



Imperial City Council

Katherine Burnworth- Mayor
Robert Amparano-Mayor Pro Tem
Ida Obeso-Martinez-Council Member
Stacy Mendoza- Council Member
James Tucker-Council Member

AGENDA

Regular Meeting of the Imperial City Council

City Council Chambers
220 West 9th Street
Imperial, CA 92251-1637

August 2, 2023

Closed Session at 06:00 pm

Open Session at 07:00 pm

The Imperial City Council meetings, including public comments, are being livestreamed on the city's social media pages. By remaining in the room, you are giving your permission to be recorded.

1. You are encouraged to observe the City Council meetings via Livestream at the City of Imperial Facebook page.
2. All documents containing an executive summary and staff recommendation associated with open session action items are made available for public inspection on the City's website, www.cityofimperial.org seventy-two (72) hours prior to the posted meeting time. Government Code section 54957.5(b)(2)(B)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact (760) 355-4373. A notification of 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting [28CFR 35.102-35.104 ADA title II].

6:00 P.M. CLOSED SESSION

CALL TO ORDER:

PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY: The City Council welcomes public input. Members of the public may address the City Council on Closed Session items by contacting the City Clerk's Office at 760-355-3334. Pursuant to State Law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2). If you are compensated to communicate with City officials, you may be required to register and/or make certain disclosures as a lobbyist. Please see the City Clerk for additional information. There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

CONFERENCE WITH LEGAL COUNSEL: The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matter(s) will prejudice the position of the City in existing and anticipated litigation.

- A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION – G.C § 54956.9 (d)(4)**
Number of Cases: (1)

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – G.C § 54956.9 (d)(2)
Number of Cases: (2)

C. CONFERENCE WITH LABOR NEGOTIATIONS – G.C § 54957.6
Agency Designated Representatives: Dennis Morita, City Manager, Kristen Smith, Human Resources Manager, Diana Quintana, and Finance Manager

Employee Organizations: Teamsters Local Union #542

CITY COUNCIL CONVENES TO REGULAR MEETING

7:00 P.M. REGULAR MEETING

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

ADJUSTMENTS TO THE AGENDA: The City Council will discuss the order of the agenda, may amend the order, add urgency items, note abstentions or “no” votes on consent calendar items and request consent calendar items be removed from the consent calendar for discussion. The City Council may also remove items from the consent calendar prior to that portion of the agenda. For purposes of the official city record, the City Council may take care of these issues by entertaining a formal motion.

CITY ATTORNEY REPORT ON CLOSED SESSION ACTIONS:

PUBLIC COMMENT: There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

Matters not appearing on the agenda: If you wish to address the City Council concerning any item within the City Council’s jurisdiction, please raise your hand and be acknowledged by the Mayor. At that time, state your name and address for the record. The Mayor reserves the right to place a time limit of three (3) minutes on each person’s presentation. It is requested that longer presentations be submitted to the City Clerk’s Office in writing 48 hours before the meeting.

A. SPECIAL PRESENTATIONS:

A-1. Introduction of Imperial Signature Event Series. Presentation by Anthony Lopez, Parks & Recreation Director.

A-2. Imperial Valley Regional Chamber of Commerce Legislative Advocacy.

B. CONSENT AGENDA:

All items appearing under “Consent Agenda” will be acted upon by the City Council with one motion without discussion. Should any Council member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the Mayor.

- B-1.** Approval of Claims and Warrants Report.
- B-2.** Approval of City Council Meeting Minutes of July 5, 2023.
- B-3.** Continue Emergency Action as Declared by Resolution No. 2023-21 for Repairs to Aten Road & Highway 86 Intersection.
- B-4.** Purchase of Budgeted Sewer Camera for Vactor Track.
- B-5.** Approve Koff & Associates Proposal and Authorize City Manager to Enter into Contract to Perform Classification and Compensation Study.

C. ACTION ITEMS (DISCUSSION/ACTION- APPROVE-DISAPPROVE):

- C-1.** Discuss, Approve/Disapprove the Purchase of Budgeted Equipment: Mastic Machine.
Staff Report: Jackie Loper, Public Services Director
Recommended Action: Staff Recommends Approval of Lowest Quote
- C-2.** Discuss, Approve/Disapprove the Purchase of Budgeted Equipment: CrackPro Machine.
Staff Report: Jackie Loper, Public Services Director
Recommended Action: Staff Recommends Approval of Lowest Quote
- C-3.** Approval of Resolution No. 2023-51, Declaring an Emergency of Manhole in Area of 13th Street & C Street and Authorizing the City Manager to Take Such Action as May be Necessary in Response Thereto.
Staff Report: Jackie Loper, Public Services Director
Recommended Action: Staff Recommends that the Council Declares Emergency and Ratifies Action Already Taken and Approve Resolution.
- C-4.** Approval to Amend the Salary Range for Police Officer from Salary Range 79 to Salary Range 76.
Staff Report: Kristen Smith, Human Resources Manager

Recommended Action (1): Staff Recommends Approval of Amendment of Classification and Compensation Schedule and IPOA MOU Exhibit A to Correct the Salary Range for Police Officers to Range 76, and;

Recommended Action (2): To Approve and Adopt the Police Chief’s Administrative Secretary Job Description and Reclassify One Full-Time Allocation of Administrative Assistant to Police Chief’s Administrative Assistant.

- C-5.** Approval of the Assistant to the City Manager Job Description and Authorization to Reclassify the Full-Time Allocation of Assistant City Manager, Salary Range 102 to the Assistant to the City Manager, Salary Range 98.

Staff Report: Kristen Smith, Human Resources Manager

Recommended Action (1): Staff Recommends to Approve and Adopt the Assistant to the City Manager Job Description and;

Recommended Action (2): To Reclassify the Full-Time Allocation of Assistant City Manager to Assistant to the City Manager.

- C-6.** Approval and Acceptance of Detention Basin (Lot “D”). Mayfield Subdivision Unit 3C

Staff Report: Othon Mora, Community Development Director

Recommended Action: Staff Recommends Approval and Acceptance of Detention Basin.

D. REPORTS:

- D-1.** Department Reports
- D-2.** City Manager Report
- D-3.** Mayor and Councilmember Reports

ADJOURNMENT:

Adjournment of this Regular Meeting of the City Council Until the Next Regularly Scheduled Meeting to be held on Wednesday, August 16, 2023, at 7:00 p.m.

AFFIDAVIT OF POSTING

I, KRISTINA M. SHIELDS, City Clerk for the City of Imperial, California, DO HEREBY CERTIFY under penalty of perjury under the laws of the State of California, that the foregoing revised notice was posted at the City of Imperial City Hall bulletin board at 420 S. Imperial Avenue, Imperial, CA and on the City of Imperial's website not less than 72 hours prior to the meeting, per Government Code 54954.2.

Dated: July 28th, 2023

KRISTINA M. SHIELDS
City Clerk