

**Agenda Item
No.**

C-4

DATE SUBMITTED September 13, 2023
 SUBMITTED BY Parks and Recreation Dept.
 DATE ACTION REQUIRED September 20, 2023

COUNCIL ACTION (X)
 PUBLIC HEARING ()
 REQUIRED
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

**IMPERIAL CITY COUNCIL
AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: Christmas in a Small Town "Snow Scene"
 1. Authorization of agreement with Arctic Glacier, USA, Inc. to provide a "Snow Scene" for Christmas in a Small Town in the amount of \$16,422.18.

DEPARTMENT INVOLVED: Parks and Recreation Dept.

BACKGROUND/SUMMARY:

The City of Imperial is presenting the "Christmas in a Small Town" event on December 9, 2023 from 10 AM to 3 PM in downtown Imperial. The "Snow Scene", which features a toboggan run, is a beloved element of the December Imperial Signature Event Series and will be now featured at Christmas in a Small Town.

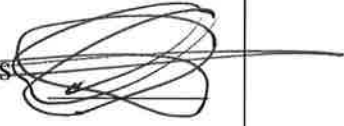
An agreement with Arctic Glacier, USA, Inc. provides a snow scene which Arctic Glacier provides 50 tons of snow to be blown, groomed, and molded by their personnel, equipment and machinery.

Please see attached agreement for additional information.

FISCAL IMPACT:
 Snow Scene not to exceed \$16,422.18

FINANCE INITIALS DP

STAFF RECOMMENDATION: Staff requests Council authorization of the agreement with Arctic Glacier, USA, Inc. to provide a Snow Scene for the December 9th Christmas in a Small Town event, not to exceed \$16,422.18.

DEPT. INITIALS 

MANAGER'S RECOMMENDATION: approve

CITY MANAGER'S INITIALS Atan

MOTION:

SECONDED: APPROVED () REJECTED ()
 AYES: DISAPPROVED () DEFERRED ()
 NAYES:
 ABSENT: REFERRED TO:

*If there are any major variances (plus or minus) due to additional unexpected attendance or weather conditions, Arctic Glacier, USA, Inc. is committed to dealing with these issues in an honorable fashion and will adjust the price accordingly.

Equipment

Arctic Glacier, USA, Inc. will provide the necessary equipment, personnel and machinery to fulfill the requirements of the proposed snow scene.

Snow Scene Area

Any variances of depth, width or length of Snow Scene will cause variances in the pricing. All hay bales required for any toboggan runs discussed for this particular agreement are to be provided by the "Buyer". Arctic Glacier, USA, Inc. staff will position the hay bales as best suited for the event, participants and environment. Only hay or straw bales will be accepted as foundations for the snow.

Safety Measures

Any additional safety measures will have to be incorporated by the "Buyer". Safety measures include, but are not limited to, hay bales for cross line prevention, netting/guide gates for traffic flow, and any other safety measures specific to the needs of your particular Snow Scene area. All persons and pets should be clear of the area while snow is being blown. Sprinklers need to be turned off; water will melt snow on contact.

Clean Up

"Buyer" is responsible for clean-up of remaining snow, hay bales, and any materials used for the event.

Changes

Any changes are to be directed to Arctic Glacier, USA, Inc. 760-688-5300

Invoice

A fifty percent (50 %) deposit of total amount is required at the time of signing the actual agreement. The balance is due and payable prior to commencement of snow blowing. Any changes that may have caused variances will also have to be paid in full prior to commencement of snow blowing. Arctic Glacier, USA, Inc. wishes to ensure total satisfaction. The deposit is non-refundable. If the snow scene cannot be blown on the scheduled day due to weather (rain or harsh winds), Arctic Glacier, USA, Inc. will reschedule a day to your convenience.

Accessibility to event area

"Buyer" is to provide accessibility sufficient for trailers and equipment to enter without causing damage to the natural environment.

Disclaimer

Arctic Glacier, USA, Inc. is free of all responsibility in the event of an accident, mishap or illness resulting of playing or handling of the "Snow Scene".

FOR: Arctic Glacier, Inc.
P. O. Box 1256
Indio, CA 92202

City of Imperial
420 S. Imperial Ave
Imperial, CA, 92251

Signature Carlos Morales

Signature Dennis H. Morita
City Manager

Date

Date