



Imperial City Council

Katherine Burnworth- Mayor
Robert Amparano-Mayor Pro Tem
Ida Obeso-Martinez-Council Member
Stacy Mendoza- Council Member
James Tucker-Council Member

AGENDA

Regular Meeting of the Imperial City Council

City Council Chambers
220 West 9th Street
Imperial, CA 92251-1637

September 20, 2023

Closed Session at 06:30 pm

Open Session at 07:00 pm

The Imperial City Council meetings, including public comments, are being livestreamed on the city's social media pages. By remaining in the room, you are giving your permission to be recorded.

1. You are encouraged to observe the City Council meetings via Livestream at the City of Imperial Facebook page.
2. All documents containing an executive summary and staff recommendation associated with open session action items are made available for public inspection on the City's website, www.cityofimperial.org seventy-two (72) hours prior to the posted meeting time. Government Code section 54957.5(b)(2)(B)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact (760) 355-4373. A notification of 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting [28CFR 35.102-35.104 ADA title II].

6:30 P.M. CLOSED SESSION

CALL TO ORDER:

PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY: The City Council welcomes public input. Members of the public may address the City Council on Closed Session items by contacting the City Clerk's Office at 760-355-3334. Pursuant to State Law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2). If you are compensated to communicate with City officials, you may be required to register and/or make certain disclosures as a lobbyist. Please see the City Clerk for additional information. There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

CONFERENCE WITH LEGAL COUNSEL: The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matter(s) will prejudice the position of the City in existing and anticipated litigation.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – G.C § 54956.7 (b)(1)
Title of Position: City Manager

CITY COUNCIL CONVENES TO REGULAR MEETING

7:00 P.M. REGULAR MEETING

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

ADJUSTMENTS TO THE AGENDA: The City Council will discuss the order of the agenda, may amend the order, add urgency items, note abstentions or “no” votes on consent calendar items and request consent calendar items be removed from the consent calendar for discussion. The City Council may also remove items from the consent calendar prior to that portion of the agenda. For purposes of the official city record, the City Council may take care of these issues by entertaining a formal motion.

CITY ATTORNEY REPORT ON CLOSED SESSION ACTIONS:

PUBLIC COMMENT: There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

Matters not appearing on the agenda: If you wish to address the City Council concerning any item within the City Council’s jurisdiction, please raise your hand and be acknowledged by the Mayor. At that time, state your name and address for the record. The Mayor reserves the right to place a time limit of three (3) minutes on each person’s presentation. It is requested that longer presentations be submitted to the City Clerk’s Office in writing 48 hours before the meeting.

A. SPECIAL PRESENTATIONS:

- A-1.** Proclamation Declaring the Month of September as Suicide Prevention Awareness Month in the City of Imperial.
- A-2.** Proclamation Declaring the Month of September as Childhood Cancer Awareness Month in the City of Imperial.

B. CONSENT AGENDA:

All items appearing under “Consent Agenda” will be acted upon by the City Council with one motion without discussion. Should any Council member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the Mayor.

- B-1.** Approval of Claims and Warrants Report.
- B-2.** Continue Emergency Action as Declared by Resolution No. 2023-21 for Repairs to Aten Road & Highway 86 Intersection.
- B-3.** Continue Emergency Actions as Declared by Resolution No. 2023-51 for Manhole in Area of 13th Street and C Street.
- B-4.** Continue Emergency Actions as Declared by Resolution No. 2023-53 at Aten & Cross Lift Station.

C. ACTION ITEMS (DISCUSSION/ACTION- APPROVE-DISAPPROVE):

- C-1.** Approve and Adopt the Job Description for the Geographic Information Systems (GIS) Project Manager, and Authorize to Reclassify the Full-Time Allocation of GIS Coordinator, Salary Range 75 to GIS Project Manager, Salary Range 92.

Staff Report: Kristen Smith, Human Resources Manager

Recommended Action: Staff Recommends Approval of the GIS Project Manager Job Description and to Re-Classify the Full-Time Allocation of GIS Coordinator to GIS Project Manager.

- C-2.** Approval of Agreement Between the City of Imperial and 2K Tower Services, LLC., for Professional Services for the Term of One (1) Year in an Amount Not to Exceed the Annual Amount of \$20,000.00.

Staff Report: Alejandro Estrada, Director of Information Technology

Recommended Action: Staff Recommends Approval of the Attached Professional Services Agreement.

- C-3.** Discuss, Approve/Disapprove Purchase of Budgeted Pipe Puller.

Staff Report: Jackie Loper, Public Services Director

Recommended Action: Staff Recommends Approval of Purchase.

- C-4.** Authorization of Agreement with Artic Glacier, USA, Inc. to Provide a “Snow Scene” for Christmas in a Small Town in the Amount of \$16,422.17.

Staff Report: Tony Lopez, Parks & Recreation Director

Recommendation: Staff Recommends City Council Authorization of the Agreement with Artic Glacier, USA, Inc., to Provide a Snow Scene for the December 9th Christmas in a Small-Town Event, in an Amount Not to Exceed \$16,422.18.

- C-5.** Approval of Memorandum of Understanding (MOU) with Imperial Irrigation District Regarding the Undergrounding of the Dahlia Drain.

Staff Report: Dennis H. Morita, City Manager

Recommendation: Staff Recommends Approval of MOU with Imperial Irrigation District and Authorize the City Manager to Execute a Security Agreement and Documents.

D. REPORTS:

- D-1.** Department Reports
- D-2.** City Manager Report
- D-3.** Mayor and Councilmember Reports

ADJOURNMENT:

Adjournment of this Regular Meeting of the City Council Until the Next Regularly Scheduled Meeting to be held on Wednesday, October 4, 2023, at 7:00 p.m.

AFFIDAVIT OF POSTING

I, KRISTINA M. SHIELDS, City Clerk for the City of Imperial, California, DO HEREBY CERTIFY under penalty of perjury under the laws of the State of California, that the foregoing revised notice was posted at the City of Imperial City Hall bulletin board at 420 S. Imperial Avenue, Imperial, CA and on the City of Imperial's website not less than 72 hours prior to the meeting, per Government Code 54954.2.

Dated: September 15, 2023

KRISTINA M. SHIELDS
City Clerk