

MINUTES FOR A REGULAR MEETING OF THE  
CITY COUNCIL  
CITY OF IMPERIAL  
JULY 6, 2016

**A. CITY COUNCIL CONVENED TO CLOSED SESSION AT 6:00 P.M.**

**A-1. SUBJECT: CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GC 54956.8)**

**Property:** Southeast Corner of State Highway 86 & 15<sup>th</sup> Street (APN: 063-130-001)

**Agency Negotiators:** City of Imperial

**Negotiating Parties:** Imperial Irrigation District and Halferty Development Company LLC

**Under Negotiation:** Instruction to Negotiator concerning price and terms

**A-2. SUBJECT: CONFERENCE WITH LABOR NEGOTIATORS (GC 54957.6)**

**Agency Negotiators:** Interim City Manager, Finance Director, Human Resources Manager

**Employee Organization:** Teamsters Local 542

**A-3. SUBJECT: CONFERENCE WITH LABOR NEGOTIATORS (GC 54957.6)**

**Agency Negotiators:** Interim City Manager, Finance Director, Human Resources Manager

**Employee Organization:** Management, Supervisory, Professional, Confidential, Police Sergeants

**\*CITY COUNCIL TO RE-CONVENED TO OPEN SESSION\***

**COUNCIL MEMBERS PRESENT:** GRAN, SAMPSON, TUCKER, AND COX

**COUNCIL MEMBERS ABSENT:** DALE

**OTHER OFFICIALS PRESENT:** INTERIM CITY MANAGER GALVAN, POLICE CHIEF COLÓN, FINANCE DIRECTOR GUTIERREZ, RECREATION SERVICES MANAGER HALLER, HUMAN RESOURCES MANAGER GADDIS, FIRE CHIEF ROUHOTAS, LIBRARY ADMINISTRATOR CARTER, CITY ATTORNEY MORITA, AND CITY CLERK JACKSON

MAYOR COX called the meeting to order at 7:00 PM and led those present in the Pledge of Allegiance.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION: Attorney Morita announced that no action was taken.

ADJUSTMENT TO THE AGENDA: Interim City Manager GALVAN requested that item F-3 be tabled.

**B. PUBLIC APPEARANCES:**

GARY METELSKI, Imperial resident addressed Council on the following: unfinished hotel (former Holiday Inn); would like for city to publish a comment on the recent allegations made by a claimant against Chief Colon; and would like to see the statement from city regarding the Yancy case.

**C. PRESENTATION:**

**PROCLAMATION AND PRESENTATION – DESIGNATION OF JULY AS PARKS & RECREATION MONTH**

MAYOR COX read the Proclamation and presented it to summer recreation staff present. Recreation Services Manager Haller followed up with a video presentation of the various activities that has taken place through-out the year.

**D. CONSENT AGENDA:**

- D-1. Approval of claims/warrants report.
- D-2. Acceptance of Wastewater Treatment Plant Headworks Project, Bid 2015-08, as performed by Pacific Hydrotech Corp. and authorize City Clerk to file Notice of Completion.
- D-3. Acceptance of “B” Street Lift Station Project, Bid 2015-07, as performed by A&R Construction and authorize City Clerk to file Notice of Completion.
- D-4. Confirmation of increase in trash rate by the CPI adjustment of 2% per contract with Allied Waste.

Motion by SAMPSON, seconded by TUCKER to approve the Consent Agenda as presented.  
MOTION CARRIED 4-0 (AYES: GRAN, SAMPSON, TUCKER, AND COX)

**E. PUBLIC HEARINGS:**

- E-1. **DISCUSSION/ACTION:** PUBLIC HEARING: IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 1 (WILDFLOWER NO. 8/PASEO DEL SOL SUBDIVISION)

The Public Hearing was opened and closed with no comments made by members of the audience.

- 1. APPROVAL OF RESOLUTION NO. 2016-22, APPROVING THE ENGINEER’S REPORT.

Motion by GRAN, seconded by TUCKER, to approve Resolution 2016-22.  
MOTION CARRIED 4-0 (AYES: GRAN, SAMPSON, TUCKER, AND COX)

- 2. APPROVAL OF RESOLUTION NO. 2016-23, ORDERING THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS

Motion by GRAN, seconded by TUCKER to approve Resolution 2016-23.  
MOTION CARRIED 4-0 (AYES: GRAN, SAMPSON, TUCKER, AND COX)

- E-2. **DISCUSSION/ACTION:** PUBLIC HEARING: IMPERIAL LIGHTING MAINTENANCE DISTRICT NO. 1 (WILDFLOWER NO. 8/PASEO DEL SOL SUBDIVISIONS)

The Public Hearing was opened and closed with no comments made by members of the audience.

- 1. APPROVAL OF RESOLUTION NO. 2016-24, APPROVING THE ENGINEER’S REPORT.

Motion by TUCKER, seconded by SAMPSON to approve Resolution 2016-24.  
MOTION CARRIED 4-0 (AYES: GRAN, SAMPSON, TUCKER, AND COX)

2. APPROVAL OF RESOLUTION NO. 2016-25, ORDERING THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS.

Motion by TUCKER, seconded by SAMPSON to approve Resolution 2016-25.

MOTION CARRIED 4-0 (AYES: GRAN, SAMPSON, TUCKER, AND COX)

**E-3. DISCUSSION/ACTION: PUBLIC HEARING: IMPERIAL LANDSCAPE DISTRICT MAINTENANCE DISTRICT NO. 1, ZONE 2005-3 (SKY RANCH)**

The Public Hearing was opened and closed with no comments made by members of the audience being made.

1. APPROVAL OF RESOLUTION NO. 2016-26, APPROVING THE ENGINEER'S REPORT.

Motion by GRAN, seconded by SAMPSON to approve Resolution 2016-26.

MOTION CARRIED 4-0 (AYES: GRAN, SAMPSON, TUCKER, AND COX)

2. APPROVAL OF RESOLUTION NO. 2016-27, ORDERING THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS.

Motion by GRAN, seconded by SAMPSON to approve Resolution 2016-27.

MOTION CARRIED 4-0 (AYES: GRAN, SAMPSON, TUCKER, AND COX)

**F. NEW BUSINESS:**

**F-1. SUBJECT: DISCUSSION/ACTION: ECONOMIC REFINANCING OF THE CITY OF IMPERIAL COMMUNITY FACILITIES DISTRICT NO. 2006-2 (SAVANNA RANCH) IMPROVEMENT AREA NO. 1, SPECIAL TAX BONDS.**

1. ADOPTION OF RESOLUTION NO. 2016-28, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL ACTING AS THE LEGISLATIVE BODY OF CITY OF IMPERIAL COMMUNITY FACILITIES DISTRICT NO. 2006-02 (SAVANNA RANCH) AUTHORIZING THE ISSUANCE OF ITS SPECIAL TAX REFUNDING BONDS (IMPROVEMENT AREA NO. 1), SERIES 2016A IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED FIVE MILLION DOLLARS (\$5,000,000) AND APPROVING A BOND PURCHASE AGREEMENT, AN INDENTURE, AN ESCROW AGREEMENT, A CONTINUING DISCLOSURE AGREEMENT AND A PRELIMINARY OFFICIAL STATEMENT AND TAKING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH

Motion by GRAN, seconded by TUCKER to approve Resolution 2016-28.

MOTION CARRIED 4-0 (AYES: GRAN, SAMPSON, TUCKER, AND COX)

**F-2. SUBJECT: DISCUSSION/ACTION: ALLOCATION OF FISCAL YEAR 15/16 AND 16/17 CITIZENS OPTION FOR PUBLIC SAFETY (COPS) FUNDING.**

1. APPROVAL OF RESOLUTION NO. 2016-29, APPROVING THE ACCEPTANCE OF STATE COPS PROGRAM FUNDING FOR FISCAL YEAR 15/16.

Motion by TUCKER, seconded by GRAN to approve Resolution 2016-29.

MOTION CARRIED 4-0 (AYES: GRAN, SAMPSON, TUCKER, AND COX)

2. APPROVAL OF RESOLUTION NO. 2016-30, APPROVING THE ACCEPTANCE OF STATE COPS PROGRAM FUNDING FOR FISCAL YEAR 16/17

Motion by SAMPSON, seconded by TUCKER to approve Resolution 2016-30.  
MOTION CARRIED 4-0 (AYES: GRAN, SAMPSON, TUCKER, AND COX)

**F-3. SUBJECT: DISCUSSION/ACTION: FISCAL YEAR 2016-2017 MUNICIPAL BUDGET.**

1. APPROVAL OF RESOLUTION NO. 2016-31, ADOPTING THE FISCAL YEAR 2016/2017 MUNICIPAL BUDGET.
2. APPROVAL OF POSITION ALLOCATION LISTING FOR FISCAL YEAR 2015/2016.

ITEM TABLED.

**F-4. SUBJECT: DISCUSSION/ACTION: DESIGNATION OF VOTING DELEGATE AND ALTERNATE(S) FOR THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE.**

1. APPOINT VOTING DELEGATE AND ALTERNATE(S) FOR THE 2016 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE, OCTOBER 5 – 7, 2016 IN LONG BEACH, CA.

Motion by GRAN, seconded by TUCKER to appoint Council member Sampson as the Voting Delegate.  
MOTION CARRIED 3-0 (AYES: GRAN, TUCKER, AND COX)

Motion by SAMPSON, seconded by TUCKER to appoint Council member Gran as the Alternate Voting Delegate.  
MOTION CARRIED 3-0 (AYES: SAMPSON, TUCKER, AND COX)

**F-5. SUBJECT: DISCUSSION/ACTION: DESIGNATION OF DIRECTOR AND ALTERNATE TO THE CALIFORNIA JPIA ANNUAL BOARD OF DIRECTORS MEETING JULY 20, 2016 IN LA PALMA, CA.**

1. APPOINTMENT/VERIFICATION OF DIRECTOR AND ALTERNATE TO THE ANNUAL BOARD OF DIRECTORS MEETING.

Motion by SAMPSON, seconded TUCKER to appoint Human Resources Manager Gaddis as the Director.  
MOTION CARRIED 4-0 (AYES: GRAN, SAMPSON, TUCKER, AND COX)

Motion by GRAN, seconded by TUCKER to appoint Council member Sampson as the Alternate.  
MOTION CARRIED 3-0 (AYES: GRAN, TUCKER, AND COX)

**G. REPORTS:**

**G-1. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.**

MAYOR COX announced that he will be on vacation from July 7<sup>th</sup> through July 12<sup>th</sup>.

**G-2. SUBJECT: CITY MANAGER REPORT.**

INTERIM CITY MANAGER GALVAN reported on meetings held with local businesses; Sherwin-Williams Paint and Ross Flying Service and will continue to meet with other businesses in the city and gave an update on the Neckel Road water and sewer line project.

**G-3. SUBJECT: DEPARTMENT HEAD AND STAFF REPORTS.**

RECREATION SERVICES MANAGER HALLER thanked Council for supporting various recreation programs and reminded everyone about the Annual Luau on July 15<sup>th</sup>.

FIRE CHIEF ROUHOTAS reported no major incidents during the July 4<sup>th</sup> holiday.

LIBRARY ADMINISTRATOR CARTER informed Council she is glad the library has re-opened and the summer reading program will start on July 11<sup>th</sup>.

**G-4. SUBJECT: CHAMBER OF COMMERCE REPORT.**

CHAMBER CEO AYALA gave a report on the Freedom Fest.

**COUNCIL MEETING ADJOURNED AT 7:41 P.M. UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, JULY 20, 2016 AT 7:00 P.M.**

**MINUTES FOR A REGULAR MEETING OF THE  
CITY COUNCIL  
CITY OF IMPERIAL  
JULY 20, 2016**

**A. CITY COUNCIL CONVENED TO CLOSED SESSION AT 6:00 P.M.**

**A-1. SUBJECT: CONFERENCE WITH LABOR NEGOTIATORS (GC 54957.6)**

**Agency Negotiators:** Interim City Manager, Finance Director, Human Resources Manager

**Employee Organization:** Teamsters Local 542

**A-2. SUBJECT: CONFERENCE WITH LABOR NEGOTIATORS (GC 54957.6)**

**Agency Negotiators:** Interim City Manager, Finance Director, Human Resources Manager

**Employee Organization:** Management, Supervisory, Professional, Confidential, Police Sergeants

**A-3. SUBJECT: CONFERENCE WITH LABOR NEGOTIATORS (GC 54957.6)**

**Agency Negotiators:** Interim City Manager, Finance Director, Human Resources Manager

**Employee Organization:** Imperial Police Officers Association

**CITY COUNCIL RE-CONVENED TO OPEN SESSION**

**COUNCIL MEMBERS PRESENT: DALE, GRAN, SAMPSON, TUCKER, AND COX**

**OTHER OFFICIALS PRESENT: INTERIM CITY MANAGER GALVAN, FINANCE DIRECTOR GUTIERREZ, PUBLIC SERVICES DIRECTOR LOPER, RECREATION SERVICES MANAGER HALLER, FIRE CHIEF ROUHOTAS, POLICE CHIEF COLÓN, CITY ATTORNEY MORITA, AND CITY CLERK JACKSON**

**MAYOR COX** called the meeting to order at 7:05 pm and the Pledge of Allegiance was led by Council member Dale.

**ADJUSTMENTS TO THE AGENDA:**

Motion by GRAN, seconded by TUCKER to table items D-3 and D-4.

**MOTION CARRIED 5-0 (AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX)**

**ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:**

CITY ATTORNEY MORITA announced that there was no action taken in closed session.

**B. PUBLIC APPEARANCES:**

Alison Alvarez, Kenneth Taylor, Darrell Pechtl, Mike Anchondo, Ernestine Anchondo, and Victoria Alvarez, all Imperial residents. Each one addressed Council on their concerns with city removing the trees from the retention basin in their neighborhood. They would like for the trees to remain in place as the trees provide a barrier for dust and odors from the wastewater treatment plant located to the south of their properties.

Gary Metelski, Imperial resident spoke about how council decisions affect the citizens of the city; the EDA grant the city received for infrastructure to support the unfinished hotel and surrounding area; and procedure on lawsuits filed against the city.

CHIEF COLON introduced Officer Matthew Balzano to the Council.

**C. CONSENT AGENDA:**

- C-1. Approval of claims/warrants report.
- C-2. Authorization to send Claim Rejection Letter to Kali Orff and Michelle Kristol as recommended by Carl Warren and Company.
- C-3. Approval of minutes for meetings of June 1, 2016 and June 15, 2016.

Motion by TUCKER, seconded by DALE to approve the Consent Agenda as presented.

MOTION CARRIED 5-0 (AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX)

**D. NEW BUSINESS:**

**D-1. SUBJECT: DISCUSSION/ACTION: IMPERIAL IRRIGATION DISTRICT POLE ATTACHMENT AGREEMENT.**

- 1. APPROVAL OF POLE ATTACHMENT AGREEMENT WITH IMPERIAL IRRIGATION DISTRICT.

Motion by DALE, seconded by GRAN to approve the agreement with Imperial Irrigation District.

MOTION CARRIED 5-0 (AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX)

**D-2. SUBJECT: DISCUSSION/ACTION: FISCAL YEAR 2016-2017 MUNICIPAL BUDGET.**

FINANCE DIRECTOR GUTIERREZ presented the various options for consideration to the Council. Option 1, is a roll-over budget with no changes in benefits for staff; Option 2 includes no COLA with additional insurance contribution to employees; Option 3 includes COLA, merit increases, and additional insurance contribution; Option 4 includes COLA, merit increases, additional insurance contribution and staff changes; and Option 5 includes COLA, merit increases, additional insurance contribution, staff changes and new positions. Fiscal impacts of each option was outlined.

- 1. APPROVAL OF RESOLUTION NO. 2016-31, ADOPTING THE FISCAL YEAR 2016/2017 MUNICIPAL BUDGET.

Motion by GRAN, seconded by DALE to approve the FY 16/17 budget with option number 3 presented.

MOTION CARRIED 5-0 (AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX)

**D-3. SUBJECT: DISCUSSION/ACTION: MEMORANDUM OF UNDERSTANDING WITH THE TEAMSTERS LOCAL UNION 542 FOR FISCAL YEAR 2016/2017**

- 1. APPROVAL OF RESOLUTION APPROVING THE MOU WITH THE TEAMSTERS LOCAL UNION 542 FOR FISCAL YEAR 2016/2017.

Item tabled.

**D-4. SUBJECT: DISCUSSION/ACTION: MEMORANDUM OF UNDERSTANDING WITH THE IMPERIAL POLICE OFFICERS ASSOCIATION FOR FISCAL YEAR 2015/2016.**

- 1. APPROVAL OF RESOLUTION APPROVING THE MOU WITH THE IMPERIAL POA FOR FISCAL YEAR 2016/2017.

Item tabled.

**D-5. SUBJECT: DISCUSSION/ACTION: MEMORANDUM OF UNDERSTANDING WITH THE UNREPRESENTED EMPLOYEES (MANAGEMENT, SUPERVISORY, PROFESSIONAL, CONFIDENTIAL, POLICE SERGEANTS) FOR FISCAL YEAR 2016/2017.**

1. APPROVAL OF RESOLUTION APPROVING THE MOU WITH UNREPRESENTED EMPLOYEES (MANAGEMENT, SUPERVISORY, PROFESSIONAL, CONFIDENTIAL, POLICE SERGEANTS) FOR FISCAL YEAR 2016/2017.

Motion by SAMPSON, seconded by GRAN to approve Resolution 2016-32, approving the MOU.  
MOTION CARRIED 5-0 (AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX)

**E. REPORTS:**

**E-1. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.**

GRAN would like for the city to have a representative on the Homeless Task Force. Appointment to be made at a later date.

MAYOR COX stated he is looking forward to being in town in order to attend the Annual Luau this year.

**E-2. SUBJECT: CITY MANAGER REPORT.**

Galvan reported on progress being made on certain sidewalk repairs and that the Chamber of Commerce is seeking sponsorship from the city for their annual teacher's luncheon.

**E-3. SUBJECT: DEPARTMENT HEAD AND STAFF REPORTS.**

Recreation Services Manager Haller gave a progress report on various summer recreation activities.

**E-4. SUBJECT: CHAMBER OF COMMERCE REPORT.**

None.

**CITY COUNCIL MEETING ADJOURNED AT 7:44 PM UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, AUGUST 3, 2016 AT 7:00 P.M.**

**MINUTES FOR A SPECIAL MEETING  
OF THE CITY COUNCIL  
CITY OF IMPERIAL  
JULY 28, 2016**

**COUNCIL MEMBERS PRESENT: GRAN, SAMPSON, AND COX**

**COUNCIL MEMBERS ABSENT: DALE AND TUCKER**

**OTHER OFFICIALS PRESENT: INTERIM CITY MANAGER GALVAN,  
POLICE COLÓN, FINANCE DIRECTOR  
GUTIERREZ, PUBLIC SERVICES  
DIRECTOR LOPER, RECREATION  
SERVICES MANAGER HALLER, LIBRARY  
ADMINISTRATOR CARTER, HUMAN  
RESOURCES MANAGER GADDIS, CITY  
ATTORNEY MORITA, AND CITY CLERK  
JACKSON**

**MAYOR COX** called the meeting to order at 5:54 pm and led those present in the Pledge of Allegiance.

**A. PUBLIC APPEARANCES:**

None.

**B. NEW BUSINESS:**

**B-1. SUBJECT: DISCUSSION/ACTION: AWARD OF CONTRACT TO THE HOLT GROUP IN THE AMOUNT OF \$25,000.00 FOR PREPARATION OF ENVIRONMENTAL REVIEW FOR RUSSELL COURT SUBDIVISION AND ANNEXATION**

GALVAN informed Council that a reduced amount was negotiated with the Holt Group for these services.

- 1. APPROVE CONTRACT WITH THE HOLT GROUP FOR PREPARATION OF ENVIRONMENTAL REVIEW.**

Motion by GRAN, seconded by SAMPSON to approve the contract with the Holt Group in the amount of \$19,500.00

MOTION CARRIED 3-0 (AYES: DALE, SAMPSON, AND COX)

**B-2. SUBJECT: DISCUSSION/ACTION: EXTENSION OF WATER SERVICES OUTSIDE CITY LIMITS.**

PUBLIC SERVICES DIRECTOR LOPER informed Council that the water line in the area of Pearl Road was installed through a grant from Department of Health Services. Staff will continue to research conditions of grant in regards to additional connections to the line. He suggested applicant obtain an engineer's report as to their being ample capacity to service this address. The Fire Department may in addition require a fire hydrant be installed.

1. APPROVE EXTENSION OF WATER SERVICES TO APN 064-240-043 (PEARL ROAD)

Motion by GRAN, seconded by SAMPSON to approve the extension of water service with conditions as discussed by Public Services Director.

MOTION CARRIED 3-0 (AYES: DALE, SAMPSON, AND COX)

2. APPROVE EXTENSION OF WATER SERVICES TO APN 063-020-011, 12, 13, AND 32 (MURPHY ROAD)

PUBLIC SERVICES DIRECTOR LOPER informed Council of the current line along Ironwood Road. In order to provide services to these lots, developer would need to carry the main line through to Nance Road and require the placement of fire hydrant. Staff to confirm the number of homes connection and capacity of the line in this area.

Motion by GRAN, seconded by SAMPSON to approve extension of services with conditions as discussed by Public Services Director.

MOTION CARRIED 3-0 (AYES: DALE, SAMPSON, AND COX)

**B-3    SUBJECT:    DISCUSSION REGARDING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2016-2017.**

Staff gave an overview of the various options discussed previously. Discussion was held on the need for landscape maintenance crew either by hiring additional staff or seeking outside contract work for maintenance of the CFD and LLMD areas. Additional discussion was had regarding the requested re-classification of certain positions under option 4 and new staff positions under option 5. Interim City Manager Galvan requested Council move forward with Option 4.

This will be brought back for action at the next regular meeting.

SPECIAL MEETING ADJOURNED AT 6:42 PM UNTIL THE NEXT REGULAR MEETING, WEDNESDAY, AUGUST 3, 2016 AT 7:00 PM.