<u>950</u>	<u>1,072</u>	<u>1,000</u>	<u>1,000</u>	
<u>CAPITAL</u>								
01	350	5442	OTHER	0	0	0	4,000	0
			<u>0</u>	<u>0</u>	<u>0</u>	<u>4,000</u>	<u>0</u>	
PLANNING			<u>572,177</u>	<u>209,203</u>	<u>273,853</u>	<u>219,203</u>	<u>215,203</u>	

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-360

DIVISION NAME: BUILDING & SAFETY

FUND: General FUND NO: 01 DIVISION BUDGET: \$20,300

DEPARTMENT: Planning Department DIV NO: 360

THIS DIVISION: Building & Safety

DIVISION DESCRIPTION:

This division provides issuance of building permits, plan checks, and inspection services for all projects subject to the City's building regulations.

DIVISION GOAL:

To provide timely and professional plan check and inspection services and to assist applicants in the permitting process.

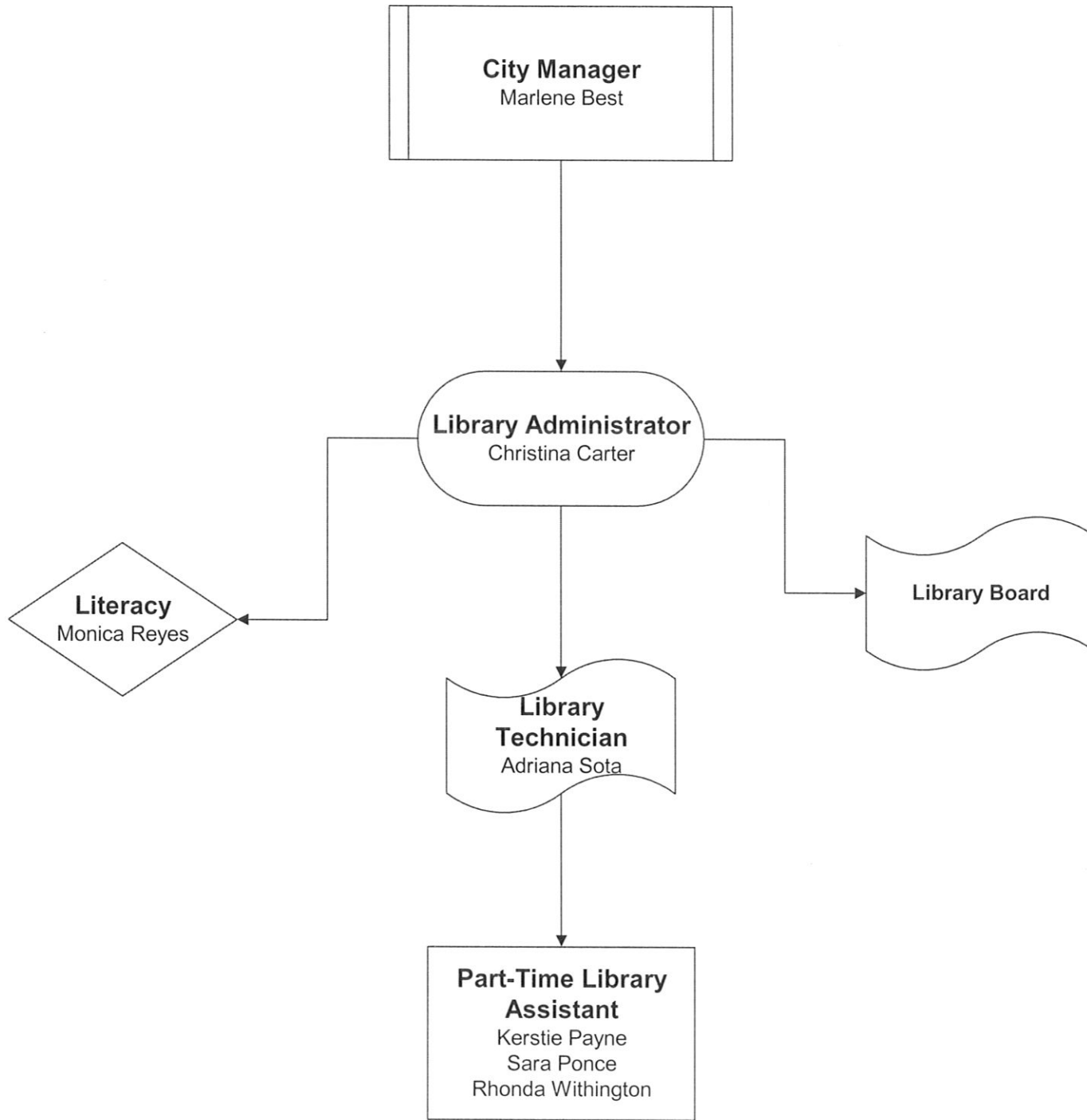
CURRENT YEAR DIVISION OBJECTIVES:

1. Implement an Over-the-Counter plan check review process (24-hour turn-around time) for minor construction activities.
2. Implement a Fast Track Program (5-day turn-around time) with applicable fee structure.
3. Achieve greater cost recovery for programs within the division.
4. Develop and implement business assistance programs.
5. Prepare a community profile information packet which includes key demographic information about the City, a list of develop able parcels, and programs available to businesses.

CITY OF IMPERIAL
 DEPARTMENTAL OPERATING BUDGETS
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
 PLANNING DEPARTMENT
 BUILDING & SAFETY DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>SERVICES</u>								
01	360	5210	CONTRACT SERVICE	54,215	20,000	54,515	20,000	20,000
01	360	5213	SEISMIC FEE	1,077	300	188	300	300
				<u>55,292</u>	<u>20,300</u>	<u>54,703</u>	<u>20,300</u>	<u>20,300</u>
<u>MATERIALS & SUPPLIES</u>								
01	360	5301	OFFICE SUPPLIES	168	150	0	0	0
				<u>168</u>	<u>150</u>	<u>0</u>	<u>0</u>	<u>0</u>
BUILDING & SAFETY				<u><u>55,460</u></u>	<u><u>20,450</u></u>	<u><u>54,703</u></u>	<u><u>20,300</u></u>	<u><u>20,300</u></u>



CITY OF IMPERIAL - DEPARTMENT SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

NAME OF DEPARTMENT: **Library**

SUPPORTED BY (FUNDS): **General Fund**

COMPONENTS OF DEPARTMENT:

DIVISIONS (ACCT. NO.)

Library Operations

(01-410)

TOTAL DEPARTMENT BUDGET: **\$166,814**

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-410

DIVISION NAME: LIBRARY OPERATIONS

FUND: General FUND NO: 01 DIVISION BUDGET: \$166,814

DEPARTMENT: Library DIV NO: 410

THIS DIVISION: Library Operations Program

DIVISION DESCRIPTION:

This division provides for the general operation of the library including supervision, salary administration and scheduling for employees, supervision of the budget and implementation of all library policies and objectives.

DIVISION GOAL:

To provide professional library services and quality collections for the use of Imperial residents and students of the Imperial Unified School District.

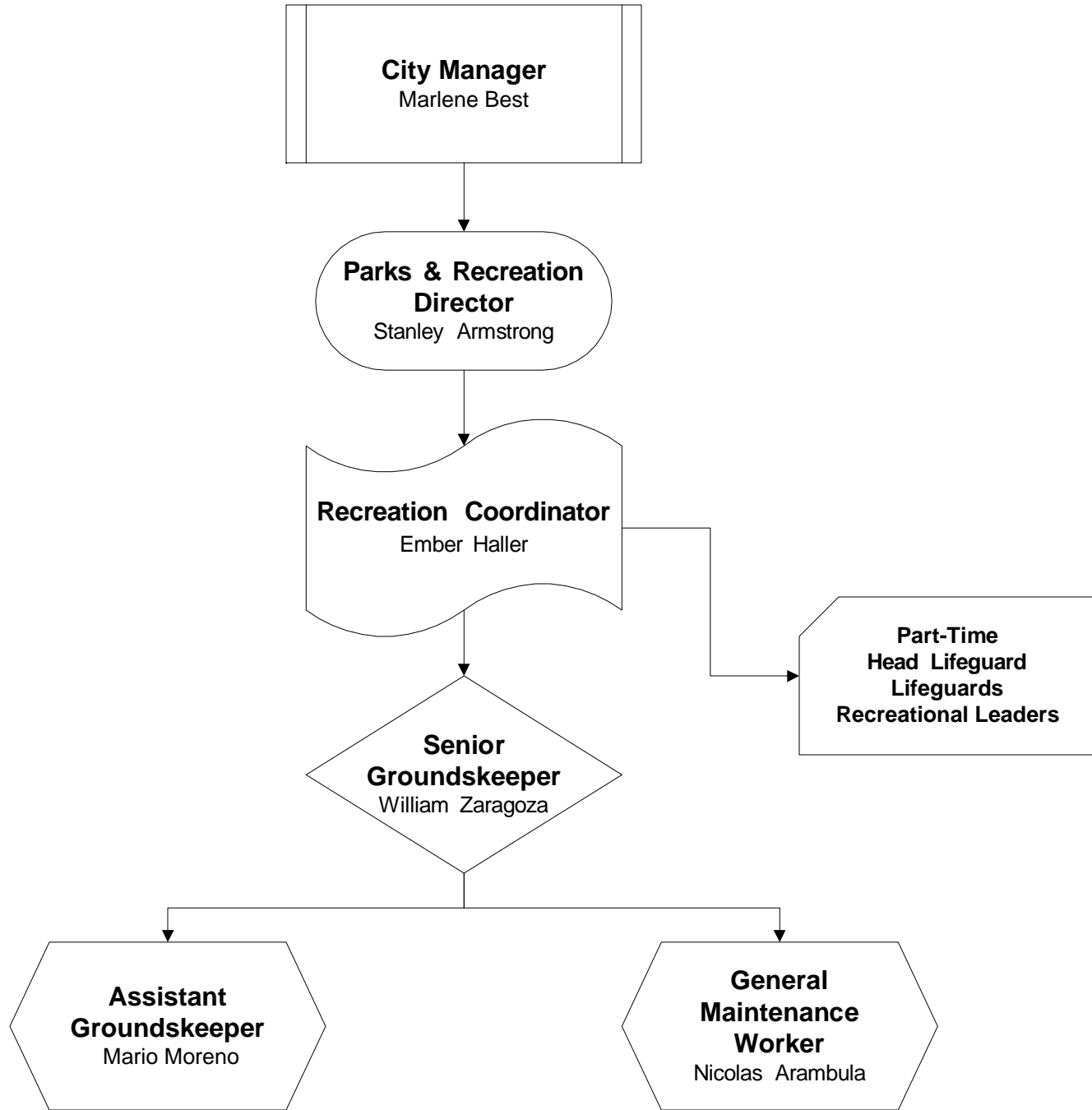
CURRENT YEAR DIVISION OBJECTIVES:

1. To continue to update and expand the collection of library resources in order to provide a well-stocked and balanced collection to the community.
2. To promote and provide instruction in the use of the Library's on-line catalog, as well as other resources.
3. To perform a section-by-section inventory of the library's collection, and then use the results to effectively weed and sort the collection.
4. To use State grant money to hire a Literacy Coordinator that will work with LEARN IV to provide space, materials, recruitment and outreach for literacy tutors and students.
5. To find instructors, either on staff or volunteers, to provide classes in areas where a need is seen, or requested by patrons.
6. To actively seek grants, sponsors, and other sources of funding for library programs, activities, and materials.
7. To continue working towards a volunteer program through which community members can work in the library to gain training and job skills, while providing a community service.
8. To implement and manage congressional appropriation thru museum and library services for literacy programs.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
LIBRARY DEPARTMENT
LIBRARY OPERATIONS DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>PERSONNEL SERVICES</u>								
01	410	5101	SALARIES-FULL TIME	71,638	77,236	73,314	73,694	73,694
01	410	5102	SALARIES-PART TIME	22,412	28,280	22,740	26,520	26,520
01	410	5103	OVERTIME	70	500	12	0	0
01	410	5106	EDUCATIONAL INCENTIVE	0	2,500	0	0	0
01	410	5111	RETIREMENT	16,270	17,172	17,648	18,649	18,649
01	410	5112	FICA	7,223	8,124	7,346	7,676	7,676
01	410	5114	UNEMPLOYMENT INSURANCE	1,160	1,540	1,062	1,155	1,155
01	410	5115	HEALTH INSURANCE	12,000	12,000	12,000	12,000	12,000
				<u>130,773</u>	<u>147,352</u>	<u>134,122</u>	<u>139,694</u>	<u>139,694</u>
<u>SERVICES</u>								
01	410	5210	CONTRACT SERVICE	12,915	1,000	7,459	6,370	6,370
01	410	5222	LITERACY SERVICES	0	7,500	400	7,500	7,500
01	410	5250	PUBLICATION / DUES	1,212	1,500	1,790	1,800	1,800
01	410	5265	TRAINING	349	300	180	300	300
01	410	5270	TRAVEL & MEETINGS	1,336	450	9	450	450
				<u>15,812</u>	<u>10,750</u>	<u>9,838</u>	<u>16,420</u>	<u>16,420</u>
<u>MATERIALS & SUPPLIES</u>								
01	410	5301	OFFICE SUPPLIES	1,267	700	925	700	700
01	410	5330	SPECIAL DEPT SUPPLIES	8,996	4,500	6,804	2,500	2,500
				<u>10,263</u>	<u>5,200</u>	<u>7,729</u>	<u>3,200</u>	<u>3,200</u>
<u>CAPITAL</u>								
01	410	5442	OTHER	493	2,507	1,392	1,500	1,500
01	410	5444	LIBRARY BOOKS	7,499	6,000	7,317	6,000	6,000
				<u>7,992</u>	<u>8,507</u>	<u>8,709</u>	<u>7,500</u>	<u>7,500</u>
<u>FIXED CHARGES</u>								
01	410	5520	DEBT SERVICE (PRINCIPAL / INTEREST)	186,126	113,515	185,644		0
01	410	5521	TRUSTEE FEES	2,000	2,000	3,184		0
				<u>188,126</u>	<u>115,515</u>	<u>188,828</u>	<u>0</u>	<u>0</u>
LIBRARY OPERATIONS				<u><u>352,966</u></u>	<u><u>287,324</u></u>	<u><u>349,226</u></u>	<u><u>166,814</u></u>	<u><u>166,814</u></u>



CITY OF IMPERIAL - DEPARTMENT SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

NAME OF DEPARTMENT: Parks & Recreation

SUPPORTED BY (FUNDS): General Fund

COMPONENTS OF DEPARTMENT:

DIVISIONS (ACCT. NO.)

Parks & Recreation Management	(01-415)
Park Maintenance	(01-420)
Recreation Programs	(01-421)
Pool	(01-431)

TOTAL DEPARTMENT BUDGET: \$425,812

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-415

DIVISION NAME: PARKS & RECREATION MANAGEMENT

FUND: General FUND NO 01 DIVISION BUDGET: \$366,337

DEPARTMENT: Parks & Recreation DIV NO: 415

THIS DIVISION: Parks & Recreation Management

DIVISION DESCRIPTION:

This division is responsible for planning, scheduling, coordinating and evaluating all activities for the Parks & Recreation Department.

DIVISION GOAL:

To manage the resource of the Parks & Recreation Department. To meet the goals and objectives of the Department.

CURRENT YEAR DIVISION OBJECTIVES:

1. Continue to develop and implementing Recreation Programs and Events suited for toddler recreational, culture and social needs of the community of Imperial.
2. Continue to review and update the conditions of approval for all existing and new parks.
3. Review and update Parks Master Plan and Bicycle and Trails Master Plan.
4. Assist City Manager in development of proposed events center / regional park and downtown transit park, expansion and improvements to Eager Park.
5. Supervise and monitor the performance of contracted prison crews.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
PARKS & RECREATION DEPARTMENT
PARKS & RECREATION MANAGEMENT DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>PERSONNEL SERVICES</u>								
01	415	5101	SALARIES-FULL TIME	181,714	218,303	224,676	236,818	236,818
01	415	5103	OVERTIME	11,368	8,500	6,810	8,000	8,000
01	415	5104	STANDBY TIME	3,098	3,819	4,036	2,800	2,800
01	415	5106	EDUCATIONAL INCENTIVE	0	0	9,638	0	0
01	415	5110	UNIFORM ALLOWANCE	1,418	4,620	1,627	1,800	1,800
01	415	5111	RETIREMENT	41,797	49,515	53,803	60,308	60,308
01	415	5112	FICA	14,398	17,655	17,303	18,955	18,955
01	415	5114	UNEMPLOYMENT INSURANCE	674	772	1,154	1,156	1,156
01	415	5115	HEALTH INSURANCE	24,000	26,448	29,475	30,000	30,000
				<u>278,467</u>	<u>329,632</u>	<u>348,522</u>	<u>359,837</u>	<u>359,837</u>
<u>SERVICES</u>								
01	415	5241	MAINTENANCE OF EQUIPMENT	65	300	353	300	300
01	415	5242	VEHICLE FUEL	2,222	1,500	1,514	1,500	1,500
01	415	5250	PUBLICATION / DUES	396	1,500	1,055	1,200	1,200
01	415	5265	TRAINING	2,381	1,000	2,256	1,000	1,000
01	415	5270	TRAVEL & MEETINGS	3,180	1,500	965	1,000	1,000
				<u>8,244</u>	<u>5,800</u>	<u>6,143</u>	<u>5,000</u>	<u>5,000</u>
<u>MATERIALS & SUPPLIES</u>								
01	415	5301	OFFICE SUPPLIES	1,544	500	3,419	1,500	1,500
				<u>1,544</u>	<u>500</u>	<u>3,419</u>	<u>1,500</u>	<u>1,500</u>
PARKS & RECREATION MANAGEMENT				<u><u>288,255</u></u>	<u><u>335,932</u></u>	<u><u>358,084</u></u>	<u><u>366,337</u></u>	<u><u>366,337</u></u>

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-420

DIVISION NAME: PARK MAINTENANCE

FUND: General FUND NO: 01 DIVISION BUDGET: \$22,500

DEPARTMENT: Parks & Recreation DIV NO: 420

THIS DIVISION: Park Maintenance

DIVISION DESCRIPTION:

This division provides maintenance of seven (7) City parks and all owned City buildings which includes City Hall and the City Library. Also, maintains lawns, subdivision right-of-ways, pathways and retention basins; maintenance of two (2) subdivisions.

DIVISION GOAL:

To renovate parks to their highest appropriate standard. Maintaining existing parks and other landscaped areas controlled by the City to the highest appropriate standard.

CURRENT YEAR DIVISION OBJECTIVES:

1. Continue regular safety inspections of all parks and baseball fields.
2. Replace the existing fall protection at the playground at Eager Park.
3. Install new ADA ramp into the existing playground at Sunset Park. Cost to be approximately \$2,500.
4. Review and implement maintenance schedules on all facilities including the splash pad.
5. Complete new sign at Eager Park.
6. Install new restrooms at Sunset Park.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
PARKS & RECREATION DEPARTMENT
PARK MAINTENANCE DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>SERVICES</u>								
01	420	5210	CONTRACT SERVICE	45,462	5,000	22,116	3,000	3,000
01	420	5241	MAINTENANCE OF EQUIPMENT	3,150	2,500	13,440	2,500	2,500
01	420	5242	VEHICLE FUEL	5,351	5,000	3,949	5,000	5,000
				<u>53,963</u>	<u>12,500</u>	<u>39,505</u>	<u>10,500</u>	<u>10,500</u>
<u>MATERIALS & SUPPLIES</u>								
01	420	5263	CHEMICALS	97	300	161	300	300
01	420	5265	TRAINING/EDUCATION	560	500	0	0	0
01	420	5270	TRAVEL & MEETINGS	2,849	300	0	0	0
01	420	5302	CUSTODIAL SUPPLIES	2,334	1,000	1,640	1,000	1,000
01	420	5310	SAFETY / EQUIP / CLOTHING	405	400	511	400	400
01	420	5320	SMALL TOOLS	758	200	0	300	300
01	420	5330	SPECIAL DEPT SUPPLIES	28,160	10,000	35,036	10,000	10,000
				<u>35,163</u>	<u>12,700</u>	<u>37,348</u>	<u>12,000</u>	<u>12,000</u>
<u>CAPITAL</u>								
01	420	5440	EQUIPMENT - AUTOMOTIVE	0	0	0	0	0
01	420	5442	OTHER	15,542	0	8,420	0	0
				<u>15,542</u>	<u>0</u>	<u>8,420</u>	<u>0</u>	<u>0</u>
PARK MAINTENANCE				<u>104,668</u>	<u>25,200</u>	<u>85,273</u>	<u>22,500</u>	<u>22,500</u>

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-421

DIVISION NAME: RECREATION PROGRAM

FUND: General FUND NO: 01 DIVISION BUDGET: \$15,000

DEPARTMENT: Parks & Recreation DIV NO: 421

THIS DIVISION: Recreation Program

DIVISION DESCRIPTION:

This division is responsible for planning, coordinating and evaluating all activities for the Parks and Recreation Department.

DIVISION GOAL:

To manage the resource of the Parks and Recreation Department. To meet the goals and objectives of the Department.

CURRENT YEAR DIVISION OBJECTIVES:

1. To continue recreation programs as required and requested by the participants of the Imperial Community with the use of contract instructors.
2. To develop innovative recreation programs as required and requested by the participants of the Imperial Community with the use of contract instructors.
3. To organize a Friends Association to create a non-profit corporation 501 (c)(3) to collect tax deductible donations or resources by January 2010.
4. Host annual Dinner Draw Down event by May 2010 to assist with cost of summer recreation program.
5. Create inviting fund-raising events that fit the recreational needs of the community and provide funding resources.
6. Seek alternative funding through partnerships, advertising, donations, grant resources and other outside funding that incorporates the mission of the City.
7. To develop an effective participant program evaluation survey by November 2009.
8. To obtain a minimum score of 3.5 (out of 5) on all participant program evaluation forms.
9. To obtain required live scan for every staff member and contract instructor.

CITY OF IMPERIAL
 DEPARTMENTAL OPERATING BUDGETS
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**CORPORATE FUND
 PARKS & RECREATION DEPARTMENT
 RECREATION DIVISION**

				2007 - 2008 ACTUAL	2008 - 2009 BUDGET	2008 - 2009 ESTIMATED	2009 - 2010 PROPOSED	2010 - 2011 PROPOSED
			<u>SERVICES</u>					
01	421	5210	CONTRACT SERVICE	45,841	15,000	50,595	15,000	15,000
				<u>45,841</u>	<u>15,000</u>	<u>50,595</u>	<u>15,000</u>	<u>15,000</u>
			RECREATION	<u><u>45,841</u></u>	<u><u>15,000</u></u>	<u><u>50,595</u></u>	<u><u>15,000</u></u>	<u><u>15,000</u></u>

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 01-431

DIVISION NAME: POOL

FUND: General FUND NO 01 DIVISION BUDGET: \$21,975

DEPARTMENT: Parks & Recreation DIV NO: 431

THIS DIVISION: Pool

DIVISION DESCRIPTION:

This division provides for the operation of the City's Summer Pool Program at the I.U.S.D.

DIVISION GOAL:

To provide summer activities to our local residents.

CURRENT YEAR DIVISION OBJECTIVES:

1. To provide American Red Cross Learn to Swim program as required and requested by the participants of the Imperial community.
2. To provide American Red Cross Jr. Lifeguard program and Lifeguard certification programs as required and requested by the participants of the Imperial community.
3. To provide health and wellness aquatic programs such as Water Fitness, Water Tai Chi, Lap Swim and Water Walking as required and requested by the participants of the Imperial community.
4. To provide social opportunities for the community thru special event programming such as Family and Friends Friday Nights at the Pool, Opening Night Pool Dive-In, Annual Hawaiian Luau and City Birthday Celebration, and End of Summer Splash Bash.
5. Continue to offset operational costs through incorporating revenue generating opportunities such as concessions and facility rentals.
6. Review current user fee policies and upon recommendation adopt fees and charges that are fair equitable to residents and visitors that use pool facilities.
7. Obtain required live scan for every staff member.
8. Provide lifeguard staff in-service training.
9. Obtain California Certified Pool Operators certification.
10. To develop an effective participant program evaluation survey by November 2009.
11. To obtain a minimum score of 3.5 (out of 5) on all participant program evaluation form.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

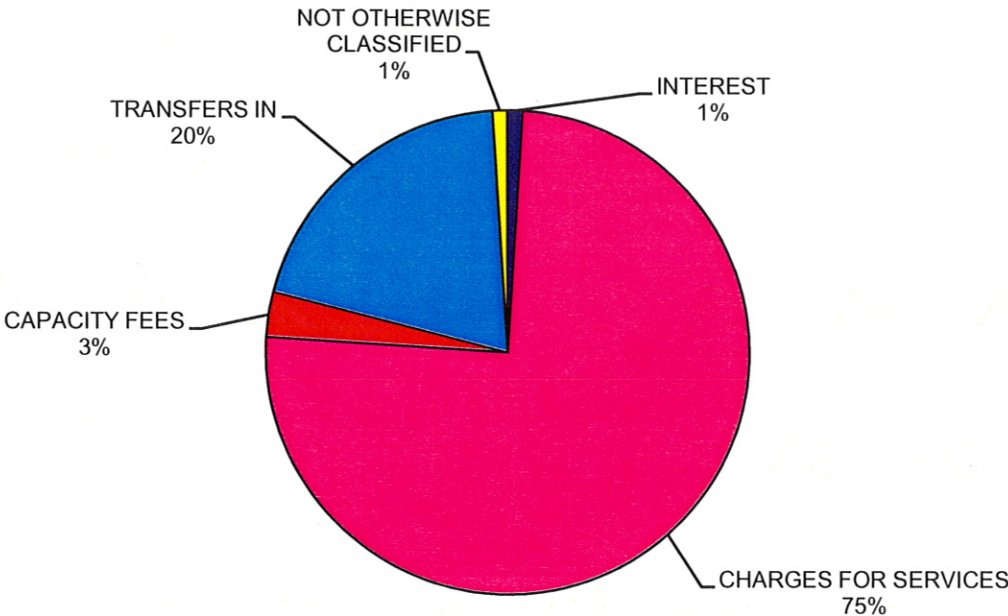
**CORPORATE FUND
PARKS & RECREATION DEPARTMENT
POOL DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>PERSONNEL SERVICES</u>								
01	431	5102	SALARIES-PART TIME	27,614	20,000	22,154	15,000	15,000
01	431	5103	OVETIME	181	0	0	0	0
01	431	5112	FICA	2,061	1,532	1,695	1,150	1,150
01	431	5114	UNEMPLOYMENT INS	1,469	840	533	825	825
				<u>31,325</u>	<u>22,372</u>	<u>24,382</u>	<u>16,975</u>	<u>16,975</u>
<u>SERVICES</u>								
01	431	5210	CONTRACT SERVICES	300	350	0	0	0
				<u>300</u>	<u>350</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>MATERIALS & SUPPLIES</u>								
01	431	5301	OFFICE SUPPLIES	0	0	0	0	0
01	431	5330	SPECIAL DEPARTMENTAL SUPPLIES	10,211	5,000	4,858	5,000	5,000
				<u>10,211</u>	<u>5,000</u>	<u>4,858</u>	<u>5,000</u>	<u>5,000</u>
POOL				<u>41,836</u>	<u>27,722</u>	<u>29,240</u>	<u>21,975</u>	<u>21,975</u>

ENTERPRISE FUNDS

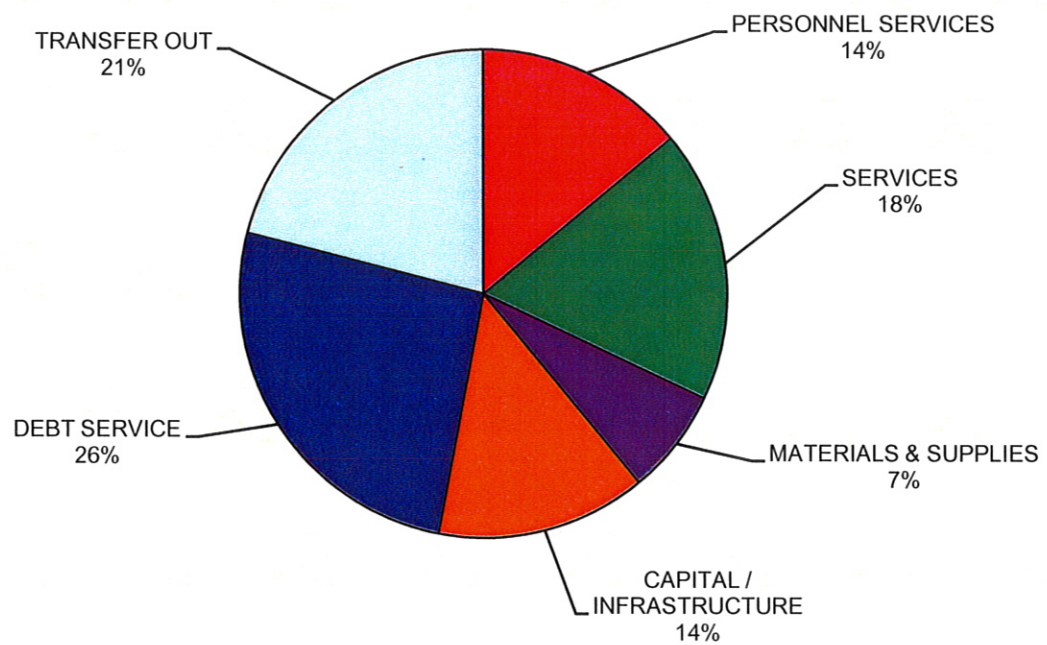
REVENUES

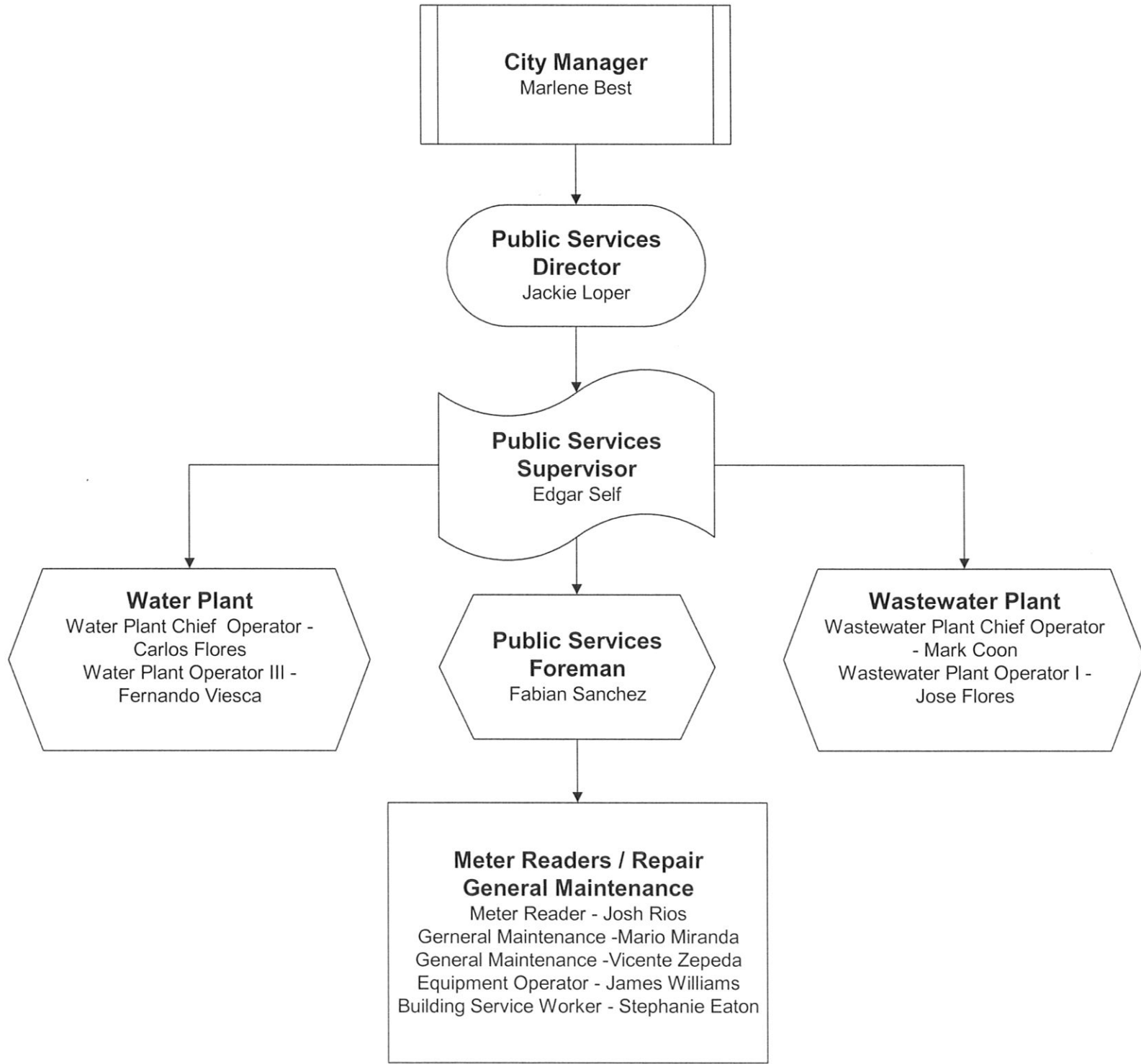
FISCAL YEAR 2009 - 2010



ENTERPRISE FUNDS EXPENDITURES

FISCAL YEAR 2009 - 2010





ENTERPRISE FUNDS

	2008 - 2009 ESTIMATED	2009 - 2010 PROPOSED	2010 - 2011 PROPOSED
BEG. ENTERPRISE FUND BALANCE:	2,007,083	1,908,119	1,130,662
ENTERPRISE FUND REVENUE:	4,898,055	5,806,529	5,221,079
ENTERPRISE FUND EXPENDITURES:	<u>-4,997,019</u>	<u>-6,583,986</u>	<u>-5,442,048</u>
<i>ENDING ENTERPRISE FUND BALANCE:</i>	<u><u>\$1,908,119</u></u>	<u><u>\$1,130,662</u></u>	<u><u>\$909,693</u></u>
FISCAL YEAR REVENUES - EXPENDITURES:	-98,964	-777,457	-220,969

**CITY OF IMPERIAL
REVENUE ESTIMATES
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011**

WATER FUND

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<i>CHARGES FOR SERVICE</i>								
50	000	4551	WATER SERVICE CHARGES	2,451,355	2,511,951	2,440,162	2,580,000	2,600,000
50	000	4552	WATER CONNECTION FEES	16,151	5,000	8,869	5,000	5,000
50	000	4554	WATER TURN ON FEE	72,000	75,000	61,925	60,000	60,000
50	000	4560	BOND ISSUANCE	2,041,922	0	0	0	0
				<u>4,581,428</u>	<u>2,591,951</u>	<u>2,510,956</u>	<u>2,645,000</u>	<u>2,665,000</u>
<i>USE OF MONEY & PROPERTY</i>								
50	000	4610	INTEREST EARNED	195,312	150,000	23,675	25,000	25,000
				<u>195,312</u>	<u>150,000</u>	<u>23,675</u>	<u>25,000</u>	<u>25,000</u>
<i>OTHER REVENUE</i>								
50	000	4790	NOT OTHERWISE CLASSIFIED	2,191	1,500	2,162	2,000	2,000
				<u>2,191</u>	<u>1,500</u>	<u>2,162</u>	<u>2,000</u>	<u>2,000</u>
<i>OTHER RECEIPTS</i>								
50	000	4910	OPERATING TRANSFERS IN	2,525,617	150,000	113,729	743,395	707,000
				<u>2,525,617</u>	<u>150,000</u>	<u>113,729</u>	<u>743,395</u>	<u>707,000</u>
TOTAL				<u><u>7,304,548</u></u>	<u><u>2,893,451</u></u>	<u><u>2,650,522</u></u>	<u><u>3,415,395</u></u>	<u><u>3,399,000</u></u>

CITY OF IMPERIAL
REVENUE ESTIMATES
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

WATER CAPACITY FUND

			2007 - 2008 ACTUAL	2008 - 2009 BUDGET	2008 - 2009 ESTIMATED	2009 - 2010 PROPOSED	2010 - 2011 PROPOSED
51	000	4553	<u>CHARGES FOR SERVICE</u>				
			<u>WATER CAPACITY FEES</u>				
			279,123	77,375	131,095	128,959	128,959
			<u>279,123</u>	<u>77,375</u>	<u>131,095</u>	<u>128,959</u>	<u>128,959</u>
TOTAL			<u><u>279,123</u></u>	<u><u>77,375</u></u>	<u><u>131,095</u></u>	<u><u>128,959</u></u>	<u><u>128,959</u></u>

WATER FUND REVENUE:	2,650,522	3,415,395	3,399,000
WATER CAPACITY FUND REVENUE:	<u>131,095</u>	<u>128,959</u>	<u>128,959</u>
TOTAL WATER FUND REVENUE:	<u><u>\$2,781,617</u></u>	<u><u>\$3,544,354</u></u>	<u><u>\$3,527,959</u></u>

CITY OF IMPERIAL
REVENUE ESTIMATES
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

WASTEWATER FUND

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<i>CHARGES FOR SERVICE</i>								
55	000	4561	SEWER SERVICE CHARGES	1,782,188	1,828,591	1,817,298	1,880,500	1,900,500
55	000	4560	WATER BOND	0	11,581	179,168	0	0
				<u>1,782,188</u>	<u>1,840,172</u>	<u>1,996,466</u>	<u>1,880,500</u>	<u>1,900,500</u>
<i>USE OF MONEY & PROPERTY</i>								
55	000	4610	INTEREST EARNED	48,170	35,000	8,898	5,000	5,000
				<u>48,170</u>	<u>35,000</u>	<u>8,898</u>	<u>5,000</u>	<u>5,000</u>
<i>OTHER REVENUE</i>								
55	000	4790	NOT OTHERWISE CLASSIFIED	12,371	1,500	2,130	2,000	2,000
				<u>12,371</u>	<u>1,500</u>	<u>2,130</u>	<u>2,000</u>	<u>2,000</u>
<i>OTHER RECEIPTS</i>								
55	000	4910	OPERATING TRANSFERS IN	1,400,213	100,000	1,531	269,055	261,555
				<u>1,400,213</u>	<u>100,000</u>	<u>1,531</u>	<u>269,055</u>	<u>261,555</u>
TOTAL				<u><u>3,242,942</u></u>	<u><u>1,976,672</u></u>	<u><u>2,009,025</u></u>	<u><u>2,156,555</u></u>	<u><u>2,169,055</u></u>

CITY OF IMPERIAL
REVENUE ESTIMATES
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

WASTEWATER CAPACITY FUND

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
56	000	4563	<u>CHARGES FOR SERVICE</u> SEWER CAPACITY FEES	418,314	64,476	107,413	105,620	105,620
				<u>418,314</u>	<u>64,476</u>	<u>107,413</u>	<u>105,620</u>	<u>105,620</u>
TOTAL				<u><u>418,314</u></u>	<u><u>64,476</u></u>	<u><u>107,413</u></u>	<u><u>105,620</u></u>	<u><u>105,620</u></u>

WASTEWATER FUND REVENUE:	2,009,025	2,156,555	2,169,055
WASTEWATER CAPACITY FUND REVENUE	<u>107,413</u>	<u>105,620</u>	<u>105,620</u>
TOTAL WASTEWATER FUND REVENUE:	<u><u>\$2,116,438</u></u>	<u><u>\$2,262,175</u></u>	<u><u>\$2,274,675</u></u>

CITY OF IMPERIAL - DEPARTMENT SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

NAME OF DEPARTMENT: Water

SUPPORTED BY (FUNDS): Water Fund

COMPONENTS OF DEPARTMENT:

DIVISIONS (ACCT. NO.)

Water Operation	(50-510)
Water System Infrastructure Improvements	(50-530)
Water Capacity	(51-510)

TOTAL DEPARTMENT BUDGET: \$4,167,924

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 50-510

DIVISION NAME: WATER OPERATIONS

FUND: Water

FUND NO: 50

DIVISION BUDGET: \$3,233,634

DEPARTMENT: Water

DIV NO: 510

THIS DIVISION: Water Operations

DIVISION DESCRIPTION:

This division provides personnel support and all resources necessary to operate and maintain the City's water treatment plant and distribution system comprised of a 7MGD surface water treatment plant, 2 MG reservoirs and pump station, and 28 miles of water mains and appurtenances and a customer base of approximately 4,500 accounts.

DIVISION GOAL:

To maintain and operate the City's water system in accordance with CDHS regulations in order to provide a safe and reliable supply of potable water customers.

CURRENT YEAR DIVISION OBJECTIVES:

1. Purchase new Mosaic system for meter reading.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**WATER FUND
WATER DEPARTMENT
WATER OPERATION DIVISION**

				2007 - 2008	2009 - 2010	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	PROPOSED	ESTIMATED	PROPOSED	PROPOSED
50	510	5113	WORKER'S COMP - SELF FUNDED	13,091	12,000	36,782	15,000	15,000
<u>PERSONNEL SERVICES</u>								
50	510	5101	SALARIES-FULL TIME	271,194	390,732	397,164	352,133	355,326
50	510	5103	OVERTIME	31,207	25,000	21,017	25,000	25,000
50	510	5104	STANDBY	20,250	21,469	26,309	21,500	21,500
50	510	5106	EDUCATIONAL INCENTIVE	5,012	3,500	2,550	0	0
50	510	5110	UNIFORM ALLOWANCE	3,011	3,575	4,176	3,500	3,500
50	510	5111	RETIREMENT	64,003	74,758	89,051	89,809	90,615
50	510	5112	FICA	23,655	33,458	32,912	30,507	30,752
50	510	5114	UNEMPLOYMENT INSURANCE	964	1,326	2,316	1,740	1,740
50	510	5115	HEALTH INSURANCE	28,125	39,220	43,594	45,360	45,360
50	510	5120	VEHICLE ALLOWANCE	0	900	1,350	900	900
				<u>447,421</u>	<u>593,938</u>	<u>620,439</u>	<u>570,449</u>	<u>574,693</u>
<u>SERVICES</u>								
50	510	5201	ADVERTISING	0	500	0	150	200
50	510	5210	CONTRACT SERVICE	88,169	70,000	115,731	105,500	108,500
50	510	5211	BACKFLOW / CROSS CONNECTION	9,024	15,000	4,928	15,000	15,000
50	510	5230	INSURANCE LIABILITY	222	35,000	78,153	74,887	74,887
50	510	5240	M & O IMPROVEMENTS	706	1,000	1,730	1,700	2,000
50	510	5241	MAINTENANCE OF EQUIPMENT	273,390	180,000	221,798	205,000	211,000
50	510	5242	VEHICLE FUEL	11,836	14,000	10,000	12,000	12,000
50	510	5250	PUBLICATION / DUES / PERMITS	20,023	13,000	14,240	1,600	1,750
50	510	5252	RENT OF EQUIPMENT	2,405	2,000	0	250	250
50	510	5260	TELEPHONE / RADIO	1,375	5,000	10,404	7,500	7,500
50	510	5262	TESTING SERVICES	14,049	13,000	25,128	25,500	27,000
50	510	5263	CHEMICALS	46,567	40,000	76,129	75,000	78,000
50	510	5265	TRAINING	369	1,500	1,318	2,200	3,000
50	510	5270	TRAVEL & MEETINGS	633	1,000	485	500	700
50	510	5280	UTILITIES - ELECTRIC	192,383	225,000	79,624	90,000	95,000
				<u>661,151</u>	<u>616,000</u>	<u>639,668</u>	<u>616,787</u>	<u>636,787</u>

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS

**WATER FUND
WATER DEPARTMENT
WATER OPERATION DIVISION CONT'D**

			2007 - 2008 ACTUAL	2009 - 2010 PROPOSED	2008 - 2009 ESTIMATED	2009 - 2010 PROPOSED	2010 - 2011 PROPOSED	
<u>MATERIALS & SUPPLIES</u>								
50	510	5301	OFFICE SUPPLIES	0	0	0	4,500	4,500
50	510	5302	CUSTODIAL SUPPLIES	0	300	390	400	450
50	510	5305	POSTAGE / FREIGHT	0	0	0	6,100	6,500
50	510	5310	SAFETY / EQUIP / CLOTHING	327	1,500	834	1,500	2,200
50	510	5320	SMALL TOOLS	859	1,500	733	2,200	3,000
50	510	5330	SPECIAL DEPT SUPPLIES	144,664	50,000	58,957	50,000	68,000
50	510	5331	CONTRACTOR METERS, DIALS, ETC	4,508	0	20,145	35,000	35,000
50	510	5350	WATER PURCHASES	292,821	300,000	249,640	328,000	330,000
			<u>443,179</u>	<u>353,300</u>	<u>330,699</u>	<u>427,700</u>	<u>449,650</u>	
<u>CAPITAL</u>								
50	510	5440	EQUIPMENT - AUTOMOTIVE	14,509	0	6,440 1	52,500 3	35,000
50	510	5442	OTHER	16,024	0	7,499 2	500,000	500,000
			<u>30,533</u>	<u>0</u>	<u>13,939</u>	<u>552,500</u>	<u>535,000</u>	
<u>FIXED CHARGES</u>								
50	510	5520	DEBT SERVICE (PRINCIPAL / INTEREST)	964,896	1,100,000	1,117,712	1,044,698	1,043,543
50	510	5521	TRUSTEE FEES	3,000	3,500	6,276	6,500	6,500
50	510	5910	TRANSFER OUT (ADMINISTRATIVE)	0	0	0	0	0
			<u>967,896</u>	<u>1,103,500</u>	<u>1,123,988</u>	<u>1,051,198</u>	<u>1,050,043</u>	
WATER OPERATION			<u><u>2,563,271</u></u>	<u><u>2,678,738</u></u>	<u><u>2,765,515</u></u>	<u><u>3,233,634</u></u>	<u><u>3,261,173</u></u>	

- 1 (½) VEHICLE \$17,500
(1/3) BACKHOE \$25,000
FORKLIFT \$10,000
- 2 METER READING DEVICES \$1,000,000
- 3 NEW VEHICLE \$35,000

CITY OF IMPERIAL - DIVISION SUMMARY

FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION No: 50-530

DIVISION: WATER SYSTEM INFRASTRUCTURE IMPROVEMENTS

FUND: Water **FUND NO:** 50 **DIVISION BUDGET:** \$190,895

DEPARTMENT: Water **DIV NO:** 530

THIS DIVISION: Water System Infrastructure Improvements

DIVISION DESCRIPTION:

This division provides both in - house and consultant services for preparation of plans, administration of construction contracts, and coordination with Water Treatment Plant Operators for the maintenance and safety of the facility and employees as well as distribution system improvements.

DIVISION GOAL:

To provide quality engineering and construction services in a timely, professional, and cost - conscious manner.

CURRENT YEAR DIVISION OBJECTIVES:

1.

CITY OF IMPERIAL
 DEPARTMENTAL OPERATING BUDGETS
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

WATER FUND
WATER DEPARTMENT
WATER SYSTEM INFRASTRUCTURE IMPROVEMENTS DIVISION

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<i>INFRASTRUCTURE IMPROVEMENTS</i>								
50	530	6010	INFRASTRUCTURE IMPROVEMENTS	<u>2,526,518</u>	<u>150,000</u>	<u>113,729</u>	<u>190,895</u>	<u>172,000</u>
				<i>2,526,518</i>	<i>150,000</i>	<i>113,729</i>	<i>190,895</i>	<i>172,000</i>
WATER SYSTEM INFRASTRUCTURE IMPROVEMENTS				<u><u>2,526,518</u></u>	<u><u>150,000</u></u>	<u><u>113,729</u></u>	<u><u>190,895</u></u>	<u><u>172,000</u></u>

CITY OF IMPERIAL
 DEPARTMENTAL OPERATING BUDGETS
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**WATER CAPACITY FUND
 WATER CAPACITY DEPARTMENT
 WATER CAPACITY FUND DIVISION**

				2007 - 2008 ACTUAL	2008 - 2009 BUDGET	2008 - 2009 ESTIMATED	2009 - 2010 PROPOSED	2010 - 2011 PROPOSED
<u>FIXED CHARGES</u>								
51	510	5910	OPERATING TRANSFERS OUT	2,525,617	150,000	113,729	743,395	707,000
				<u>2,525,617</u>	<u>150,000</u>	<u>113,729</u>	<u>743,395</u>	<u>707,000</u>
WATER CAPACITY				<u><u>2,525,617</u></u>	<u><u>150,000</u></u>	<u><u>113,729</u></u>	<u><u>743,395</u></u>	<u><u>707,000</u></u>

BEG. WATER FUND BALANCE:	1,671,709	1,460,353	1,336,783
WATER FUND REVENUE:	2,781,617	4,044,354	3,027,959
WATER OPERATIONS EXPENDITURES:	-2,765,515	-3,233,634	-3,261,173
WATER INFRASTRUCTURE IMPROVEMENTS EXPENDITURES:	-113,729	-190,895	-172,000
WATER CAPACITY EXPENDITURES:	<u>-113,729</u>	<u>-743,395</u>	<u>-707,000</u>
ENDING WATER FUND BALANCE:	<u><u>\$1,460,353</u></u>	<u><u>\$1,336,783</u></u>	<u><u>\$224,569</u></u>
	-211,356	-123,570	-1,112,214

CITY OF IMPERIAL - DEPARTMENT SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

NAME OF DEPARTMENT: Wastewater

SUPPORTED BY (FUNDS): Wastewater Fund

COMPONENTS OF DEPARTMENT:

DIVISION (ACCT. NO.)

Wastewater Operations (55-520)

Wastewater System Infrastructure Improvements (55-530)

Wastewater Capacity (51-520)

TOTAL DEPARTMENT BUDGET: \$2,416,062

CITY OF IMPERIAL - DIVISION SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 55-520

DIVISION NAME: WASTEWATER OPERATIONS

FUND: Wastewater FUND NO: 55 DIVISION BUDGET: \$2,097,007

DEPARTMENT: Wastewater DIV NO: 520

THIS DIVISION: Wastewater Operations

DIVISION DESCRIPTION:

This division provides personnel support and all resources necessary to maintain and operate the City's wastewater system comprised of approximately 25 miles of collection system mains, eight (8) pump stations, and a 1.7 MGD activated sludge (oxidation ditch) treatment facility and serves approximately 4,500 customers.

DIVISION GOAL:

To maintain and operate the City's wastewater treatment system in accordance with the CRWQCB's and NPDES regulations and requirements in an attempt to generate an effluent that is environmentally safe and that mitigates noxious odor.

CURRENT YEAR DIVISION OBJECTIVES:

1.

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**WASTEWATER FUND
WASTEWATER DEPARTMENT
WASTEWATER OPERATION DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
55	520	5113	WORKER'S COMP - SELF FUNDED	9,552	12,000	36,192	10,000	10,000
<u>PERSONNEL SERVICES</u>								
55	520	5101	SALARIES-FULL TIME	233,709	259,739	250,466	242,775	244,472
55	520	5103	OVERTIME	25,585	25,000	23,266	25,000	25,000
55	520	5104	STANDBY	10,878	15,607	14,339	15,500	15,500
55	520	5106	EDUCATIONAL INCENTIVE	2,246	3,500	0	0	0
55	520	5110	UNIFORM ALLOWANCE	3,635	2,925	2,774	2,900	2,900
55	520	5111	RETIREMENT	32,151	58,379	58,820	62,010	62,438
55	520	5112	FICA	19,850	22,986	21,015	21,681	21,810
55	520	5114	UNEMPLOYMENT INSURANCE	1,377	990	1,353	1,126	1,128
55	520	5115	HEALTH INSURANCE	17,625	33,028	30,125	29,460	29,460
55	520	5120	VEHICLE ALLOWANCE	0	900	1,350	900	900
				<u>347,056</u>	<u>423,054</u>	<u>403,508</u>	<u>401,352</u>	<u>403,608</u>
<u>SERVICES</u>								
55	520	5201	ADVERTISING	0	0	253	150	200
55	520	5210	CONTRACT SERVICE	141,774	55,000	75,039	73,000	79,000
55	520	5230	INSURANCE LIABILITY	0	35,000	78,153	78,153	78,153
55	520	5240	M & O IMPROVEMENTS	899	3,000	7,764	1,700	2,000
55	520	5241	MAINTENANCE OF EQUIPMENT	214,373	100,000	171,650	155,000	175,000
55	520	5242	VEHICLE FUEL	11,176	13,000	13,264	14,000	18,000
55	520	5250	PUBLICATION / DUES / PERMITS / FIN	15,120	15,000	15,582	90,000	17,000
55	520	5252	RENT OF EQUIPMENT	10,119	2,500	5,988	6,500	6,500
55	520	5260	TELEPHONE / RADIO	1,626	2,500	11,162	7,500	7,750
55	520	5262	TESTING SERVICES	25,249	25,000	25,125	28,000	35,000
55	520	5263	CHEMICAL	0	500	0	500	1,000
55	520	5265	TRAINING	1,709	2,000	1,703	3,750	4,250
55	520	5270	TRAVEL & MEETINGS	1,200	1,000	790	750	1,000
55	520	5280	UTILITIES - ELECTRIC	162,039	150,000	204,066	180,000	184,000
				<u>585,284</u>	<u>404,500</u>	<u>610,539</u>	<u>639,003</u>	<u>608,853</u>

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS

WASTEWATER OPERATION DIVISION CONT'D

			2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011	
			ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED	
<u>MATERIALS & SUPPLIES</u>								
55	520	5301	OFFICE SUPPLIES	4,030	4,200	7,564	6,400	6,400
55	520	5302	CUSTODIAL SUPPLIES	344	300	56	200	200
55	520	5305	POSTGE / FREIGHT	4,769	6,000	5,498	5,800	6,100
55	520	5310	SAFETY / EQUIP / CLOTHING	819	500	1,313	2,500	2,500
55	520	5320	SMALL TOOLS	3,817	4,500	420	5,000	5,000
55	520	5330	SPECIAL DEPT SUPPLIES	26,507	25,000	39,295	13,000	18,000
			<u>40,286</u>	<u>40,500</u>	<u>54,146</u>	<u>32,900</u>	<u>38,200</u>	
<u>CAPITAL</u>								
55	520	5440	EQUIPMENT - AUTOMOTIVE	14,524	0	0	42,500	35,000
55	520	5442	EQUIPMENT - OTHER	45,227	40,198	46,555	176,555	46,555
			<u>59,751</u>	<u>40,198</u>	<u>46,555</u>	<u>219,055</u>	<u>81,555</u>	
<u>FIXED CHARGES</u>								
55	520	5520	DEBT SERVICE (PRINCIPAL / INTEREST)	737,874	825,000	843,769	788,422	793,384
55	520	5521	TRUSTEE FEES	3,000	3,500	6,275	6,275	6,275
55	520	5910	TRANSFER OUT (ADMINISTRATIVE)	0	0	0	0	0
			<u>740,874</u>	<u>828,500</u>	<u>850,044</u>	<u>794,697</u>	<u>799,659</u>	
WASTEWATER OPERATION			<u><u>1,782,803</u></u>	<u><u>1,748,752</u></u>	<u><u>2,000,984</u></u>	<u><u>2,097,007</u></u>	<u><u>1,941,875</u></u>	

- 1 (½) VEHICLE \$17,500
(1/3) BACKHOE \$25,000
- 2 VACTOR LEASE
MANHOLE REPLACEMENT \$130,000
- 3 NEW VEHICLE

CITY OF IMPERIAL - PROGRAM SUMMARY
FISCAL YEAR 2009 - 2010 & 2010 - 2011

DIVISION NO: 55-530

DIVISION NAME: WASTEWATER SYSTEM INFRASTRUCTURE IMPROVEMENTS

FUND: Wastewater FUND NO: 55 DIVISION BUDGET: \$50,000

DEPARTMENT: Wastewater DIV NO: 530

THIS DIVISION: Wastewater System Infrastructure Improvements

DIVISION DESCRIPTION:

This division provides both in - house and consultant engineering services for preparation of plans, administration of construction contracts, and coordination with Waste Water Treatment Plant Operators for the maintenance and safety of the facility and employees as well as collection system improvements.

DIVISION GOAL:

To provide quality engineering and construction services in a timely, professional, and cost - conscious manner.

CURRENT YEAR DIVISION OBJECTIVES:

1. Install a shed or storage room for the Vactor truck.

CITY OF IMPERIAL
 DEPARTMENTAL OPERATING BUDGETS
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

WASTEWATER FUND
WASTEWATER DEPARTMENT
WASTEWATER SYSTEM INFRASTRUCTURE IMPROVEMENTS DIVISION

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<i>INFRASTRUCTURE IMPROVEMENTS</i>								
55	530	6010	INFRASTRUCTURE IMPROVEMENTS	1,400,213	100,000	1,531	50,000	180,000
				<u>1,400,213</u>	<u>100,000</u>	<u>1,531</u>	<u>50,000</u>	<u>180,000</u>
WWTER SYSTEM INFRASTRUCTURE IMPROVEMENTS				<u>1,400,213</u>	<u>100,000</u>	<u>1,531</u>	<u>50,000</u>	<u>180,000</u>

CITY OF IMPERIAL
DEPARTMENTAL OPERATING BUDGETS
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**WASTEWATER CAPACITY FUND
WASTEWATER CAPACITY DEPARTMENT
WASTEWATER CAPACITY DIVISION**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<i>FIXED CHARGES</i>								
56	520	5910	OPERATING TRANSFERS OUT	1,400,213	100,000	1,531	269,055	261,555
				<u>1,400,213</u>	<u>100,000</u>	<u>1,531</u>	<u>269,055</u>	<u>261,555</u>
WASTEWATER CAPACITY				<u><u>1,400,213</u></u>	<u><u>100,000</u></u>	<u><u>1,531</u></u>	<u><u>269,055</u></u>	<u><u>261,555</u></u>

BEG. WASTEWATER FUND BALANCE:	335,374	447,766	293,879
WASTEWATER FUND REVENUE:	2,116,438	2,262,175	2,274,675
WASTEWATER OPERATIONS EXPENDITURES:	-2,000,984	-2,097,007	-1,941,875
WASTEWATER INFRASTRUCTURE IMPROVEMENTS EXPENDITURES:	-1,531	-50,000	-180,000
WASTEWATER CAPACITY EXPENDITURES:	<u>-1,531</u>	<u>-269,055</u>	<u>-261,555</u>
ENDING WASTEWATER FUND BALANCE:	<u><u>\$447,766</u></u>	<u><u>\$293,879</u></u>	<u><u>\$185,124</u></u>
	112,392	-153,887	-108,755

RESOLUTION NO. RDA 2009-05


**RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF
IMPERIAL, CALIFORNIA ADOPTING ITS 2009-2010 FISCAL YEAR BUDGET
AND ITS 2010-2011 FISCAL YEAR BUDGET**

WHEREAS, a proposed budget having been presented to and considered by the Redevelopment Agency during its special meeting of June 30, 2009:

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Budget for fiscal year 2009-2010 and fiscal year 2010-2011 as presented during its special meeting of June 30, 2009, is hereby approved.
2. The Executive Director may approve line item budget transfers not to exceed \$5,000. Any budget amendments exceeding \$10,000.00 must be approved by action of the Redevelopment Agency.

APPROVED AND ADOPTED at a regular meeting of the Redevelopment Agency of the City of Imperial this 30th day of June 2009.



Chairman, City of Imperial
Redevelopment Agency

ATTEST:



Secretary

CITY OF IMPERIAL - RDA
SUMMARY BUDGET
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**REDEVELOPMENT FUND
LOW TO MODERATE HOUSING / REDEVELOPMENT PROJECTS**

	<u>LOW TO MODERATE HOUSING FUND</u>	<u>REDEVELOPMENT PROJECT FUND</u>	<u>REDEVELOPMENT DEBT SERVICE FUND</u>
BEGINNING BALANCE:	5,424,082	6,958,770	3,579,800
 <u>REVENUES:</u>			
TAXES	657,257	0	3,276,284
USE OF MONEY & PROPERTY	40,500	56,000	35,000
OTHER RECEIPTS	0	233,396	0
TOTAL REVENUES:	697,757	289,396	3,311,284
 <u>EXPENDITURES</u>			
PERSONNEL SERVICES	13,959	279,667	0
SERVICES	10,000	411,576	0
MATERIALS & SUPPLIES	5,200	66,000	0
CAPITAL	500,000	1,682,500	0
FIXED CHARGES	321,841	0	3,278,284
TOTAL EXPENDITURES:	851,000	2,439,743	3,278,284
 ESTIMATED BALANCE THRU 06/30/10	5,270,839	4,808,423	3,612,800
2010 - 2011 REVENUES:	697,757	411,766	3,311,284
2010 - 2011 EXPENDITURES:	763,998	2,261,453	3,145,914
 ESTIMATED BALANCE THRU 06/30/11	5,204,598	2,958,736	3,778,170

CITY OF IMPERIAL - RDA
REVENUE BUDGET
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**REDEVELOPMENT FUND
LOW TO MODERATE HOUSING**

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<u>TAXES</u>								
95	000	4110	PROPERTY TAXES - SECURED	508,523	396,706	148,209	617,272	617,272
95	000	4111	PROPERTY TAXES - UNSECURED	33,347	27,478	1,018	37,985	37,985
95	000	4116	TAX CREDIT	0	0	2,000	2,000	2,000
95	000	4430	HOMEOWNER'S EXEMPTION	0	0	0		
95	000	4560	BOND ISSUANCE	0	0	0		
				<u>541,870</u>	<u>424,184</u>	<u>151,227</u>	<u>657,257</u>	<u>657,257</u>
<u>USE OF MONEY & PROPERTY</u>								
95	000	4610	INTEREST EARNED	5,447	90,000	42,323	40,500	40,500
				<u>5,447</u>	<u>90,000</u>	<u>42,323</u>	<u>40,500</u>	<u>40,500</u>
<u>OTHER RECEIPTS</u>								
95	000	4910	TRANSFERS IN					
				<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
LOW TO MODERATE:				<u><u>547,317</u></u>	<u><u>514,184</u></u>	<u><u>193,550</u></u>	<u><u>697,757</u></u>	<u><u>697,757</u></u>

CITY OF IMPERIAL - RDA
 OPERATING EXPENDITURE BUDGET
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**REDEVELOPMENT FUND
 LOW TO MODERATE HOUSING**

			2007 - 2008 ACTUAL	2008 - 2009 BUDGET	2008 - 2009 ESTIMATED	2009 - 2010 PROPOSED	2010 - 2011 PROPOSED
<i>PERSONNEL SERVICES</i>							
95	905	5101				9,792	9,792
95	905	5111				2,484	2,484
95	905	5112				749	749
95	905	5114				34	34
95	905	5115				900	900
			0	0	0	13,959	13,959
<i>SERVICES</i>							
95	905	5210		10,000	0	10,000	10,000
			0	10,000	0	10,000	10,000
<i>MATERIALS & SUPPLIES</i>							
95	905	5301	2,588	3,500	5,660	5,000	5,000
95	905	5305	0	0	21	200	200
			2,588	3,500	5,681	5,200	5,200
<i>CAPITAL</i>							
95	905	5420	0	0	0	0	0
95	905	5430	0	75,000	0 *	500,000 *	500,000
			0	75,000	0	500,000	500,000
<i>FIXED CHARGES</i>							
95	905	5520	0	0	0	319,841	232,839
95	905	5521	0	0	0	2,000	2,000
95	905	5910	0	0	230,000	0	0
			0	0	230,000	321,841	234,839
LOW TO MODERATE HOUSING:			2,588	88,500	235,681	851,000	763,998

* PROJECTS

BEG. LOW MODERATE FUND BALANCE:	5,466,157	5,424,082	5,270,839
LOW MODERATE FUND REVENUE:	193,550	697,757	697,757
LOW MODERATE FUND EXPENDITURES:	-235,625	-851,000	-763,998
ENDING LOW MODERATE FUND BALANCE:	\$5,424,082	\$5,270,839	\$5,204,598

CITY OF IMPERIAL - RDA
 REVENUE BUDGET
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

**REDEVELOPMENT FUND
 REDEVELOPMENT PROJECTS**

				2007 - 2008 ACTUAL	2008 - 2009 BUDGET	2008 - 2009 ESTIMATED	2009 - 2010 PROPOSED	2010 - 2011 PROPOSED
<u>USE OF MONEY & PROPERTY</u>								
96	000	4610	INTEREST EARNED	288,146	250,000	86,509	50,000	50,000
96	000	4620	RENTS	7,700	9,600	5,000	6,000	6,000
				<u>295,846</u>	<u>259,600</u>	<u>91,509</u>	<u>56,000</u>	<u>56,000</u>
<u>OTHER RECEIPTS</u>								
96	000	4910	TRANSFERS IN		0	2,013,126	223,396	355,766
				<u>0</u>	<u>0</u>	<u>2,013,126</u>	<u>223,396</u>	<u>355,766</u>
 REDEVELOPMENT PROJECT:				 <u><u>295,846</u></u>	 <u><u>259,600</u></u>	 <u><u>2,104,635</u></u>	 <u><u>279,396</u></u>	 <u><u>411,766</u></u>

CITY OF IMPERIAL - RDA
OPERATING EXPENDITURE BUDGET
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

REDEVELOPMENT FUND
REDEVELOPMENT PROJECTS

			2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011	
			ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED	
<u>PERSONNEL SERVICES</u>								
96	906	5101	SALARIES-FULL TIME	73,244	203,019	193,246	191,707	194,874
96	906	5102	SALARIES-PART TIME	3,270	275	3,450	3,600	3,600
96	906	5103	OVERTIME	0	0	1,166	0	0
96	906	5111	RETIREMENT	17,146	43,731	45,537	48,516	49,317
96	906	5112	FICA	5,487	15,324	14,043	14,943	15,185
96	906	5113	WORKER'S COMP	0	0	14,477	3,000	3,000
96	906	5114	UNEMPLOYMENT INS	742	632	828	651	651
96	906	5115	HEALTH INSURANCE	742	12,666	13,753	13,800	13,800
96	906	5120	VEHICLE ALLOWANCE		6,000	4,950	3,450	3,450
			<u>100,631</u>	<u>281,647</u>	<u>291,450</u>	<u>279,667</u>	<u>283,877</u>	
<u>SERVICES</u>								
96	906	5201	ADVERTISING	0	100,000	7,658	100,000	100,000
96	906	5210	CONTRACT SERVICE	486,087	250,000	329,417	250,000	250,000
96	906	5230	GENERAL LIABILITY INSURANCE	0	0	29,954	30,000	30,000
96	906	5241	MAINTENANCE OF EQUIPMENT	0	0	281	500	500
96	906	5250	PUBLICATION / DUES	870	2,000	1,925	5,076	5,076
96	906	5252	RENT OF PROPERTY	0	0	3,014	1,000	1,000
96	906	5265	TRAINING & EDUCATION		15,000	0	15,000	15,000
96	906	5270	TRAVEL & MEETINGS	3,814	10,000	393	10,000	10,000
			<u>490,771</u>	<u>377,000</u>	<u>372,642</u>	<u>411,576</u>	<u>411,576</u>	
<u>MATERIALS & SUPPLIES</u>								
96	906	5301	OFFICE SUPPLIES (BK CHGS)	10,161	12,000	17,893	15,000	15,000
96	906	5305	POSTAGE / FREIGHT	0	0	611	1,000	1,000
96	906	5330	SPECIAL DEPT SUPPLIES	16,794	36,000	57,748	50,000	50,000
			<u>26,955</u>	<u>48,000</u>	<u>76,252</u>	<u>66,000</u>	<u>66,000</u>	
<u>CAPITAL</u>								
96	906	5410	LAND	0	0	0	170,000	0
96	906	5420	BUILDINGS	0	0	20,702	0	0
96	906	5430	IMPROVE OTHER THAN BLDG	2,735,687	6,793,918	1,685,623	1,500,000	1,500,000
96	906	5442	EQUIPMENT - OTHER	0	0	35,342	12,500	0
			<u>2,735,687</u>	<u>6,793,918</u>	<u>1,741,667</u>	<u>1,682,500</u>	<u>1,500,000</u>	
REDEVELOPMENT PROJECTS:			<u><u>3,354,044</u></u>	<u><u>7,500,565</u></u>	<u><u>2,482,011</u></u>	<u><u>2,439,743</u></u>	<u><u>2,261,453</u></u>	

1 (1/6) BACKHOE

CITY OF IMPERIAL - RDA
REVENUE BUDGET
FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

REDEVELOPMENT DEBT SERVICE FUND
REDEVELOPMENT DEBT SERVICE

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<i>TAXES</i>								
98	000	4110	PROPERTY TAXES - SECURED	2,034,092	1,983,527	3,119,969	3,086,361	3,086,361
98	000	4111	PROPERTY TAXES - UNSECURED	133,389	137,391	198,981	189,923	189,923
98	000	4430	HOMEOWNER'S EXEMPTION	28,807	0	0		
98	000	4472	BOND PROCEEDS	3,293,251	0	67		
98	000	4560	BOND ISSUANCE		0	0		
98	000	4790	NOT OTHERWISE CLASSIFIED	1,131	500	2,760		
				<u>5,490,670</u>	<u>2,121,417</u>	<u>3,321,777</u>	<u>3,276,284</u>	<u>3,276,284</u>
<i>USE OF MONEY & PROPERTY</i>								
98	000	4610	INTEREST EARNED	288,146	250,000	86,509	35,000	35,000
				<u>288,146</u>	<u>250,000</u>	<u>86,509</u>	<u>35,000</u>	<u>35,000</u>
REDEVELOPMENT PROJECT:				<u><u>5,778,816</u></u>	<u><u>2,371,417</u></u>	<u><u>3,408,286</u></u>	<u><u>3,311,284</u></u>	<u><u>3,311,284</u></u>

CITY OF IMPERIAL - RDA
 OPERATING EXPENDITURE BUDGET
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

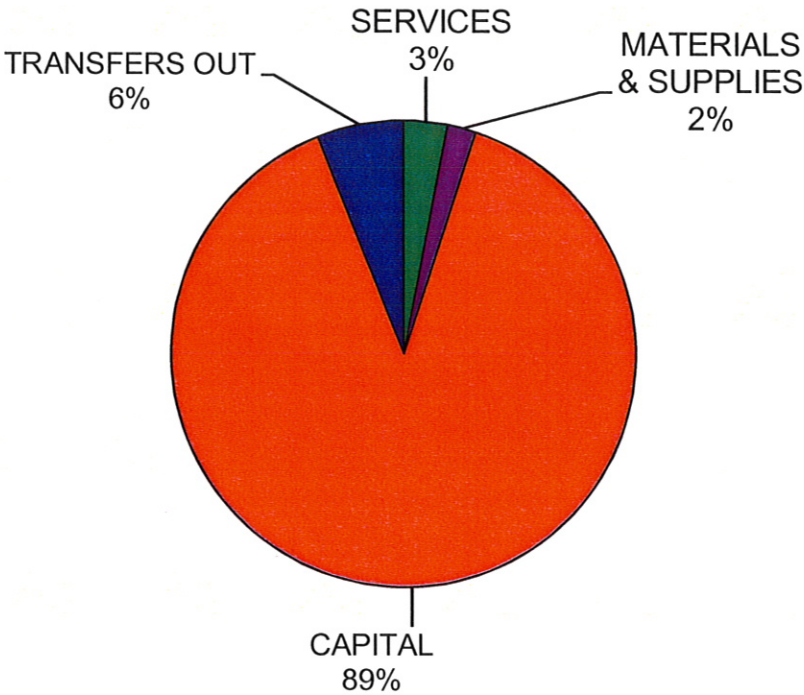
REDEVELOPMENT DEBT SERVICE FUND

REDEVELOPMENT DEBT SERVICE

				2007 - 2008	2008 - 2009	2008 - 2009	2009 - 2010	2010 - 2011
				ACTUAL	BUDGET	ESTIMATED	PROPOSED	PROPOSED
<i>FIXED CHARGES</i>								
98	908	5520	DEBT SERVICE	899,253	926,231	1,573,457	1,742,374	1,610,004
98	908	5521	TRUSTEE FEES	5,250	3,500	4,000	2,000	2,000
98	908	5522	COMMITMENT FEES (20% PASS THRL	657,589	848,367	1,091,645	1,310,514	1,310,514
98	908	5910	TRANSFER OUT	0	0	0	223,396	223,396
				<u>1,562,092</u>	<u>1,778,097</u>	<u>2,669,102</u>	<u>3,278,284</u>	<u>3,145,914</u>
 REDEVELOPMENT PROJECTS:				 <u>1,562,092</u>	 <u>1,778,097</u>	 <u>2,669,102</u>	 <u>3,278,284</u>	 <u>3,145,914</u>

SPECIAL REVENUE EXPENDITURES

FISCAL YEAR 2009 - 2010



CITY OF IMPERIAL
 DEPARTMENTAL OPERATING BUDGETS
 FISCAL YEAR ENDED 2009 - 2010 & 2010 - 2011

SPECIAL REVENUE / EXPENDITURE SUMMARY

	2008 - 2009 ESTIMATED	2009 - 2010 PROPOSED	2010 - 2011 PROPOSED
BEG. SPECIAL FUND BALANCE:	5,086,326	6,108,603	4,814,295
SPECIAL FUND REVENUE:	3,191,155	4,885,606	0
SPECIAL FUND EXPENDITURES:	<u>-2,168,878</u>	<u>-6,179,914</u>	<u>0</u>
<i>ENDING SPECIAL FUND BALANCE:</i>	<u><u>\$6,108,603</u></u>	<u><u>\$4,814,295</u></u>	<u><u>\$4,814,295</u></u>
FISCAL YEAR REVENUES - EXPENDITURES:	1,022,277	-1,294,308	0

**CITY OF IMPERIAL
SPECIAL / RESTRICTED REVENUE
FISCAL YEAR ENDED 2009 - 2010**

	<u>03</u> <u>TRAFFIC</u> <u>RELIEF</u>	<u>04</u> <u>TRAFFIC</u> <u>SAFETY</u>	<u>05</u> <u>GAS</u> <u>TAX</u>	<u>06</u> <u>LOCAL</u> <u>TRANS</u>	<u>07</u> <u>DIAL-A-</u> <u>RIDE</u>	<u>08</u> <u>MEASURE</u> <u>D</u>	<u>09</u> <u>PROP</u> <u>172</u>	<u>10</u> <u>COPS</u> <u>2009</u>	<u>11</u> <u>HOMELAND</u> <u>SECURITY</u>	<u>12</u> <u>ASSET</u> <u>FORFEIT</u>	<u>13</u> <u>COPS</u> <u>2007</u>
BALANCE 07/01/09	<u>100</u>	<u>100</u>	<u>200,000</u>	<u>639,033</u>	<u>-39,989</u>	<u>1,761,683</u>	<u>60,296</u>	<u>50,000</u>	<u>-24,600</u>	<u>13,730</u>	<u>-19,234</u>
REVENUES											
FROM OTHER AGENCIES	51,057	75,000		334,769	156,864	584,529	75,000	50,000	24,600	10,000	
INTEREST											
OTHER INCOME											
TOTAL REVENUES	<u>51,057</u>	<u>75,000</u>	<u>0</u>	<u>334,769</u>	<u>156,864</u>	<u>584,529</u>	<u>75,000</u>	<u>50,000</u>	<u>24,600</u>	<u>10,000</u>	<u>0</u>
EXPENDITURES											
PERSONNEL SERVICES								-13,107			
SUPPLIES & SERVICES					-107,274			-54,258		-5,000	
CAPITAL OUTLAY				-595,000		-1,265,000	-59,500	-32,135			
EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>-595,000</u>	<u>-107,274</u>	<u>-1,265,000</u>	<u>-59,500</u>	<u>-99,500</u>	<u>0</u>	<u>-5,000</u>	<u>0</u>
DIFF OF REV/EXP:	<u>51,057</u>	<u>75,000</u>	<u>0</u>	<u>-260,231</u>	<u>49,590</u>	<u>-680,471</u>	<u>15,500</u>	<u>-49,500</u>	<u>24,600</u>	<u>5,000</u>	<u>0</u>
OTHER FIN SERVICES											
OPER TRANSFERS IN											10,785
OPER TRANSFERS OUT	-50,000	-75,000		-5,000			-75,000	-500			
TOTAL OTHER SOURCE	<u>-50,000</u>	<u>-75,000</u>	<u>0</u>	<u>-5,000</u>	<u>0</u>	<u>0</u>	<u>-75,000</u>	<u>-500</u>	<u>0</u>	<u>0</u>	<u>10,785</u>
ENDING BALANCE	<u>1,157</u>	<u>100</u>	<u>200,000</u>	<u>373,802</u>	<u>9,601</u>	<u>1,081,212</u>	<u>796</u>	<u>0</u>	<u>0</u>	<u>18,730</u>	<u>-8,449</u>

PROJECT NAME:

Aten Phase I Signal											
Aten Phase II Paving						-111,000					
Barioni Rehab						-30,000					
Books Purchase											
Bus Shelters / Benches				-20,000							
Joshua Street Improvement											
North O Street						-50,000					
North P Street						-74,000					
Police Equipment											
Sidewalk / Handicap Ramp				-75,000							
Street Project				-500,000		-1,000,000					
Vehicle Lease / Purchase							-59,500	-32,135			

CITY OF IMPERIAL
SPECIAL / RESTRICTED REVENUE
FISCAL YEAR ENDED 2009 - 2010

	64 FIRE IMPACT	65 POLICE IMPACT	66 ADMIN IMPACT	67 LIBRARY IMPACT	68 PARKS IMPACT	69 CIR IMPACT	76 STPL	77 ARRA	78 CMAQ	99 COLONIAS
BALANCE 07/01/09	<u>-143,899</u>	<u>358,910</u>	<u>266,008</u>	<u>227,337</u>	<u>1,581,111</u>	<u>311,794</u>				<u>-246,228</u>
REVENUES										
FROM OTHER AGENCIES	4,380	6,274	9,490	4,954	45,770	13,820	1,800,000	895,000	230,000	246,228
INTEREST										
OTHER INCOME										
TOTAL REVENUES	<u>4,380</u>	<u>6,274</u>	<u>9,490</u>	<u>4,954</u>	<u>45,770</u>	<u>13,820</u>	<u>1,800,000</u>	<u>895,000</u>	<u>230,000</u>	<u>246,228</u>
EXPENDITURES										
PERSONNEL SERVICES										
SUPPLIES & SERVICES	-500	-500	-500	-500	-500	-500				
CAPITAL OUTLAY						-137,000	-1,800,000	-895,000	-230,000	
EXPENDITURES	<u>-500</u>	<u>-500</u>	<u>-500</u>	<u>-500</u>	<u>-500</u>	<u>-137,500</u>	<u>-1,800,000</u>	<u>-895,000</u>	<u>-230,000</u>	<u>0</u>
DIFF OF REV/EXP:	<u>3,880</u>	<u>5,774</u>	<u>8,990</u>	<u>4,454</u>	<u>45,270</u>	<u>-123,680</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>246,228</u>
OTHER FIN SERVICES										
OPER TRANSFERS IN										
OPER TRANSFERS OUT										
TOTAL OTHER SOURCE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u>-140,019</u>	<u>364,684</u>	<u>274,998</u>	<u>231,791</u>	<u>1,626,381</u>	<u>188,114</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

PROJECT NAME:

PROJECT NAME:											TOTALS:
Aten Phase I Signal						-57,000	-440,000				-497,000
Aten Phase II Paving							-1,010,000				-1,121,000
Barioni Rehab								-895,000			-925,000
Books Purchase											-1,222
Bus Shelters / Benches											-20,000
Joshua Street Improvement											-30,981
North O Street											-50,000
North P Street						-80,000	-350,000		-230,000		-734,000
Police Equipment											0
Sidewalk / Handicap Ramp											-75,000
Street Project											-1,500,000
Vehicle Lease Payment											-91,635

CITY OF IMPERIAL
SPECIAL REVENUES / RESTRICTED REVENUE
CAPITAL EXPENDITURES
FISCAL YEAR ENDED 2009 - 2010

PROJECT NAME:	06 LOCAL TRANS	08 MEAS D	09 PROP 172	10 COPS 2009	24 JOSHUA ST IMP	25 LIBRARY DONATIONS	29 OTS GRANT	37 PROP 1B BOND	69 CIRCULATION IMPACT FEE	76 STPL	77 ARRA	78 CMAQ	TOTAL PROJECT
Aten Phase I Signal									57,000	440,000			497,000
Aten Phase II Paving		111,000								1,010,000			1,121,000
Barioni Rehab		30,000									895,000		925,000
Books Purchase						1,222							1,222
Bus Shelters / Benches	20,000												20,000
Joshua Street Improvement					30,981								30,981
North O Street		50,000						400,000					450,000
North P Street		74,000							80,000	350,000		230,000	734,000
Police Equipment							54,177						54,177
Sidewalk / Handicap Ramp	75,000												75,000
Street Project	500,000	1,000,000											1,500,000
Vehicle Lease Payment			59,500	32,135									91,635
FUND EXPENDITURE	595,000	1,265,000	59,500	32,135	30,981	1,222	54,177	400,000	137,000	1,800,000	895,000	230,000	5,500,015

**CITY OF IMPERIAL
CAPITAL OUTLAY / INFRASTRUCTURE
FISCAL YEAR 2009 - 2010**

	<u>DESCRIPTION</u>	<u>COST</u>	<u>GENERAL FUND</u>	<u>SOURCE OF SPECIAL REV</u>	<u>ENTERPRISE FUND</u>	<u>TOTAL</u>	<u>DEPT TOTAL</u>
GENERAL SERVICES	COPIER LEASE	3,500	3,500			3,500	3,500
STREETS PROGRAM	SWEEPER LEASE	35,009	35,009			35,009	
	1/6 COST OF BACKHOE	12,500	12,500			12,500	
	STREET SIGNS	40,000	40,000			40,000	87,509
SANITATION	SOFTWARE PROGRAM	2,500	2,500			2,500	2,500
BUILDINGS & GROUNDS	LIGHTING RETRO FIT (IN-HOUSE)	4,000	4,000			4,000	4,000
PLANNING	CABINETS	4,000	4,000			4,000	4,000
LIBRARY PROGRAM	BOOKS	6,000	6,000	PLF MONIES		6,000	
	COPIER LEASE	1,500	1,500			1,500	7,500
LOCAL TRANSPORTATION	BUS SHELTER / BENCHES	20,000		20,000		20,000	
	SIDEWALK / HANDICAP RAMP	75,000		75,000		75,000	
	STREET PROJECT	500,000		500,000		500,000	595,000
MEASURE D	ATEN PHASE II	111,000		111,000		111,000	
	BARIONI REHAB	30,000		30,000		30,000	
	NORTH O STREET	50,000		50,000		50,000	
	NORTH P STREET	74,000		74,000		74,000	
	STREET PROJECT	1,000,000		1,000,000		1,000,000	1,265,000
PROP 172	(6) VEHICLE LEASE	59,500		59,500		59,500	59,500
COPS 2009	VEHICLE PURCHASE	32,135		32,135		32,135	32,135
JOSHUA ST IMPROVEMENT	IMPROVEMENT PROJECT	30,981		30,981		30,981	30,981
LIBRARY DONATIONS	PURCHASE OF BOOKS	1,222		1,222		1,222	1,222
OTS GRANT	POLICE EQUIPMENT	54,177		54,177		54,177	54,177
PROP 1B BOND	NORTH O STREET	400,000		400,000		400,000	400,000
CIRCULATION IMPACT	ATEN PHASE I SIGNAL	57,000		57,000		57,000	
	NORTH P STREET	80,000		80,000		80,000	137,000
STPL PROJECTS	ATEN PHASE I SIGNAL	440,000		440,000		440,000	
	ATEN PHASE II SIGNAL	1,010,000		1,010,000		1,010,000	
	NORTH P STREET	350,000		350,000		350,000	1,800,000
ARRA PROJECTS	BARIONI REHAB	895,000		895,000		895,000	895,000
CMAQ PROJECTS	NORTH P STREET	230,000		230,000		230,000	230,000
WATER OPERATIONS	1/2 COST OF VEHICLE	17,500			17,500	17,500	
	1/3 COST OF BACKHOE	25,000			25,000	25,000	
	FORKLIFT	10,000			10,000	10,000	
	NEW METER READING DEVICES	500,000			500,000	500,000	
	INFRASTRUCTURE	190,895			190,895	190,895	743,395
WASTEWATER OPERATIONS	VECTOR LEASE PMT	46,555			46,555	46,555	
	1/2 COST OF VEHICLE	17,500			17,500	17,500	
	1/3 COST OF BACKHOE	25,000			25,000	25,000	
	INFRASTRUCTURE	50,000			50,000	50,000	
	MANHOLE REPLACEMENTS	130,000			130,000	130,000	269,055
	TOTAL:	6,621,474	109,009	5,500,015	1,012,450	6,621,474	6,621,474
REDEVELOPMENT AGENCY							
LOW MODERATE	CAPITAL PROJECTS	500,000		500,000		500,000	500,000
REDEVELOPMENT PROJECT	CAPITAL PROJECTS	2,000,000		2,000,000		2,000,000	
	LAND PURCHASE	170,000		170,000		170,000	
	1/6 COST OF BACKHOE	12,500		12,500		12,500	2,182,500
	RDA FUND TOTALS:	2,682,500		2,682,500		2,682,500	2,182,500
	TOTAL CAPITAL AND INFRASTRUCTURE :	9,303,974	109,009	8,182,515	1,012,450	9,303,974	9,303,974
GRAND TOTAL CAPITAL AND INFRASTRUCTURE BY FUNDS:			\$109,009	\$4,905,015	\$1,012,450	\$2,682,500	\$8,708,974
			GENERAL	SPECIAL	ENTERPRISE	RDA	

**CITY OF IMPERIAL
CAPITAL OUTLAY / INFRASTRUCTURE
FISCAL YEAR 2010 - 2011**

	<u>DESCRIPTION</u>	<u>COST</u>	<u>GENERAL FUND</u>	<u>SOURCE OF SPECIAL REV</u>	<u>ENTERPRISE FUND</u>	<u>TOTAL</u>	<u>DEPT TOTAL</u>
GENERAL SERVICES	COPIER LEASE	3,500	3,500			3,500	3,500
LIBRARY PROGRAM	BOOKS	6,000	6,000	PLF MONIES		6,000	
	COPIER LEASE	1,500	1,500			1,500	7,500
WATER OPERATIONS	NEW TRUCK	35,000			35,000	35,000	
	NEW METER READING DEVICES	500,000			500,000	500,000	
	INFRASTRUCTURE	172,000			172,000	172,000	707,000
WASTEWATER OPERATIONS	VACTOR LEASE PMT	46,555			46,555	46,555	
	NEW TRUCK	35,000			35,000	35,000	
	INFRASTRUCTURE	180,000			180,000	180,000	261,555
	TOTAL:	<u>979,555</u>	<u>11,000</u>	<u>0</u>	<u>968,555</u>	<u>979,555</u>	<u>979,555</u>
REDEVELOPMENT AGENCY							
LOW MODERATE	CAPITAL PROJECTS	500,000		500,000		500,000	500,000
REDEVELOPMENT PROJECT	CAPITAL PROJECTS	2,000,000		2,000,000		2,000,000	2,000,000
	RDA FUND TOTALS:	<u>2,500,000</u>		<u>2,500,000</u>		<u>2,500,000</u>	<u>2,000,000</u>
	TOTAL CAPITAL AND INFRASTRUCTURE :	<u>3,479,555</u>	<u>11,000</u>	<u>2,500,000</u>	<u>968,555</u>	<u>3,479,555</u>	<u>3,479,555</u>
GRAND TOTAL CAPITAL AND INFRASTRUCTURE BY FUNDS:			<u>\$11,000</u>	<u>\$0</u>	<u>\$968,555</u>	<u>\$2,500,000</u>	<u>\$3,479,555</u>
			<u>GENERAL</u>	<u>SPECIAL</u>	<u>ENTERPRISE</u>	<u>RDA</u>	