



Agenda Item: A2

Imperial City Council

*Katherine Burnworth- Mayor
Robert Amparano-Mayor Pro Tem
Ida Obeso-Martinez-Council Member
Stacy Mendoza- Council Member
James Tucker-Council Member*

MINUTES

Regular Meeting of the Imperial City Council

City Council Chambers
220 West 9th Street
Imperial, CA 92251-1637

October 18, 2023

Closed Session at 06:00 pm

Open Session at 07:00 pm

6:00 P.M. CLOSED SESSION

CALL TO ORDER:

PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY: The City Council welcomes public input. Members of the public may address the City Council on Closed Session items by contacting the City Clerk's Office at 760-355-3334. Pursuant to State Law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2). If you are compensated to communicate with City officials, you may be required to register and/or make certain disclosures as a lobbyist. Please see the City Clerk for additional information. There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

CONFERENCE WITH LEGAL COUNSEL: The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matter(s) will prejudice the position of the City in existing and anticipated litigation.

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – G.C § 54956.8

Property Address:	Old Post Office (APN# 064-055-005)
Agency Negotiator:	Dennis H. Morita, City Manager
Negotiating Parties:	AT & T
Under Negotiation:	Instructions to Negotiator Regarding Price & Terms

CITY COUNCIL CONVENES TO REGULAR MEETING

7:00 P.M. REGULAR MEETING

CALL TO ORDER: Mayor Burnworth Called the Meeting to Order at 7:07 p.m.

ROLL CALL: Council Members Obeso-Martinez, Tucker, Mayor Pro Tem Amparano, Mayor Burnworth.

PLEDGE OF ALLEGIANCE: The Pledge was led by Mayor Burnworth.

ADJUSTMENTS TO THE AGENDA: The City Council will discuss the order of the agenda, may amend the order, add urgency items, note abstentions or “no” votes on consent calendar items and request consent calendar items be removed from the consent calendar for discussion. The City Council may also remove items from the consent calendar prior to that portion of the agenda. For purposes of the official city record, the City Council may take care of these issues by entertaining a formal motion.

CITY ATTORNEY REPORT ON CLOSED SESSION ACTIONS:

City Attorney, Katherine Turner reported that the City Council had a conference regarding real property negotiations on the old Post Office. Ms. Turner indicated that direction was given to the negotiator regarding price and terms. This would conclude her report.

PUBLIC COMMENT: There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

Matters not appearing on the agenda: If you wish to address the City Council concerning any item within the City Council’s jurisdiction, please raise your hand and be acknowledged by the Mayor. At that time, state your name and address for the record. The Mayor reserves the right to place a time limit of three (3) minutes on each person’s presentation. It is requested that longer presentations be submitted to the City Clerk’s Office in writing 48 hours before the meeting.

A. SPECIAL PRESENTATIONS:

A-1. Proclamation Declaring the Month of October as Breast Cancer Awareness Month.

Helen Palomino the CEO of the Cancer Resource Center of the Desert was present to receive the Proclamation and give a presentation on Breast Cancer Awareness.

A-2. Proclamation Declaring the Month of October as National Domestic Violence Awareness Month.

Gina Vargas Executive Director for Woman Haven was present to receive the Proclamation and Give a presentation on National Domestic Violence.

A-3. Presentation of Findings of Current Facilities and Aging Infrastructure Assessment by Schneider Electric.

Jordan Learner from Schneider Electric was present to present the Council with a presentation in regards to transitioning or outdated facilities to solar LED and other energy efficient methods.

B. CONSENT AGENDA:

All items appearing under “Consent Agenda” will be acted upon by the City Council with one motion without discussion. Should any Council member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the Mayor.

- B-1.** Approval of Claims and Warrants Report.
- B-2.** Approval of Special City Council Meeting Minutes of January 18, 2023; Special City Council Meeting Minutes of January 19, 2023; Special City Council Meeting Minutes of September 6, 2023; Regular City Council Meeting Minutes of September 6, 2023, Regular City Council Meeting Minutes of September 20, 2023; and Regular City Council Meeting Minutes of October 4, 2023.
- B-3.** Continue Emergency Action as Declared by Resolution No. 2023-21 for Repairs to Aten Road & Highway 86 intersection.
- B-4.** Cease Emergency Action as Declared by Resolution No. 2023-53 at Aten & Cross Lift Station.

Council Member Mendoza Moved to Approve Consent Agenda. **Motion Seconded by Council Member Tucker.**

AYES: Mendoza, Obeso-Martinez, Tucker and Mayor Burnworth
NOES: NONE
ABSTAIN: Mayor Pro Tem Amparano
ABSENT: NONE

MOTION CARRIES: 4-0-1

C. ACTION ITEMS (DISCUSSION/ACTION- APPROVE-DISAPPROVE):

- C-1.** Approval of New Temporary Animal Housing Agreement Between Imperial County Humane Society of Imperial County and City of Imperial.

Staff Report: Michael Crankshaw, Interim Police Chief

Recommended Action: Approve as presented

Interim Police Chief, Michael Crankshaw presented the staff report and answered Council’s questions.

Council Member Obeso-Martinez Moved to Approve New Temporary Animal Housing Agreement Between Imperial County Humane Society and the City of Imperial. **Motion Seconded by Council Member Tucker.**

AYES: Mendoza, Obeso-Martinez, Tucker, Amparano and Mayor Burnworth
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

MOTION CARRIES: 5-0

C-2. Quarterly Budget Report Quarter Ending June 30, 2023.

Staff Report: John Herrera, Interim Finance Director

Recommended Action: Staff Recommends that the City Council Receive and File the FY 2023 Q4 Quarterly Budget Report.

Interim Finance Director, John Herrera presented the staff report and answered Council's questions.

Council Member Obeso-Martinez Moved to Approve Quarterly Budget Report Quarter Ending June 30, 2023. Motion Seconded by Mayor Pro Tem Amparano.

AYES: Mendoza, Obeso-Martinez, Tucker, Amparano and Mayor Burnworth
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

MOTION CARRIES: 5-0

C-3. Approval of a Three (3) Year Lease Agreement Between the City of Imperial and Dell Financial Services for Implementation of a Modular APC Battery Backup System.

Staff Report: Alejandro Estrada, Director of Information Technology

Recommendation: Approve the Lease Agreement with Dell Financial Services for Implementation of a Modular APC Battery Backup System.

Director of Information Technology, Alejandro Estrada presented the staff report and answered Council's questions.

Council Member Tucker Moved to Approve a Three (3) Year Lease Agreement Between the City of Imperial and Dell Financial Services. Motion Seconded by Mayor Pro Tem Amparano.

AYES: Mendoza, Obeso-Martinez, Tucker, Amparano and Mayor Burnworth
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

MOTION CARRIES: 5-0

C-4. Approve and Adopt of the Job Description for Geographic Information Systems (GIS) Project Manager; and Authorization to Re-classify the Full-Time Allocation of GIS Coordinator, Salary Range 75 to GIS Project Manager, Salary Range 92.

Staff Report: Kristen Smith, Human Resources Manager

Recommended Action: Approve Staff Recommendation.

Human Resources Manager, Kristen Smith presented the staff report and answered Council's questions.

Council Member Tucker Moved to Approve Adoption of the Job Description for Geographic Information Systems (GIS) Project Manager; and Authorization to Re-classify the Full-Time Allocation of GIS Coordinator, Salary Range 75 to GIS Project Manager, Salary Range 92. **Motion Seconded by Council Member Mendoza.**

AYES: Mendoza, Obeso-Martinez, Tucker, Amparano and Mayor Burnworth
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

MOTION CARRIES: 5-0

D. REPORTS:

D-1. Department Reports

Director of Parks & Recreation, Tony Lopez reminded the Council on upcoming events.

Human Resources Manager, Kristen Smith briefed the Council on recent new hires.

Interim Police Chief, Michael Cranksaw briefed the Council on issues that are going on in the Middle East, and an update on the security fencing and lighting project going on at the Police Department.

Community Development Director, Othon Mora gave an updated to Council on work being done on Belford and Pearl avenue.

D-2. City Manager Report

NONE

D-3. Mayor and Councilmember Reports

Council Member Obeso-Martinez reported on having attended the Imperial County Office of Education Autumn of Arts.

Council Member Tucker reported that he attended the groundbreaking for the new Quick Quack Car Wash.

Council Member Mendoza reported she also attended the groundbreaking for the new Quick Quack Car Wash.

Mayor Pro Tem Amparano reported he did a ride along with the Imperial Police Department. He also got to tour the new hotel being built in the City of Imperial.

Mayor Burnworth welcomes everyone to come out and enjoy Fiesta Del Muertos downtown Imperial.

Seeing no further business before the Council, Mayor Burnworth Adjourned the Meeting to the next Regular Scheduled City Council Meeting to be held on Wednesday, November 1, 2023, at 7:00 p.m.

Mayor Burnworth Adjourned the Regular Meeting of the City Council at 8:55 p.m.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, this _____ day of November, 2023.

KRISTINA M. SHIELDS
City Clerk