



CITY COUNCIL
Geoff Dale – Mayor
Mark Gran – Mayor Pro-Tem
Rick Breland – Council Member
Doug Cox – Council Member
Betty Sampson – Council Member

CITY CLERK
Debra Jackson

CITY TREASURER
Stacy Cox

MEMORANDUM

DATE: December 23, 2015
TO: All Employees
FROM: *Laura Gutierrez, Finance Director*
RE: Holidays Calendar Year 2016

The following holidays are observed by the City:

New Year's Day	Friday, January 1
Martin Luther King Jr	Monday, January 18
President's Day	Monday, February 15
Memorial Day	Monday, May 30
Independence Day	Monday, July 4
Labor Day	Monday, September 5
Columbus Day	Monday, October 10
Veteran's Day	Friday, November 11 (NOT IPOA)
Thanksgiving Day	Thursday, November 24
Day after Thanksgiving	Friday, November 25
Christmas Eve	Friday, December 23
Christmas Day	Monday, December 26
New Years's Eve	Friday, December 30 (NOT POA)
Your Birthday Floater	Pay-period prior, during, or after
<i>New Year's Day</i>	<i>Monday, January 2 (for Calendar yr 2016)</i>