

DATE SUBMITTED 6/23/2023
 COMMUNITY DEVELOPMENT
 SUBMITTED BY DIRECTOR
 DATE ACTION REQUIRED 6/28/23

COUNCIL ACTION (X)
 PUBLIC HEARING ()
 REQUIRED RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

**IMPERIAL CITY COUNCIL
AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: VEHICLE MILES TRAVELED (VMT) CEQA THRESHOLDS

1. Award a contract to Minigar & Associates Inc. to provide consulting services for Vehicle Miles Traveled (VMT) CEQA thresholds

DEPARTMENT INVOLVED: PLANNING DIVISION

BACKGROUND/SUMMARY:

The City released an RFP to provide consulting services for the SB 743 Implementation of Vehicle Miles Traveled (VMT). The guideless will help the City evaluate development projects consistent with CEQA requirements. The development and documentation of a legally defensible methodology for evaluating transportation impacts under the revised CEQA guidelines is needed to assist the City in screening development proposals and in providing direction to prospective developers

The following proposals were received.

1. Minigar & Associates, Inc.
2. Kimley Horn
3. Chen Ryan Associates, Inc.
4. TJKM Transportation Consultants

After carefully reviewing each proposal submitted by the review committee, staff is recommending the project be awarded to Minigar & Associates, Inc.

FISCAL IMPACT: General Fund \$45,000 and Developer Deposit \$19,798 for a total amount of \$64,798

ADMIN SERVICES SIGN INITIALS DP

STAFF RECOMMENDATION: Staff recommends to award a contract to Minigar & Associates Inc. in the amount of \$64,798 to provide consulting services for Vehicle Miles Traveled (VMT) CEQA thresholds.

DEPT. INITIALS DM

MANAGER'S RECOMMENDATION:

CITY MANAGER'S INITIALS AB

MOTION:

SECONDED: APPROVED () REJECTED ()
 AYES: DISAPPROVED () DEFERRED ()
 NAYES:
 ABSENT: REFERRED TO:



Scoring Summary

RFP No. P2022-11

Vehicle Miles Traveled (VMT) CEQA

Date: Friday, June 23, 2023

Company	Totals
Minigar & Associates, Inc.	97
Kimley Horn	95
Chen Ryan Associates, Inc.	95
TJKM Transportation Consultants	96



Othon Mora, MCM, CBO



Date