

**MINUTES FOR A REGULAR MEETING OF THE
CITY COUNCIL
AND SUCCESSOR AGENCY OF THE
FORMER REDEVELOPMENT AGENCY
CITY OF IMPERIAL
DECEMBER 16, 2015**

COUNCIL MEMBERS PRESENT: COX, DALE, SAMPSON, TUCKER, AND GRAN

OTHER OFFICIALS PRESENT: CITY MANAGER BEST, POLICE CHIEF COLÓN, FINANCE DIRECTOR GUTIERREZ, PLANNING DIRECTOR GALVAN, PUBLIC SERVICES DIRECTOR LOPER, HR MANAGER GADDIS, CITY ATTORNEY MORITA, AND CITY CLERK JACKSON

MAYOR COX called the meeting to order at 7:00 pm and the Pledge of Allegiance was led by Council member Tucker.

A. PUBLIC APPEARANCES:

None.

B. SPECIAL PRESENTATIONS:

B-1. RECOGNITION OF DUGGINS CONSTRUCTION, INC. - RECEIPIENT OF NATIONAL AWARD

Russell Roben and Oscar Grijalva were present to receive the Certificate of Recognition from Mayor Gran.

C. RE-ORGANIZATION OF CITY COUNCIL.

C-1. SUBJECT: DISCUSSION/ACTION: RE-ORGANIZATION OF CITY COUNCIL AND SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY BOARD FOR CALENDAR YEAR 2016.

1. SELECTION OF MAYOR

Upon nomination and unanimous vote, Council member COX was selected as Mayor.

2. SELECTION OF MAYOR PRO-TEM

Upon nomination and unanimous vote, Council member TUCKER was selected as Mayor Pro-tem.

3. SELECTION OF CHAIRMAN

Upon nomination and unanimous vote, Board member COX was selected as Chairman.

4. SELECTION OF VICE-CHAIRMAN

Upon nomination and unanimous vote, Board member TUCKER was selected as Vice-Chairman.

5. PRESENTATION TO OUTGOING MAYOR GRAN

Incoming Mayor COX presented Outgoing Mayor Gran a gift of appreciation for his service as Mayor/Chairman for the past year. Gran thanked everyone for their support over the past year.

D. CONSENT AGENDA:

- D-1. Approval of claims/warrants report.
- D-2. Approval of Treasurers' Report for the month of November, 2015.
- D-3. Approval of minutes for meeting of November 18, 2015.

Motion by GRAN, seconded by TUCKER to approve the consent agenda as presented:
MOTION CARRIED 5-0 (AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX)

E. UNFINISHED BUSINESS:

E-1. SUBJECT: DISCUSSION/ACTION: REPORT ON STATUS OF EMERGENCY AT CITY WATER TREATMENT PLANT.

- 1. SUSPEND EMERGENCY FOR REPAIRS TO THE PLC SYSTEM AND AUTHORIZE PAYMENT OF FINAL INVOICES.

Motion by GRAN, seconded by DALE to suspend the emergency at the water treatment plant and authorize payment of final invoices.
MOTION CARRIED 5-0 (AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX)

F. NEW BUSINESS:

F-1. SUBJECT: DISCUSSION/ACTION: DEVELOPMENT IMPACT FEE PROGRAM.

- 1. AWARD CONTRACT TO HOWES, WEILER, AND ASSOCIATES IN THE AMOUNT OF \$27,610.00 TO UPDATE THE CITY'S DEVELOPMENT IMPACT FEE PROGRAM.

Motion by GRAN, seconded by TUCKER to award contract to Howes, Weiler and Associates not to exceed \$27,610.00.
AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE MOTION CARRIED 5-0

F-2. SUBJECT: DISCUSSION/ACTION: CLAYPOOL LIFT STATION IMPROVEMENTS, NECKEL ROAD & HIGHWAY 86 WATER LINE AND SEWER FORCE MAIN PROJECTS.

- 1. AUTHORIZE STAFF TO ADVERTISE AND SEEK BIDS FOR THE CLAYPOOL LIFT STATION IMPROVEMENTS
- 2. AUTHORIZE STAFF TO ADVERTISE AND SEEK BIDS FOR THE NECKEL ROAD & HIGHWAY 86 CROSSING FOR WATER LINE PROJECT.
- 3. AUTHORIZE STAFF TO ADVERTISE AND SEEK BIDS FOR THE NECKEL ROAD & HIGHWAY 86 CROSSING SEWER FORCE MAIN PROJECT.

Motion b GRAN, seconded by TUCKER to authorize staff to advertise and seek bids for the three projects.
MOTION CARRIED 5-0 (AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX)

F-3. SUBJECT: LEASE/PURCHASE AGREEMENT FOR DITCH WITCH DRILLING SYSTEM.

1. APPROVAL OF LEASE/PURCHASE AGREEMENT WITH DITCH WITCH FOR BORING EQUIPMENT IN THE AMOUNT OF \$119,590.00 PLUS TAXES.

Motion by DALE, seconded by TUCKER to approve the lease/purchase of the equipment in the amount of \$125,423.00 based on approval by the City Attorney of the lease/purchase documents.

AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

G. SUCCESSOR AGENCY TO THE FORMER CITY OF IMPERIAL REDEVELOPMENT AGENCY – (DISCUSSION/ACTION - APPROVE-DISAPPROVE)

G-1. SUBJECT: DISCUSSION/ACTION: DOWNTOWN IMPERIAL PHASE 2 IMPROVEMENTS.

1. AUTHORIZE EXPENDITURE IN AN AMOUNT NOT TO EXCEED \$365,333.00.

Motion by GRAN, seconded by TUCKER to approve the expenditure.

AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

MOTION CARRIED 5-0

H. REPORTS:

H-1. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.

GRAN reported on the Parade of Lights and Christmas in a Small Town; attended the Chamber of Commerce Board of Directors meeting this week and attended the Centinela Citizens Advisory Board meeting the previous week.

DALE thanked staff for all their hard work with the recent events and wished everyone a Merry Christmas and Happy New Year.

COX reported on the Parks and Recreation Committee meeting he attended and also thanked staff for all their work on the events.

H-2. SUBJECT: CITY MANAGER REPORT.

Thanked former Mayor Gran for his leadership the past year and looking forward to another great year; asked Council members to check their schedules to see who may be available to attend the annual lobbying trip to Washington D.C..

H-3. SUBJECT: DEPARTMENT HEAD AND STAFF REPORTS.

CHIEF COLÓN reported on pilot program that the department is participating in using cell phones as body cameras worn by officers and that the new animal control vehicle will be picked up by staff on December 27th.

FINANCE DIRECTOR GUTIERREZ reported that customers will be able to use cell phones and tablets to pay their utility bills.

PLANNING DIRECTOR GALVAN informed Council that the grand opening of K Sushi will be December 29th; a library expansion project meeting will be held on December 21st and the north parking lot of city hall will be completed the coming week.

HR MANAGER GADDIS reminded everyone of the annual employee holiday event on Friday December 18th.

H-4. SUBJECT: CHAMBER OF COMMERCE REPORT.

Julissa Ayala, Chamber Executive Director, reported on the successful Parade of Lights and Christmas in a Small Town and thanked city staff for their assistance for both events.

CITY COUNCIL MEETING ADJOURNED AT 7:55 P.M. UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, JANUARY 6, 2016 AT 7:00 P.M.

**MINUTES FOR A REGULAR MEETING OF THE
CITY COUNCIL
AND SUCCESSOR AGENCY OF THE
FORMER REDEVELOPMENT AGENCY
CITY OF IMPERIAL
JANUARY 6, 2016**

COUNCIL MEMBERS PRESENT: GRAN, SAMPSON, TUCKER, AND COX

COUNCIL MEMBERS ABSENT: DALE

OTHER OFFICIALS PRESENT: CITY MANAGER BEST, POLICE CHIEF COLÓN, FINANCE DIRECTOR GUTIERREZ, PLANNING DIRECTOR GALVAN, PUBLIC SERVICES DIRECTOR LOPER, LIBRARY ADMINISTRATOR CARTER, RECREATION SERVICES MANAGER HALLER, CITY ATTORNEY MORITA, AND CITY CLERK JACKSON

MAYOR COX called the meeting to order at 7:00 PM and the Pledge of Allegiance was led by Jorge Galvan.

A. PUBLIC APPEARANCES AND PRESENTATIONS:

There were no public appearances made.

MAYOR COX presented a certificate and gift card to the Miller Family for their winning entry in the annual Christmas Lighting contest.

B. CONSENT AGENDA:

- B-1.** Approval of claims/warrants report.
- B-2.** Approval of minutes for meeting of December 2, 2015.

Motion by TUCKER, seconded by GRAN to approve the Consent Agenda as presented.
MOTION CARRIED 3-0 (AYES: GRAN, TUCKER, AND COX)

C. NEW BUSINESS:

C-1. SUBJECT: DISCUSSION/ACTION: CITY COUNCIL APPOINTMENTS.

- 1. APPOINTMENT OF CITY COUNCIL MEMBERS TO CITY LIAISONS AND COMMITTEES/COMMISSIONS.

Motion by GRAN, seconded by TUCKER to keep the appointments for 2016 the same as 2015.
MOTION CARRIED 3-0 (AYES: GRAN, TUCKER, AND COX)

**COUNCIL MEMBER SAMPSON ARRIVED AT 7:10 PM*

C-2. SUBJECT: DISCUSSION/ACTION: WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT.

- 1. ACCEPT QUOTE FROM COOMBS SERVICE GROUP IN THE AMOUNT OF \$55,136.00 FOR BIOLAC BASIN CLEANING/REPAIRS AND CLARIFIERS AND INSTALLATION OF ONE BIOFUSER TUBE ASSEMBLY/MANIFOLD.

Motion by GRAN, seconded by TUCKER to accept the quote from Coombs Service Group in the amount of \$55,136.00.

AYES: GRAN, SAMPSON, TUCKER, AND COX
NOES: NONE
ABSTAIN: NONE
ABSENT: DALE MOTION CARRIED 4-0

D. SUCCESSOR AGENCY TO THE FORMER CITY OF IMPERIAL REDEVELOPMENT AGENCY – (DISCUSSION/ACTION - APPROVE-DISAPPROVE)

D-1. SUBJECT: DISCUSSION/ACTION: DOWNTOWN IMPERIAL PHASE 2 IMPROVEMENTS.

- 1. AWARD SIDEWALK CONSTRUCTION CONTRACT TO GRANITE CONSTRUCTION IN THE AMOUNT OF \$311,000.00

Motion by GRAN, seconded by TUCKER to award the contract to Granite Construction in the amount of \$311,000.00

AYES: GRAN, SAMPSON, TUCKER, AND COX
NOES: NONE
ABSTAIN: NONE
ABSENT: DALE MOTION CARRIED 4-0

- 2. AUTHORIZE CITY MANAGER TO APPROVE CHANGE ORDERS TO INCLUDE ADDITIONAL SIDEWALKS

Motion by GRAN, seconded by TUCKER to authorize change order not to exceed budgeted amount for the project.

AYES: GRAN, SAMPSON, TUCKER, AND COX
NOES: NONE
ABSTAIN: NONE
ABSENT: DALE MOTION CARRIED 4-0

E. REPORTS:

E-1. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.

GRAN reported on the meeting with downtown businesses earlier in the day and that he will attend an ACCAPS meeting in Chula Vista on January 7th.

SAMPSON reported on vandalized equipment at Aviation Park and inquired if security cameras have been installed in the park.

COX stated that he will be out of town on January 22nd and will not be able to tour the Carlsbad Desalinization Plant that day. He requested someone attend on his behalf.

E-2. SUBJECT: CITY MANAGER REPORT.

Reported on meeting with owners of K Sushi Restaurant; Imperial High Schools' Annual Golf Tournament will be held in February; and requested confirmation from those who plan to make the trip to Washington DC in February.

E-3. SUBJECT: DEPARTMENT HEAD AND STAFF REPORTS.

CHIF COLÓN reported that the new animal control vehicle is here.

FINANCE DIRECTOR GUTIERREZ informed Council that the TDA audit is complete and will be brought to them at their next meeting.

PLANNING DIRECTOR GALVAN informed Council of the upcoming Planning Commission meeting on January 13th to discuss traffic flow on “B” Street and to review of parking requirements for movie theatres.

RECREATION SERVICES MANAGER reported that the Red Cross baby-sitting classes held during the school break was successful. The class was paid for by a scholarship from the DOVES organization. A new art program for children will start on January 12th in the Rainforest classroom with Michelle Hollinger teaching the classes.

E-4. SUBJECT: CHAMBER OF COMMERCE REPORT.

EXECUTIVE DIRECTOR JULISSA AYALA, informed Council that the Annual Business Showcase will be held on January 14th ; the next Chamber Mixer is set for on January 19th at Victoria Ranch Cambria model homes and the Chamber will have a booth at Aviation Day.

CITY COUNCIL MEETING ADJOURNED AT 7:35 PM UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, JANUARY 20, 2016 AT 7:00 P.M.