

DATE SUBMITTED 04/14/16
SUBMITTED BY CITY MANAGER
DATE ACTION REQUIRED 04/20/16

COUNCIL ACTION (X)
PUBLIC HEARING REQUIRED ()
RESOLUTION (X)
ORDINANCE 1ST READING ()
ORDINANCE 2ND READING ()
CITY CLERK'S INITIALS ()

**IMPERIAL CITY COUNCIL
AGENDA ITEM**

SUBJECT: **DISCUSSION/ACTION: COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTRATOR**

- 1. APPROVE RESO. NO. 2016-14, IDENTIFYING THE CITY MANAGER AS THE GRANT ADMINISTRATOR

DEPARTMENT INVOLVED: CITY MANAGER

BACKGROUND/SUMMARY:

The City received \$1.8M in CDBG funds for sidewalk improvements and a business loan program. Resolution #2015-17 identified Marlene Best as the Grant Administrator and the person authorized to administering the grant and executing all documents related to the grant. Since Ms. Best is no longer with the City, a new administrator must be appointed. Rather than identifying an administrator by name, it would be more efficient to identify the title of the person authorized to administer the grant. This would minimize the number of Resolutions as the City searches for a replacement.

FISCAL IMPACT: None.

F.O. INITIALS: _____

STAFF RECOMMENDATION:

Staff recommends approval.

MANAGER'S RECOMMENDATION: Manager recommends approval

MANAGER'S INITIALS JG

MOTION:

SECONDED: APPROVED () REJECTED ()
AYES: DISAPPROVED () DEFERRED ()
NAYES:
ABSENT: REFERRED TO:

RESOLUTION NO 2016-14

**A RESOLUTION OF THE CITY OF COUNCIL OF THE CITY OF IMPERIAL
APPROVING THE DESIGNATION OF A NEW GRANT ADMINISTRATOR**

WHEREAS, The City of Imperial submitted an application to, and was awarded by the State Department of Housing and Community Development for the Community Development Block Grant (CDBG) Funds for the 2015 funding cycle in the amount of \$1,800,000; and

WHEREAS, Resolution 2015-17 identified Marlene D. Best as party responsible for grant administration and execution of all documents including grant amendments; and

WHEREAS, Marlene D. Best is no longer employed with the City of Imperial.

NOW THEREFORE, IT IS HEREBY RESOLVED that the City Council of the City of Imperial identifies the City Manager of the City of Imperial as the responsible party for grant administration and execution of all documents including grant amendments.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Imperial, this 20th of April 2016.

Douglas A. Cox, Mayor

ATTEST:

Debra Jackson, City Clerk