

**AGENDA  
CITY COUNCIL  
CITY OF IMPERIAL  
200 WEST 9<sup>TH</sup> STREET  
IMPERIAL, CA 92251-1637  
SEPTEMBER 2, 2020  
6:30 PM CLOSED SESSION  
7:00 PM OPEN SESSION**

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE  
GOVERNOR'S EXECUTIVE ORDER N-29-20**

To protect our constituents, City officials and City staff, the City requests all members of the public to follow the California Department of Health Services' guidance and the County of Imperial Public Health Office Order for the control of COVID-19 restricting group events and gatherings and maintaining physical distancing. Additional information regarding COVID-19 is available on the City's website at [www.cityofimperial.org](http://www.cityofimperial.org)

1. If you choose to attend the Council meeting in person, you will be required to maintain appropriate physical distance, i.e. maintain a 6-foot distance between yourself and other individuals. Please note seating is limited.
2. You are strongly encouraged to observe the City Council meetings via Livestream at the City of Imperial Facebook page.
3. Email public comments to [cityclerk@cityofimperial.org](mailto:cityclerk@cityofimperial.org) by 5:00 pm on Wednesday, September 2, 2020. Comments received by 5:00 pm will be read into the record.

**TELECONFERENCE NOTICE**

Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020 and to the extent applicable Government Code Section 54953(b), this City Council Meeting may include teleconference participation by the City Council Members and City staff. Consistent with Executive Order N-29-20 teleconference locations utilized by City Council Members shall not be accessible to the public and are not subject to special posting requirements.

The City of Imperial thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

*The Imperial City Council meetings, including public comments, are being Livestreamed on the City's social media pages. By remaining in the room, you are giving your permission to be recorded.*

**IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BUILDING & SAFETY DIRECTOR, (760) 355-1152. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]**

**A. CITY COUNCIL CONVENES TO CLOSED SESSION AT 6:30 PM**

This is a **CLOSED SESSION** in which the **COUNCIL** discusses matters in closed as opposed to open session. Only those matters authorized by the Brown Act as permissible **CLOSED SESSION** subjects will be discussed. They are as follows:

- A-1. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of G.C. 54956.9 (1 potential case)

**A-2. SUBJECT: PUBLIC EMPLOYEE PERFORMANCE EVALUATION 54954.5 (e)  
TITLE: City Manager**

*CITY COUNCIL ADJOURNS CLOSED SESSION*

**B. CITY COUNCIL CONVENES TO OPEN SESSION AT 7:00 P.M.**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADJUSTMENTS TO THIS AGENDA**

**ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

**C. PUBLIC APPEARANCES:**

**C-1.** Matters not appearing on the agenda. If you wish to address the COUNCIL concerning any item within the COUNCIL'S jurisdiction, please raise your hand and be acknowledged by the MAYOR, and at that time state your name and address for the record. The MAYOR reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the Council in writing.

**C-2.** Matters appearing on the agenda. If you wish to address the COUNCIL concerning any item appearing on the agenda, please raise your hand and be acknowledged by the MAYOR, and at that time state your name and address for the record. The MAYOR reserves the right to place a time limit on each person's presentation of three (3) minutes.

**D. CONSENT AGENDA:**

All items appearing under "Consent Agenda" will be acted upon by the City Council by one motion without discussion. Should any Council member or other person request that any item be considered separately that item will then be taken up at the time as determined by the MAYOR

**D-1.** Approval of claims/warrants report.

**D-2.** Approval of Treasurers' Report for month of July 2020.

**D-3.** Approval and Acceptance of off-site street improvements and partial reconveyance to Imperial Ranch Partners, LLC – Victoria Ranch Subdivision Unit 3B(2)-Phase 11B (lots 6 to 14 per FM 27/3)

**D-4.** Continue emergency action for repairs to manhole located near the intersection of Hwy 86 and Aten (southeast corner).

**D-5.** Continue emergency action for repairs to traffic signal light located at intersection of Hwy 86 and Neckel Road.

**E. ACTION ITEMS: (DISCUSSION/ACTION – APPROVE-DISAPPROVE)**

**E-1. SUBJECT: DISCUSSION/ACTION: SERVICE AREA PLAN AND DEVELOPMENT IMPACT FEE PREPARATION SERVICES.**

- 1. AWARD CONTRACT TO HOWES, WEILER, LANDY PLANNING AND ENGINEERING CONSULTING SERVICES FOR PREPARATION OF THE SERVICE AREA PLAN AND DEVELOPMENT IMPACT FEE UPDATES IN THE AMOUNT OF \$48,120.00.**

- E-2. SUBJECT: DISCUSSION/ACTION: 2020 OVERLAY IMPROVEMENTS PROJECT AT THE INTERSECTION OF ATEN BOULEVARD AND CLARK ROAD (BID 2020-09).**
1. REVOKE PREVIOUS ACTION WHICH AWARDED A CONSTRUCTION CONTRACT TO LC PAVING & SEALING, INC.
  2. WAIVE MINOR BID IRREGULARITY.
  3. AWARD CONSTRUCTION CONTRACT TO PYRAMID CONSTRUCTION AND AGGREGATES, INC, IN THE AMOUNT OF \$456,678.88
  4. AUTHORIZE 15% CONTINGENCY.
- E-3. SUBJECT: DISCUSSION/ACTION: CITY OF IMPERIAL STANDARD DETAIL DRAWINGS.**
1. APPROVAL OF STANDARD DETAIL GUIDELINE MANUAL.
- E-4. SUBJECT: DISCUSSION/ACTION: BARIONI AVENUE WATERLINE PROJECT (BID 2020-05)**
1. REQUIRE HYLAN WEST TO SUBMIT THE COMPLETED NON-COLLUSION AFFIDAVIT SO THAT THE CITY HAS IT IN THE PROJECT RECORD.
  2. WAIVE MINOR IRREGULARITIES IN HYLAN WEST'S BID AND AWARD THE CONTRACT TO THE LOW BIDDER HYLAN WEST IN THE AMOUNT OF \$408,500.72.
- E-5. SUBJECT: DISCUSSION/ACTION: AWARD OF CONTRACT FOR PROFESSIONAL SERVICES FOR THE TOWNSITE PARK PROJECT.**
1. AWARD CONTRACT TO RINCON CONSULTANTS, INC. IN THE AMOUNT OF \$76,432.00 FOR PREPARATION OF INITIAL STUDY-MITIGATED NEGATIVE DECLARATION.
- E-6. SUBJECT: DISCUSSION/ACTION: PURCHASE OF EQUIPMENT - IT DEPARTMENT - CYBERSECURITY HARDWARE**
1. APPROVAL OF DISBURSEMENT OF FUNDS FOR CYBERSECURITY ITEMS IN THE AMOUNT OF \$24,500.58.
- E-7. SUBJECT: DISCUSSION/ACTION: INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF HOLTVILLE FOR CYBERSECURITY SERVICES.**
1. APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN CITY OF IMPERIAL AND CITY OF HOLTVILLE.
- E-8. SUBJECT: DISCUSSION/ACTION: PURCHASE OF EQUIPMENT FOR THE POLICE DEPARTMENT.**
1. APPROVAL TO PURCHASE BODY WORN CAMERAS AND TASER 7 PACKAGE THROUGH AXON ENTERPRISES.

**E-9. SUBJECT: DISCUSSION/ACTION: CORONAVIRUS RELIEF FUND – BUSINESS ASSISTANCE MICRO-GRANT PROGRAM.**

1. AWARD OF CORONAVIRUS RELIEF FUND MICRO-GRANTS IN THE AMOUNT OF \$5,000.00 EACH.

**E-10. SUBJECT: DISCUSSION/ACTION: ENTERPRISE BUDGET FUNDS FOR FISCAL YEAR 2020-2021.**

1. ADOPT ENTERPRISE BUDGET FOR FISCAL YEAR 2020-2021.

**E-11. SUBJECT: DISCUSSION/ACTION: APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020-2021.**

1. ADOPT RESOLUTION NO. 2020-55, RESOLUTION OF THE CITY COUNCIL ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020-2021 IN ACCORDANCE WITH ARTICLE XIII OF THE CONSTITUTION OF THE STATE OF CALIFORNIA.

**E-12. SUBJECT: DISCUSSION/ACTION: UPDATE OF COVID-19 PANDEMIC.**

**F. REPORTS:**

**F-1. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.**

**F-2. SUBJECT: CITY MANAGER REPORT.**

**F-3. SUBJECT: DEPARTMENT REPORTS.**

**ADJOURN CITY COUNCIL MEETING UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, SEPTEMBER 16, 2020 AT 7:00 P.M.**

NOTE: Any documents produced by the City and distributed to a majority of the City Council/Agency Board regarding any item on this agenda will be made available at the front counter at City Hall, located at 420 S. Imperial Avenue, during normal business hours.