

NEW BUSINESS:

ITEM F-3

Public Library Expansion Engineering Services

DATE SUBMITTED 02/26/15
 SUBMITTED BY PLANNING DIRECTOR
 DATE ACTION REQUIRED 03/04/15

COUNCIL ACTION (x)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

**IMPERIAL CITY COUNCIL
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: PUBLIC LIBRARY EXPANSION ENGINEERING SERVICES

1. AWARD OF CONTRACT TO PROVIDE ENGINEERING SERVICES FOR THE CONSTRUCTION/RENOVATION OF THE PUBLIC LIBRARY

DEPARTMENT INVOLVED: BUILDING AND SAFETY/LIBRARY

BACKGROUND/SUMMARY:

In order to meet Community demands staff has recommended and will design the Architectural components for the upcoming renovation and expansion of the public library. Also, to be timely and cost effective external expertise will assist staff in the preparation of structural, mechanical, electrical plans and calculations and energy report. The design professional will incorporate the recommended preliminary design, investigate the availability and suitability of alternative structural materials, assist in the review and approvals of Architectural plans, and provide a final report of any findings and/or recommendations.

On February 5, 2015 the City issued a Request for Proposals (RFP) to assist staff with a variety of professional services. A pre-RFP meeting was held February 12, 2015, with representatives of four (4) firms in attendance. During the pre-proposal meeting questions were answered, and those questions which needed further inquiry were answered once completed and released as addenda to the RFP. On February 19, 2015 two (2) proposals from BJ Engineering Inc. and Vexer Engineering were received, reviewed and evaluated (See attached final RFP list).

The construction and renovation include a newly added 4,700 square feet addition and a 7,260 square feet tenant improvement. It is anticipated that a full set of plans will be completed April 9, 2015 (See attached timeline proposal).

FISCAL IMPACT: *Park Impact Fees \$23,715*

F.O. INITIALS: _____

STAFF RECOMMENDATION:

Staff recommends Council approve the award of contract to Vexer Engineering for the structural design and additional services.

MANAGER'S RECOMMENDATION:

MANAGER'S INITIALS

MOTION:

APPROVED () REJECTED ()

SECONDED:

DISAPPROVED () DEFERRED ()

AYES:

NAYES:

ABSENT:

REFERRED TO:



Final RFP List

RFP for Public Library Expansion Engineering Services located at 200 West 9th Street

Proposal Due: February 19, 2015 at 5:00 P.M.
Number of Proposals: 02

<i>Company</i>	<i>Address</i>	<i>RFP Amount</i>
1. BJ Engineering	341 W Crown Ct, CA 92251	
Structural Plans		\$ 5,100
Structural Calculations (As per RFP)		Not Provided
Additional Services/Electrical/Mechanical/Energy Engineering/Drafting Services		Not Provided \$ 15,000
TI/Review/Approval		<u>\$ 10,890</u>
Total		\$ 30,990
2. Vexer Engineering	653 W. Main Street, #103, El Centro, CA 92243	
Structural Plans		\$ 3,150
Structural Calculations (As per RFP)		\$ 6,300
Additional Services		
Mechanical Plans	\$ 1,360	
Mechanical Calculations	\$ 880	
Electrical Plans	\$ 3,320	
Electrical Calculations	\$ 1,800	
Title 24 (Energy Report)	<u>\$ 1,280</u>	
Subtotal		\$ 8,640
Plancheck/Review/Sign/Stamp Plans per sheet (15)	\$ 375	
Subtotal		<u>\$5,625</u>
Total		\$23,715



Proposed Schedule of Events

Library Expansion
Imperial, CA 92251
February 26, 2015

Engineering Design-RFP	Thursday	2-19-15	City Hall
Council Approval	Wednesday	3-4-15	City Council
Engineering Design Notice to Proceed	Thursday	3-5-15	Mail & Phone
Plans 90%	Thursday	4-2-15	City Hall
Plans 100%	Thursday	4-9-15	City Hall
Invitation to Bid	Thursday/Thursday	4-16-15 4-23-15	Publication Period
Invitation to Bid	Sunday/Sunday	4-19-15 4-26-15	City Hall
Pre-Bid Meeting	Thursday	4-23-15	City Hall 10:00am
Bid Opening	Wednesday	5-6-15	2-PM City Hall
Review	Thursday	5-7-15	City Hall
Schedule Council Agenda	Friday	5-15-15	City Hall
Council Award	Wednesday	5-20-15	City Council
Notify Contractor	Thursday	5-21-15	Mail & phone
Pre-con Meeting	Friday	5-22-15	City Hall
Construction to Start	Wednesday	5-27-15 120 days	Library
Construction Completed	Friday	11-13-15	Library

Project Cost Estimate: \$809,693.00

City of Imperial
Planning and Development Department
Building and Safety Division

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