

DATE SUBMITTED December 28, 2016
SUBMITTED BY Ember Haller
DATE ACTION REQUIRED January 4, 2017

COUNCIL ACTION (x)
PUBLIC HEARING REQUIRED ()
RESOLUTION ()
ORDINANCE 1ST READING ()
ORDINANCE 2ND READING ()
CITY CLERK'S INITIALS 

**IMPERIAL CITY COUNCIL
AGENDA ITEM**

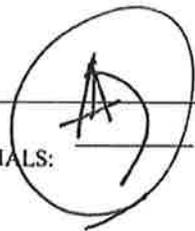
SUBJECT: DISCUSSION/ACTION: PARK AND LANDSCAPE MAINTENANCE PROPOSAL ACCEPTANCE

- 1. ACCEPTANCE OF PARK AND LANDSCAPE MAINTENANCE PROPOSAL BY EXECUTIVE LANDSCAPE, INC.

DEPARTMENT INVOLVED: Department of Community Services

BACKGROUND/SUMMARY:
Per City Council direction, the City of Imperial put out a Request for Proposal regarding Parks and Landscape Maintenance Services on December 14, 2016. This RFP was due to the sudden dissolution of the previous contract with 3Pros Landscaping. As a result, the City received five proposals on or by December 22, 2016. Upon opening and review of the proposals, Executive Landscape Inc. was the highest scoring qualified proposal. Executive Landscape Inc. provided a proposal cost of \$272,400.00. If approved, Executive Landscape Inc. will provide a two year contract for review and approval by the City Council.
For more information, or to review Executive Landscape Inc's proposal in detail, please see the attached information.

FISCAL IMPACT:
Total cost to the City \$272,400.00. Areas to be serviced will be paid for by the City of Imperial's Lighting and Landscaping District Funds

F.O. INITIALS: 

STAFF RECOMMENDATION:
It is the Department of Community Services recommendation that the City Council of the City of Imperial accept the Park and Landscaping Maintenance Services proposal by Executive Landscape Inc.

MANAGER'S RECOMMENDATION: MANAGER'S INITIALS
It is the City Manager's recommendation to agree with Staff and approve and accept Executive Landscaping's proposal.

MOTION:

ECONDED: APPROVED () REJECTED ()
AYES: DISAPPROVED () DEFERRED ()
NAYES:
ABSENT: REFERRED TO:

Contractor Name	Score	Total Bid	C-27	QAL	CLT	DIR	IC Pesticide License
Executive Landscape, Inc	4.35	\$272,400.00	X	X	X	X	
Burnworth Landscape Inc	4.20	\$288,000.00	X	X		X	X
Pacific Coast Landscape & Design, Inc	4.00	\$267,000.00	X	X			
Advance Service Inc	3.40	\$202,400.00	X			X	
Las Palmas Landscape	2.10	\$274,020.00	X			X	

Rating Factor	Weight	Respondent Name															
		Advance		Burnworth		Executive		Las Palmas		Pacific Coast							
		Score	Weighted Score	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score						
Price Proposal	0.15	5	0.75	1	0.15	3	0.45	2	0.30	4	0.60						
Prior Experience - e.g., history, review of clients and references, experience with similar efforts	0.20	5	1.00	4	0.80	5	1.00	4	0.80	4	0.80						
Overall Responsiveness to RFP - proposer's info form, bid worksheet, experience statement, proposer's signature form, submittal of 3 copies to City Clerk	0.30	2	0.60	5	1.50	5	1.50	1	0.30	4	1.20						
Qualifications and Proposal Statement - commitment of senior staff, relevant qualifications, familiarity of municipal needs, proposed schedule	0.35	3	1.05	5	1.75	4	1.40	2	0.70	4	1.40						
	1.00	3.40		4.20		4.35		2.10		4.00							

Proposer's Information Form (Required Form)

PROPOSER (please print):

Name: EXECUTIVE LANDSCAPE

Address: P.O. BOX 1075

FAIRBROOK CA 92077

Telephone: (760) 731 9036

Fax: (760) 731-9038

Contact Person Name: TED EARLE

Telephone: 760 535 8360 Email: tearle@executivelandscapeinc.com

Proposer, if selected, intends to carry on the business as (check one):

- Individual
- Joint Venture
- Partnership
- Corporation

Date of Incorporation: 1994

In what state? CALIFORNIA

When authorized to do business in California? 1994

Other (explain):

City of Imperial
Proposal Due Date: December 22, 2016
Award of Contract: January 4, 2017

Park and Landscape Maintenance

BID WORK SHEET (Required Form)

Park and Landscape Maintenance Services

All park sites are to be bid separately. The price shall include all provisions of park maintenance services as specified within the contract made on a per year basis for the term of the three year contract. Your proposal will be evaluated on the total bid for all bid purposes. This contract shall be in effect for a period of two (2) years, with the option to renew for two additional one-year extensions, if agreeable to both parties.

NOTE: BID AMOUNTS MUST BE ENTERED FOR EACH PARK/LANDSCAPE MAINTENANCE AREA. FAILURE TO PROVIDE A BID AMOUNT FOR ANY ITEM WILL BE CONSIDERED NON-RESPONSIVE AND WILL RESULT IN DISQUALIFICATION WITHOUT RECOURSE.

Contractor's Name EXECUTIVE LANDSCAPE, INC.

- | | |
|--|--|
| <p>1. Sky Ranch</p> <ul style="list-style-type: none"> (a) Sky Ranch Park (West Boley Field Drive) (b) Woof Town Dog Park (c) Aviation Park (d) Aten Road Greenbelt (e) Sky Ranch West Retention Basin (f) Sky Ranch East Retention Basin (g) Sandalwood Avenue Greenbelt from Aten Road to Boley Field Dr. (east side only) (h) Sheffield Avenue Greenbelt from Sandalwood to Morning Glory Trail (north side only) (i) Morning Glory Trail Greenbelt from Flying Cloud Dr. to Aten Rd (west side only) | <p>\$ <u>7050.00 / MO</u>
 <u>84600⁰⁰ annual</u></p> |
| <p>2) Springfield</p> <ul style="list-style-type: none"> (a) 6 Pocket parks and common area | <p>\$ <u>2925.00 / MO</u>
 <u>35100⁰⁰ annual</u></p> |
| <p>3) Victoria Ranch</p> <ul style="list-style-type: none"> (a) Victoria Ranch Park (including pedestrian access area) (b) Cross Road Greenbelt from Aten Rd. to Kadin Canal (c) Aten Road Greenbelt from Cross Road to Legakes Avenue (d) Bernard Greenbelt i from Cross Rd. to Cedro (e) De Pauli Greenbelt from Cross Rd. to Cedro | <p>\$ <u>2925.00 / MO</u>
 <u>31500⁰⁰ annual</u>
 <u>35100⁰⁰</u></p> |

City of Imperial
 Proposal Due Date: December 22, 2016
 Award of Contract: January 4, 2017

Park and Landscape Maintenance

Contractor's Name EXECUTIVE LANDSCAPE, INC.

4) **Paseo del Sol** \$ 3550.00/mo
42600.00 = ANNUAL
(a) Paseo Del Sol park and retention basin
(b) Aten Road Greenbelt from Clark Road ("P" Street) to east of Puerto Vallarta Avenue
(c) Clark Road ("P" Street) Greenbelt from Aten Road to Rosarito Drive

5) **Savanna Ranch** \$ 3600.00/mo
43200.00 = ANNUAL
(a) Savanna Park
(b) Retention Basin including pedestrian walkway to Jade Tree Street
(c) Worthington Road (Barioni Boulevard) Greenbelt
(d) Savanna Way Greenbelt (including median and sidewalk areas)

6) **Monterrey Park** \$ 1800.00/mo
21600.00 = ANNUAL
(a) Horizon Park
(b) Vista Del Mar Lane Greenbelt (west side only)
(c) Valle Verde Lane Greenbelt (east side only)
(d) Monterrey Park Lane Greenbelt (including median and sidewalk areas)
(e) Brewer Road Greenbelt (south side only)

7) **Sunset Park** \$ 350.00/mo
4200.00 = ANNUAL
(a) Landscaping along Fence line

8) **Wildflower North** \$ 500.00/mo
6000.00 = ANNUAL
(a) West side of La Brucherie Road, south side of Aten Road
(b) Tree line area north side of retention basin

Monthly Total 22700.00
Annual Total 272400.00

EXPERIENCE STATEMENT (Required Form)

List three (3) recent references where you have performed similar landscape, irrigation and mowing maintenance services within the past three (3) years. You may attach additional sheets as necessary.

WORK HISTORY

Project Location:	CITY OF OCEANSIDE CALIFORNIA (CA) VARIOUS LOCATIONS
Date of Service:	2008- PRESENT
Scope of Service:	WE SERVICE 11 DIFFERENT LOCATIONS WHICH INCLUDE SPECSCAPE PLANTING AND TURF AND ADJACENT SLOPES CONNECTED TO THESE AREAS
Project Owner Name:	CITY OF OCEANSIDE
Contact Name, Telephone and Email:	RISA JONES 760 435 5176 RAJONES@CIOCANSIDE.CA.US

Project Location:	CITY OF SAN MARCOS CALIFORNIA (CID) VARIOUS LOCATIONS (10)
Date of Service:	2000 - Present
Scope of Service:	We take care of approximately 10 different areas which include street scenes, slopes, park and medians
Project Owner Name:	City of San Marcos
Contact Name, Telephone and Email:	Andrew Proud (760) 752-7550 x 3309 aproud@san-marcos.net

Project Location:	CITY OF OCEANSIDE CALIFORNIA - Parks VARIOUS LOCATIONS (16)
Date of Service:	2011 to Present
Scope of Service:	We take care of 16 different parks which include both Fescue and Bermuda Turf. Smallest park is a single soccer field to the largest is an 8 soccer field complex
Project Owner Name:	City of Oceanside California
Contact Name, Telephone and Email:	Joel Menard (760) 881-0063 JMENARD@CI.OCEANSIDE.CA.US

City of Imperial
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Park and Landscape Maintenance

PROPOSER'S SIGNATURE (Required Form)

No proposal will be accepted which has not been signed in ink in the appropriate space below.

By signing below, the submission of a proposal shall be deemed a representation and certification by the Proposer that they have investigated all aspects of the RFP, that they are aware of the applicable facts pertaining to the RFP process, its procedures and requirements, and they have read and understand the RFP. No request for modification of the proposal shall be considered after its submission on the grounds that the Proposer was not fully informed as to any fact or condition.

The undersigned submitter certifies that he/she/it is, at the time of presenting this Proposal, and shall be, throughout the length of the contract, licensed by the State of California to do the type of work required under the terms of the contract documents. Submitter further certifies that he/she/it is skilled and regularly engaged in the general class of work called for in the contract documents.

TEDEARIE
Printed Name


Signature

President
Title of Signator

680784
Contractor's License Number

11/30/2018
License Expiration Date



City of Imperial
420 South Imperial Avenue
Imperial, CA 92251
(760) 355-3807

Business License Certificate

Business License Number: 9343

Business Name Executive Landscape, Inc	For Period From: 1/1/2017 To 12/31/2017
DBA Executive Landscape, Inc	Business Telephone (760) 731-9036
Business Location 2131 Huffstatter St Fallbrook, CA 92028	Federal Identification Number 33-0595093
Business Owner Edwin B. Earle	Sales Tax Number
Mailing Address Executive Landscape, Inc P.O. Box 1075 Fallbrook, CA 92088	Contractor Number 680784
	Business Description Landscape Contractor

Finance Director

POST IN A CONSPICUOUS PLACE



DEPARTMENT OF PESTICIDE REGULATION
LICENSING/CERTIFICATION PROGRAM



QAL

QUALIFIED APPLICATOR LICENSE

License #: 96129

Categories: BC

EDWIN B EARLE
3125 RIDGE WY
FALLBROOK CA 92828

EXPIRES: 12/31/2016
ISSUED: 01/01/2017



This License must be shown to any representative of the Board or Commissioner upon request.



Certified Landscape Technician - Exterior

The International Landscape Technicians Council is proud to present to

Tocho Avila

this certificate recognizing professional status in the Landscape Industry as a fully qualified

Certified Landscape Technician of Maintenance

The certificate holder has met the high standards indicated by the International Landscape Technicians Council and is recognized and accepted by its members as having achieved Certified Landscape Technician status.

May 20, 2002

Date

Bluen Carter
Certification Committee Chair

ILTA
ASSOCIATED LANDSCAPE
TECHNICIANS OF AMERICA



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
07/19/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Insurance Services West, Inc. Los Angeles CA Office 707 Wilshire Boulevard Suite 2600 Los Angeles CA 90017-0460 USA	CONTACT NAME: PHONE (A.C. No. Ext): (866) 283-7122 FAX (A.C. No.): (800) 363-0105	
	E-MAIL ADDRESS:	
INSURED Executive Landscape, Inc. 2131 Huffstatler St Fallbrook CA 92028-8861 USA	INSURER(S) AFFORDING COVERAGE	
	INSURER A: American Fire & Casualty Co	NAIC # 24066
	INSURER B: United Specialty Insurance Company	12537
	INSURER C: Liberty Insurance Corporation	42404
	INSURER D: Cypress Insurance Co (CA)	10855
	INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: 570063039368 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSURANCE LINE	TYPE OF INSURANCE	ADDL. SUBR. INSD. WVD.	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		BT01658415	06/30/2016	06/30/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$50,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		BAA (17) 57 29 60 91	06/30/2016	06/30/2017	COMBINED SINGLE LIMIT (Per accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Comprehensive Deduct \$1,000
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEF. X RETENTION \$10,000		TH7661065595016	06/30/2016	06/30/2017	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000
D	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A	EXWC704360	06/30/2016	06/30/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Evidence of Insurance

CERTIFICATE HOLDERExecutive Landscape, Inc.
2131 Huffstatler St.
Fallbrook CA 92028-8861 USA**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Insurance Services West, Inc.

Holder Identifier :

Certificate No : 570063039368



COUNTY OF SAN DIEGO
 DEPARTMENT OF AGRICULTURE,
 WEIGHTS and MEASURES
PESTICIDE REGULATION PROGRAM

9325 Hazard Way, Ste. 100
 San Diego, CA 92123
 Phone: (858) 694-8930
 Fax: (858) 467-9277

Website: <http://www.sdcaawm.org>
 E-mail: prp.awm@sdcounty.ca.gov

CSD

AGRICULTURAL PEST CONTROL BUSINESS REGISTRATION 2016 (expires: 12/31/2016)

EXECUTIVE LANDSCAPE INC.
 PO BOX 1075
 FALLBROOK, CA 92088-1075

Check here if contact information has changed. Please indicate changes on reverse side.

Renewal New
 Change In Qualified Applicator

*Choose only one Business Category →

Pest Control Business \$75.00
 Maintenance Gardener Business \$25.00

BUSINESS LICENSE NUMBER
 31274

BUSINESS LICENSE EXPIRATION DATE
 12/31/16 ✓

AMOUNT ENCLOSED \$ 75-

What types of pests are you intending to control?

BUSINESS NAME EXECUTIVE LANDSCAPE INC.		BUSINESS TELEPHONE NUMBER (760)731-9036	
BUSINESS ADDRESS 3131 HUFFSTATLER ST		BUSINESS FAX NUMBER (760)731-9038	
CITY FALLBROOK		STATE CA	ZIP CODE 92028
BUSINESS E-MAIL ADDRESS		E-MAIL ADDRESS FOR INSPECTIONS (if Different)	
HEADQUARTER ADDRESS (if Different)			
CITY		STATE	ZIP CODE

QUALIFIED APPLICATOR INFORMATION (Person Responsible for Pesticide Use)

APPLICATOR NAME: Edwin Earle CATEGORY: BC

QUALIFIED APPLICATOR NUMBER: 096029 EXPIRATION DATE: 12/31/16 ✓
 QAL QAC

How would you like your form returned to you? Mail E-mail Fax

QUALIFIED APPLICATOR'S SIGNATURE: [Signature]
 AUTHORIZED REPRESENTATIVE'S SIGNATURE FOR
 HA DANG, AGRICULTURAL COMMISSIONER

DATE: 1/5/16
 PCB REGISTRATION DATE: 1-6-2016

Public Disclosure
 We strive to protect personally identifiable information by collecting only information necessary to deliver our services. All information that may be collected at this site becomes public record that may be subject to inspection and copying by the public, unless an exemption in law exists. In the event of a conflict between this Privacy Notice and any County ordinance or other law governing the County's disclosure of records, the County ordinance or other applicable law will control.
Access and Correction of Personal Information
 You can review any personal information we collect about you. You may request changes to your personal information you believe is in error by submitting a written request that credibly shows the error. If you believe that your personal information is being used for a purpose other than what was intended when submitted, you may contact us. In all cases, we will take reasonable steps to verify your identity before granting access or making corrections. See Contact Information section.

CAP REFERENCE NUMBER: AWM2009-PCB-00072

Printed Date 12/3/2015



County of San Diego

DEPARTMENT OF AGRICULTURE, WEIGHTS AND MEASURES
9325 Hazard Way, Ste. 100, San Diego, CA 92123
Agriculture (858) 694-2739 Weights & Measures (858) 694-2778
FAX 858-467-9278 Website: www.sdcawm.org

Receipt #: 3524190
Date: 01/12/2016
Cashier: Sandy Luck

Receipt

Payor:
EDWIN B. EARLE

Record ID: AWM2009-PCB-00072
Record Type: LUEG-AWM/Pesticide Regulation/Registrations/Pest Control Business

Fee Details:

Invoice #	Fee Item	Total Fee Paid	Prior	This Receipt	Balance Due
1902547	PCB	\$75.00	\$0.00	\$75.00	\$0.00
Total:		\$75.00	\$0.00	\$75.00	\$0.00

Payment Details:

Payment Date	Payment Method	Reference #	Payment Amount
01/12/2016	Check	111708	\$75.00
Payment Amount:			\$75.00