



## Imperial City Council

*Katherine Burnworth- Mayor  
Robert Amparano-Mayor Pro Tem  
Ida Obeso-Martinez-Council Member  
Stacy Mendoza- Council Member  
James Tucker-Council Member*

# MINUTES

## Regular Meeting of the Imperial City Council

City Council Chambers  
220 West 9th Street  
Imperial, CA 92251-1637

**March 1, 2023**

**Open Session at 7:00 pm**

### **A. City Council Convenes to Open Session at 7:00 pm**

**MAYOR BURNWORTH CALLED MEETING TO ORDER AT 7:07 P.M.**

**Roll Call:** COUNCIL MEMBERS MENDOZA, TUCKER, OBESO-MARTINEZ AND MAYOR BURNWORTH

**Absent:** MAYOR PRO TEM AMPARANO

**City Staff Present:** A. BROWN – D. MORITA – CITY MANAGER, ASSISTANT CITY MANAGER, K. TURNER – CITY ATTORNEY, O. MORA – COMMUNITY DEVELOPMENT PROJECT MANAGER, T. LOPEZ – PARK DIRECTOR, A. ESTRADA – INFORMATION AND TECHNOLOGY DIRECTOR, K. SMITH – HUMAN RESOURCES MANAGER, A. ESTRADA – FIRE CHIEF, M. CRANKSHAW – CHIEF OF POLICE, L. ANGUIANO – INFORMATION TECHNOLOGY SUPPORT TECHNICIAN, AND K. SHIELDS – CITY CLERK

**Pledge of Allegiance Led by** CHIEF CRANKSHAW

**Adjustments to the Agenda:** CITY MANAGER D. MORITA – NONE

### **B. Public Appearances:**

**B-1. Matters not appearing on the agenda:** If you wish to address the Council concerning any item within the Council's jurisdiction, please raise your hand and be acknowledged by the Mayor. At that time, state your name and address for the record. The Mayor reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the Council in writing.

VIVIANA ROSALES IS AN INTERIM CENTER MANAGER FOR THE SMALL BUSINESS DEVELOPMENT CENTER IN IMPERIAL VALLEY. VIVIANA WORKS WITH SMALL BUSINESS IN THE IMPERIAL VALLEY TO HELP THEM CREATE GROWTH WITHIN THERE BUSINESS. VIVIANA WOULD LIKE TO PARTNER WITH THE CITY OF IMPERIAL TO HELP THE SMALL BUSINESS OWNERS HERE. MAYOR BURNWORTH ASKED FOR CITY MANAGER MORITA TO PLEASE EXCHANGE BUSINESS CARDS TO REACH OUT AND SCHEDULE A MEETING.

DR. GINA NUNEZ IS THE DEAN AT SAN DIEGO UNIVERSITY IN IMPERIAL VALLEY. WE ARE PURSUING STATE FUNDING TO EXPAND NURSING FACILITIES AROUND THE VALLEY. WE HAVE AN ACCELERATED NURSING DEGREE, MASTER’S IN NURSING LEADERSHIP AND A MASTER’S IN HOMELAND SECURITY. OUR HOME BASE IS IN CALEXICO AND OUR NEW STEM BUILDING IS IN BRAWLEY. WE ARE LOOKING FOR SPACE ALL OVER THE VALLEY AND WE WANT TO WORK WITH ALL CITIES TO GET GRANT TO FIND BUILDING TO OFFER OUR DEGREE’S TO THE COMMUNITY AND HELP THE CITIES GROW TOGETHER. I WILL LEAVE A FOLDER THAT SHARES SOME OF OUR BACKGROUND AND ACCOMPLISHMENTS AT SAN DIEGO STATE. HANDOUT WAS HANDED OVER TO THE CITY CLERK AND ALL COUNCIL MEMBERS.

**C. Consent Agenda:**

All items appearing under “Consent Agenda” will be acted upon by the City Council in one motion without discussion. Should any Council member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the Mayor.

- C-1. Approval of Claims and Warrants Report.
- C-2. Approval of Continued Emergency Action of Resolution 2022-60 (Declared Emergency at HWY 86 & Aten Rd.)
- C-3. Approve the Purchase of Maintenance Equipment Part for UV System at Wastewater Plant.
- C-4. Approve the Replacement of the GAC Filter Media.
- C-5. Approve the Purchase of Pump Station Maintenance Parts.
- C-6. Approve the Continued Emergency Action of Resolution 2023-06 (Sink Hole, Sky Ranch.)
- C-7. Approve and Adoption of City of Imperial Nepotism Policy
- C-8. Approve Rejection of Claim No. 3042162

**OBESO-MARTINEZ MOTIONED TO APPROVE *CONSENT AGENDA C-1 THRU C-8*. TUCKER SECONDED THE MOTION.**

**AYES:** MENDOZA, TUCKER, OBESO-MARTINEZ AND BURNWORTH

**NOES:** NONE

**ABSTAIN:** NONE

**ABSENT:** AMPARANO

**MOTION CARRIES: 4-0**

**D. Public Hearing: (Discussion/ Action- Recommend/Deny)**

- D-1. **Subject:** Abandonment of Portion of Public Right of Way on “O” Street and between 12<sup>th</sup> and 13<sup>th</sup>.
  - 1. **Open Public Hearing:** AT 7:14 PM
  - 2. **Staff Report – Public Comment:** O. MORA, PRESENTED THE STAFF REPORT.
  - 3. **Close Public Hearing:** AT 7:14 PM
  - 4. **Council Discussion:** NONE

5. **Recommended Action:** Conduct a Public Hearing and Adopt Resolution 2023-06 abandoning a portion of Right of Way on “O” street between 12<sup>th</sup> street and 13<sup>th</sup> street.

**TUCKER MOTIONED TO APPROVE *ADOPT RESOLUTION 2023 -06*. MENDOZA SECONDED THE MOTION.**

**AYES:** MENDOZA, TUCKER, OBESO-MARTINEZ AND BURNWORTH

**NOES:** NONE

**ABSTAIN:** NONE

**ABSENT:** AMPARANO

**MOTION CARRIES: 4-0**

**D-2. Subject: General Plan Amendment, Zone Change, Subdivision Revision to the Morningstar Tentative Tract Map and Certifying a Negative Declaration.**

1. **Open Public Hearing:** AT 7:15 PM
2. **Staff Report – Public Comment:** O. MORA PRESENTED THE STAFF REPORT.
3. **Close Public Hearing:** AT 7:20 PM
4. **Council Discussion:**

MENDOZA, WHERE ON THE MAPS PROVIDED ARE THE PARKS LOCATED? RAY ROBEN, PHASE ONE IS D STREET CLOSER TO NECKEL RD. PHASE TWO IS RIGHT BEFORE BUCKSKIN RANCH.

TUCKER, WHAT IS THE CITY GETTING IN LIEU OF THE FIRE TRUCK? RAY ROBEN, PAYING ALL MY DEVELOPER FEES. MENDOZA, DEVELOPER FEES DOSE INCLUDE A FIRE IMPACT FEE CORRECT? RAY ROBEN, 100% CORRECT.

**5. Recommended Action:**

- 1.) Introduction/1<sup>st</sup> reading by Title Only of Ordinance No. 825, Approving the Zone Change from R-1 (Residential Single Family) to C-1 (Commercial General) within the Morningstar Subdivision.

**TUCKER MOTIONED TO APPROVE *ORDINANCE NO. 825*. OBESO-MARTINEZ SECONDED THE MOTION.**

**AYES:** MENDOZA, TUCKER, OBESO-MARTINEZ AND BURNWORTH

**NOES:** NONE

**ABSTAIN:** NONE

**ABSENT:** AMPARANO

**MOTION CARRIES: 4-0**

- 2.) Adopt Resolution No. 2023-07 Approving a General Plan Amendment Zone Change, Subdivision Revision to the Morningstar Tentative Track Map and Certifying a Negative Declaration for Morningstar Subdivision.

**MENDOZA MOTIONED TO APPROVE *RESOLUTION NO. 2023-7*. TUCKER SECONDED THE MOTION.**

**AYES:** MENDOZA, TUCKER, OBESO-MARTINEZ AND BURNWORTH

**NOES:** NONE

**ABSTAIN:** NONE

**ABSENT:** AMPARANO

**MOTION CARRIES: 4-0**

**E. Action Items: (Discussion/Action– Approve-Disapprove)**

**E-1. Subject: Appointment to Imperial Planning Commission**

1. Appointment of Rebecca Terrazas-Baxter to Imperial Planning Commission to fulfill Unscheduled Vacancy.
2. Administration of Oath of Office

ASSISTANT CITY MANAGER A. BROWN PRESENTED THE STAFF REPORT.

OBESO-MARTINEZ, I'M EXCITED TO HAVE BECKY ON BOARD. I KNOW SHE'S GOING TO BE A GREAT ASSET TO THE CITY OF IMPERIAL.

TERRAZAS-BAXTER, I WOULD LIKE TO THANK YOU ALL FOR THE SUPPORT AND OBESO-MARTINEZ FOR THE RECOMMENDATION.

**OATH OF OFFICE BY CITY CLERK K. SHIELDS**

**OBESO-MARTINEZ MOTIONED TO *APPROVE REBECCA TERRAZAS-BAXTER TO IMPERIAL PLANNING COMMISSION*. TUCKER SECONDED THE MOTION.**

**AYES:** MENDOZA, TUCKER, OBESO-MARTINEZ AND BURNWORTH

**NOES:** NONE

**ABSTAIN:** NONE

**ABSENT:** AMPARANO

**MOTION CARRIES: 4-0**

**E-2. Subject: Interim Chief of Police for City of Imperial**

1. Approval of Agreement between City of Imperial and Michael Crankshaw for Interim Chief of Police of the Imperial Police Department.
2. Administration of Oath of Office

CITY MANAGER D. MORITA PRESENTED THE STAFF REPORT.

OBESO-MARTINEZ, I LOOK FORWARD TO WORKING WITH YOU.

MENDOZA, I WORKED WITH CHIEF CRANKSHAW FOR MANY YEARS AT EL CENTRO PD.

BURNWORTH, I AM EXCITED TO HAVE CHIEF CRANKSHAW ON BOARD.

CHIEF CRANKSHAW, I WOULD LIKE TO THANK EVERYONE HERE TONIGHT AND THE COUNCIL FOR THE SUPPORT AND CONFIDENCE IN SELECTING ME. I LOOK FORWARD TO WORKING WITH CITY STAFF AND THE COMMUNITY.

**OATH OF OFFICE BY CITY CLERK K. SHIELDS**

**TUCKER MOTIONED TO APPROVE *MICHAEL CRANKSHAW INTERIM CHIEF OF POLICE*. MENDOZA SECONDED THE MOTION.**

**AYES:** MENDOZA, TUCKER, OBESO-MARTINEZ AND BURNWORTH

**NOES:** NONE

**ABSTAIN:** NONE

**ABSENT:** AMPARANO

**MOTION CARRIES: 4-0**

**E-3. Subject: Request for the Annexation of a Portion of APN 064-020-020 to be Dedicated to Nance Road Right of Way.**

1. Approval of request for the annexation of a portion of APN 064-020-020 to be dedicated to Nance road right of way.

ESTRADA PRESENTED THE STAFF REPORT.

**TUCKER MOTIONED TO APPROVE *APN 064-020-020*. MENDOZA SECONDED THE MOTION.**

**AYES:** MENDOZA, TUCKER, OBESO-MARTINEZ AND BURNWORTH

**NOES:** NONE

**ABSTAIN:** NONE

**ABSENT:** AMPARANO

**MOTION CARRIES: 4-0**

**E-4. Subject: Bid 2022-03 Shop Tank Recoating**

1. Discuss and accept the shop tank recoating project as completed by Simpson Sandblasting & Special Coating, INC. and authorize the filing of notice of completion.

E. SELF PRESENTED THE STAFF REPORT.

**OBESO-MARTINEZ MOTIONED TO APPROVE *SHOP TANK RECOATING PROJECT, BID 2022-03*. TUCKER SECONDED THE MOTION.**

**AYES:** MENDOZA, TUCKER, OBESO-MARTINEZ AND BURNWORTH

**NOES:** NONE

**ABSTAIN:** NONE

**ABSENT:** AMPARANO

**MOTION CARRIES: 4-0**

**E-5. Subject: Tenure of Imperial Planning Commissioners for the City of Imperial**

1. Ending Tenure of Imperial Planning Commissioners as Appointed by the Imperial City Council.

CITY MANAGER D. MORITA PRESENTED THE STAFF REPORT.

VICE CHAIRPERSON AND COMMISSIONERS OF THE PLANNING COMMISSION WERE PRESENT TO SPEAK ON BEHALF OF CHAIRPERSON HAMMERNESS.

**MENDOZA MOTIONED TO APPROVE *A RECOMMENDATION TO LEAVE CHAIRPERSON HAMMERNESS IN PLACE SO COUNCIL CAN CONTINUE TO OPERATE UNTIL THE ORDINANCE IS DONE*. TUCKER SECONDED THE MOTION.**

**AYES:** MENDOZA, TUCKER, OBESO-MARTINEZ AND BURNWORTH

**NOES:** NONE

**ABSTAIN:** NONE

**ABSENT:** AMPARANO

**MOTION CARRIES: 4-0**

## **F. Reports**

**F-1. Department Reports:**

T. LOPEZ, MARCH 25<sup>TH</sup> IS OUR RESCHEDULED BLUES, BREWS AND BARBECUE EVENT. ALSO, THE 2<sup>ND</sup> ANNUAL AUTISM FAIR WILL BE AT EGER PARK ON APRIL 8<sup>TH</sup>.

**F-2. City Manager Report: NONE**

**F-3. Mayor and Councilmember Reports:**

TUCKER, WELCOME ABOARD MIKE. I HAVE A LOT OF FAITH IN YOU.

MENDOZA, THREE COUNCIL MEMBERS ATTENDED THE NAF GALA. IT WAS AN HONOR TO BE THERE AND SEE THOSE SERVICE MEMBERS AND OUR LOCAL SERVICE MEMBERS BEING HONORED.

**G. Adjournment**

**G-1. Subject:**

Adjournment of this Regular Meeting of the City Council is until the Next Regularly Scheduled Meeting, Wednesday, March 15, 2023, at 7:00 pm.

**MAYOR BURNWORTH ADJOURNED THE CITY COUNCIL MEETING  
AT 8:13 PM.**