



Imperial City Council

*Katherine Burnworth- Mayor
Robert Amparano-Mayor Pro Tem
Ida Obeso-Martinez-Council Member
Stacy Mendoza- Council Member
James Tucker-Council Member*

Minutes

Regular Meeting of the Imperial City Council

City Council Chambers
220 West 9th Street
Imperial, CA 92251-1637

October 4, 2023

Closed Session at 06:00 pm

Open Session at 07:00 pm

6:00 P.M. CLOSED SESSION

CALL TO ORDER:

CONFERENCE WITH LEGAL COUNSEL: The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matter(s) will prejudice the position of the City in existing and anticipated litigation.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title of Position: City Manager

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – G.C § 54956.8

Property Address: Old Post Office
(APN# 064-055-005)
Agency Negotiator: Dennis H. Morita, City Manager
Negotiating Parties: AT & T
Under Negotiation: Instructions to Negotiator Regarding Price & Terms

CITY COUNCIL CONVENES TO REGULAR MEETING

7:00 P.M. REGULAR MEETING

CALL TO ORDER: Mayor Burnworth Called the Meeting to Order at 7:03 p.m.

ROLL CALL: Council Members Obeso-Martinez, Tucker, Mayor Pro Tem Amparano, Mayor Burnworth.

ABSENT: Council Member Mendoza

PLEDGE OF ALLEGIANCE: The pledge was led by Mayor Pro Tem Amparano.

ADJUSTMENTS TO THE AGENDA: The City Council will discuss the order of the agenda, may amend the order, add urgency items, note abstentions or “no” votes on consent calendar items and request consent calendar items be removed from the consent calendar for discussion. The City Council may also

remove items from the consent calendar prior to that portion of the agenda. For purposes of the official city record, the City Council may take care of these issues by entertaining a formal motion.

City Manager, Dennis Morita requested that action agenda item D-5 be tabled to date uncertain. No formal motion needed.

CITY ATTORNEY REPORT ON CLOSED SESSION ACTIONS:

City Attorney, Katherine Turner reported that the City Council entertained two items in closed session. On the first item regarding the City Manager’s evaluation, she indicated that direction had been given to staff with no reportable action.

On the second item regarding the property negotiations for the Old Post Office building, Ms. Turner reported that direction was given with respect to price and terms.

PUBLIC COMMENT: There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

Michelle Hollinger representative from Victoria Homes extended an invitation to the City Council and staff to the grand opening, ribbon cutting ceremony of their new housing development, Victoria Homes to take place on Thursday, October 12, 2023.

A. SPECIAL PRESENTATIONS:

A-1. Proclamation for National 4H Week.

Logan Mistriel made a brief presentation highlighting the benefits of participating in 4H events; thanked the City Council for allowing them to present.

A-2. Recognition for Planning Commission Member, Mark Hammerness for His Years of Dedicated Service to the City of Imperial’s Planning Commission.

Item tabled to a future meeting at the request of Mayor Burnworth.

A-3. Proclamation Declaring the Month of October as Cyber Security Awareness Month.

Director of Information Technology, Alejandro Estrada received the proclamation on behalf of his team; praised his team for their work; and thank the City Council for recognizing the importance of Cybersecurity month.

B. CONSENT AGENDA:

All items appearing under “Consent Agenda” will be acted upon by the City Council with one motion without discussion. Should any Council member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the Mayor.

B-1. Approval of Claims and Warrants Report.

Mayor Pro Tem Amparano requested that two items from the warrants, item Nos. 113207 and 113446 be pulled for a separate vote.

Council Member Tucker Moved to Approve Warrant No. 113207 as presented. **Motion Seconded by Mayor Pro Tem Amparano.**

AYES: Obeso-Martinez, Tucker, Amparano & Mayor Burnworth
NOES: NONE
ABSTAIN: NONE
ABSENT: Mendoza

MOTION CARRIES: 4-0

Council Member Obeso-Martinez Moved to Approve Warrant No. 113446 as presented. **Motion Seconded by Council Member Tucker.**

AYES: Obeso-Martinez, Tucker & Mayor Burnworth
NOES: NONE
ABSTAIN: Amparano
ABSENT: Mendoza

MOTION CARRIES: 3-0-1

- B-2.** Approval of Special City Council Meeting Minutes of February 17, 2023 and Special City Council Meeting Minutes of June 15, 2023.
- B-3.** Continue Emergency Action as Declared by Resolution No. 2023-21 for Repairs to Aten Road & Highway 86 intersection.
- B-4.** Cease Emergency Actions as Declared by Resolution No. 2023-51 for Manhole in Area of 13th Street and C Street.
- B-5.** Continue Emergency Actions as Declared by Resolution No. 2023-53 at Aten & Cross Lift Station.
- B-6.** Approval of Purchase of Budgeted Turbidimeters and Flow Sensors for the Water Treatment Plant.

Council Member Tucker Moved to Approve the rest of the Consent Agenda. **Motion Seconded by Council Member Obeso-Martinez.**

AYES: Obeso-Martinez, Tucker, Amparano and Mayor Burnworth
NOES: NONE
ABSTAIN: NONE
ABSENT: Mendoza

MOTION CARRIES: 4-0

C. PUBLIC HEARING ITEMS (DISCUSSION/ACTION- APPROVE-DISAPPROVE):

- C-1.** Conduct Public Hearing and Approve Reimbursement Agreement with Heritage at Dahlia Ranch, LLC and City of Imperial for a Sewer Lift Station Located on Morningstar Subdivision

Staff Report: Othon Mora, Community Development Director

1. Open public hearing
2. Staff Report
3. Public Comment
4. Close Public Hearing
5. Council Discussion
6. Recommended Action(s)

Recommended Action: Staff Recommends Approval of Reimbursement Agreement with Heritage at Dahlia Ranch, LLC and City of Imperial for a Sewer Lift Station Located on Morningstar Subdivision.

Mayor Burnworth opened the public hearing at 7:25 p.m.; entertained staff report presented by Director of Community Development, Othon Mora; then, closed the public hearing at 7:27 p.m. There were no public comments.

Council Member Obeso-Martinez Moved to approve as presented. Motion Seconded by Mayor Pro Tem Amparano.

AYES: Obeso-Martinez, Tucker, Amparano & Mayor Burnworth
NOES: NONE
ABSTAIN: NONE
ABSENT: Mendoza

MOTION CARRIES: 4-0

D. ACTION ITEMS (DISCUSSION/ACTION- APPROVE-DISAPPROVE):

- D-1.** Approval of the Operational Agreement Between WomanHaven and the Imperial Police Department to Provide Assistance to Crime Victims Residing in the City of Imperial.

Staff Report: Michael Crankshaw, Interim Chief of Police

Recommended Action: Approve and Authorize Chief's Signature

Police Captain, Max Sheffield presented the staff report and answered Council's questions.

Council Member Tucker Moved to Approve Agreement Between WomanHeaven and the Imperial Police Department. Motion Seconded by Mayor Pro Tem Amparano.

AYES: Obeso-Martinez, Tucker, Amparano & Mayor Burnworth
NOES: NONE
ABSTAIN: NONE
ABSENT: Mendoza

MOTION CARRIES: 4-0

D-2. Highway 86 Monument Signage.

Staff Report: Dennis Morita, City Manager & Othon Mora, Community Development Director

Recommended Action: Conduct a Discussion Regarding Ideas for Signage and Provide Staff Direction.

City Manager, Dennis Morita and Director of Community Development, Othon Mora provided context with respect to the request presented by Mayor Pro Tem Amparano and engaged in a discussion about options. Direction was given to staff. No formal motion entertained.

D-3. Approval of Sun Valley Behavioral Medical Center to Host Their Annual 5K Race, one (1) Mile Race in the City of Imperial, Borrow City Barricades and Cones.

Staff Report: Tony Lopez, Director of Parks & Recreation

Recommendation: Staff Recommends Approval of the Sun Valley Behavioral Medical Center to Host and Borrow Cautionary Barricades for Their Annual 5K Race and One (1) Mile Race in the City of Imperial on October 7, 2023.

Director of Parks and Recreation, Tony Lopez made brief comments relative to the event, and informed council about the logistic arrangements requested and how the city was fulfilling them in collaboration with the Sun Valley Behavioral Medical Center.

Mayor Pro Tem Amparano Moved to Approve as Presented. Motion Seconded by Council Member Tucker.

AYES: Obeso-Martinez, Tucker, Amparano & Mayor Burnworth
NOES: NONE
ABSTAIN: NONE
ABSENT: Mendoza

MOTION CARRIES: 4-0

D-4. Declare Surplus Library Shelving Units to Make Space for Library Redesign.

Staff Report: Denise Ulett, Interim Library Manager

Recommended Action: Staff Recommends Approval to Surplus Unnecessary Shelving Units in the Library.

Interim Library Supervisor, Denise Ulett presented the staff report and provided information relative to the disposition of the shelving units.

Council Member Obeso-Martinez Moved to Approve as Presented. **Motion Seconded by Council Member Tucker.**

AYES: Obeso-Martinez, Tucker, Amparano & Mayor Burnworth

NOES: NONE

ABSTAIN: NONE

ABSENT: Mendoza

MOTION CARRIES: 4-0

D-5. Authorization to Use March and Ash Benefit Funds Not to Exceed \$30,000 for Additional Library Furniture Needs. **(TABLED).**

Staff Report: Denise Ulett, Interim Library Manager

Recommended Action: Staff Recommends to Approve and Authorize Use of Funds to Purchase Library Furniture.

Item tabled to date uncertain at the request of City Manager Morita.

E. REPORTS:

E-1. Department Reports

Human Resources Manager, Kristen Smith briefed the Council on recent new hires.

Director of Parks & Recreation, Tony Lopez reminded the Council on upcoming events.

E-2. City Manager Report

City Manager Morita emphasized the importance of Cybersecurity protocols and thanked IT staff for keeping the City's IT infrastructure safe.

E-3. Mayor and Councilmember Reports

Council Member Obeso-Martinez reported on having attended the Cal Cities conference; the IV Regional Chamber Dinner; congratulated Fitness Oasis for having been selected as the best small business.

Council Member Tucker inquired about the pathway to get onto Route 86 by the carwash with Director Mora responding that there had been a brief delayed due to the asphalt but that the project will be moving forward in two to three weeks.

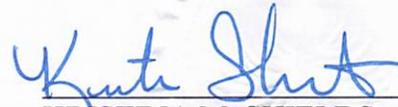
Mayor Pro Tem Amparano reported on having attended the Cal Cities conference referencing the concept of a drinking fountain.

Mayor Burnworth attended the IV Regional Chamber Dinner; commented on a meeting with State Senator Steve Padilla and the allocation of a 3 million-dollar commitment in the Senator's budget to work on the streets of old town imperial.

Seeing no further business before the Council, Mayor Burnworth Adjourned the Meeting to the next Regular Scheduled City Council Meeting to be held on Wednesday, October 18, 2023, at 7:00 p.m.

Mayor Burnworth Adjourned the Regular Meeting of the City Council at 7:48 p.m.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, this 18th day of October, 2023.



KRISTINA M. SHIELDS
City Clerk