

**MINUTES  
FOR A REGULAR MEETING OF THE  
CITY COUNCIL  
NOVEMBER 2, 2016**

**A. CITY COUNCIL CONVEND TO OPEN SESSION**

**COUNCIL MEMBERS PRESENT: DALE, GRAN, SAMPSON, TUCKER, AND COX**

**OTHER OFFICIALS PRESENT: CITY MANAGER CHATWIN, PLANNING DIRECTOR GALVAN, FINANCE DIRECTOR GUTIERREZ, RECREATION SERVICES MANAGER HALLER, POLICE CHIEF COLÓN, FIRE CHIEF ROUHOTAS, LIBRARY ADMINISTRATOR CARTER, CITY ATTORNEY MORITA, AND CITY CLERK JACKSON**

**MAYOR COX** called the meeting to order at 7:00 PM and Councilmember GRAN led the Pledge of Allegiance.

**B. PUBLIC APPEARANCES:**

JUDY DANG, IVEDC addressed council regarding IVEDC's Annual Dinner on November 17, 2016. She requested city participation by sponsoring a table at the event.

**C. CONSENT AGENDA:**

- C-1. Approval of claims/warrants report.
- C-2. Approval of minutes for regular meeting of October 19, 2016.

Motion by TUCKER, seconded by GRAN to approve the Consent Agenda withholding warrants 73287 and 73298 for separate action.

AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE MOTION CARRIED 5-0

Motion by GRAN, seconded by TUCKER to approve warrant 73287 payable to Doug Cox.

AYES: DALE, GRAN, SAMPSON, AND TUCKER  
NOES: NONE  
ABSTAIN: COX  
ABSENT: NONE MOTION CARRIED 4-0

Motion by TUCKER, seconded by GRAN to approve warrant 73298 payable to Geoff Dale.

AYES: GRAN, SAMPSON, TUCKER, AND COX  
NOES: NONE  
ABSTAIN: DALE  
ABSENT: NONE MOTION CARRIED 4-0

**D. PUBLIC HEARINGS:**

- D-1 **SUBJECT: PUBLIC HEARING/DISCUSSION/ACTION: ADOPTION OF THE 2016 CALIFORNIA BUILDING STANDARDS AND UPDATE OF THE IMPERIAL MUNICIPAL CODE FOR BUILDING REGULATIONS**

**PLANNING DIRECTOR GALVAN** informed Council of the new building regulations that will be in effect January 1, 2017. It is necessary for the city to update the Municipal Code to reflect these building codes.

*The Public Hearing was opened at 7:07 PM in order to receive testimony from members of the audience.*

*There being no comments from members of the audience the Public Hearing was closed at 7:09 PM and the following action taken:*

**1. INTRODUCTION AND FIRST READING BY TITLE ONLY OF ORDINANCE 791.**

Motion by GRAN, seconded by TUCKER to hold the first reading of Ordinance 791 by title only; An Ordinance of the City of Imperial, California, Repealing and Reenacting Chapter 6 Relating to Building Regulations.

AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE MOTION CARRIED 5-0

**2. DIRECT STAFF TO PREPARE SUMMARY OF ORDINANCE 791 FOR PUBLICATION.**

Motion by GRAN, seconded by TUCKER to have staff prepare summary for publication purposes.

AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE MOTION CARRIED 5-0

**E. NEW BUSINESS:**

**E-1. SUBJECT: DISCUSSION/ACTION: URGENCY ORDINANCE AND NON-URGENCY ORDINANCE RELATED TO THE PERSONAL, MEDICAL, AND COMMERCIAL USE OF MARIJUANA.**

**PLANNING DIRECTOR GALVAN** gave the staff report informing Council of the various issues and potential negative effects on the public health, safety, and welfare should Proposition 64 pass.

**1. INTRODUCTION/ADOPTION OF AN URGENCY ORDINANCE TO MAKE THE CITY'S ORDINANCE CONSISTENT WITH THE PENDING CONTROL, REGULATE AND TAX ADULT USE OF MARIJUANA INITIATIVE (PROP 64) SHOULD THE STATE INITIATIVE PASS NOVEMBER 8, 2016.**

Motion by GRAN, seconded by DALE to adopt Ordinance 792 with modifications to include the prohibition of outdoor cultivation; cultivation of plants indoors only which must be in a locked location and include the installation of alarm; permit required from the city; fees to be set for permits and fire inspection to be completed.

AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE MOTION CARRIED 5-0

**2. DIRECT STAFF TO PREPARE SUMMARY OF ORDINANCE FOR PUBLICATION.**

Motion by GRAN, seconded by DALE to have staff prepare summary of ordinance 792 for publication purposes.

AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX

NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

MOTION CARRIED 5-0

**F. REPORTS:**

**F-1. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.**

GRAN reported on attending the NAPA ribbon cutting of their store in its new location and thanked the Chamber of Commerce for putting together the Candidate Forum.

COX reported that he heard the candidates did a good job at the Candidate Forum and reported on the League of California Cities Division meeting.

**F-2. SUBJECT: CITY MANAGER REPORT.**

None.

**F-3. SUBJECT: DEPARTMENT HEAD AND STAFF REPORTS.**

LIBRARY ADMINISTRATOR CARTER reported on the Halloween party and stated that it was very well attended.

CHIEF COLÓN introduced new police officer Jay Choi to the council and reported that Records Clerk Isabel Alvarez is transferring to the Planning Department next week.

PLANNING DIRECTOR GALVAN gave an update on the improvements to Hwy 86; Dollar General site remediation of contaminated soil is taking place; and the RFP for landscape maintenance is being finalized and should be released early next week.

FINANCE DIRECTOR GUTIERREZ reported that the audit is being prepared and is hoping to have it presented to Council in January.

RECREATION SERVICES MANAGER HALLER reminded everyone that the next Market Day event is November 19<sup>th</sup>

**F-4. SUBJECT: CHAMBER OF COMMERCE REPORT.**

CHAMBER OF COMMERCE ADMINISTRATIVE ASSISTANT MIA HERNANDEZ reported on the ribbon cutting for the new Napa store; next Chamber Mixer will be at Melissa Michaels Salon on November 3<sup>rd</sup>; ribbon cutting taking place on November 11<sup>th</sup> for pediatrician Dr. Loo; and applications are coming in for both the Parade of Lights and Christmas in a Small Town.

**CITY COUNCIL MEETING ADJOURNED AT 7:55 PM UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, NOVEMBER 16, 2016 AT 7:00 P.M.**

**MINUTES  
REGULAR MEETING OF THE  
CITY COUNCIL  
CITY OF IMPERIAL  
NOVEMBER 16, 2016**

**A. CITY COUNCIL CONVENED TO OPEN SESSION**

**COUNCIL MEMBERS PRESENT: DALE, GRAN, SAMPSON, TUCKER, AND COX**

**OTHER OFFICIALS PRESENT: CITY MANAGER CHATWIN, CITY ATTORNEY MORITA, LIBRARY ADMINISTRATOR CARTER, POLICE CHIEF COLÓN, PUBLIC SERVICES DIRECTOR LOPER, FINANCE DIRECTOR GUTIERREZ, HUMAN RESOURCES MANAGER GADDIS, PLANNING AND DEVELOPMENT DIRECTOR GALVAN, AND CITY CLERK JACKSON**

**MAYOR COX** called the meeting to order at 7:00 PM and Finance Director GUTIERREZ led the Pledge of Allegiance.

**ADJUSTMENTS TO THE AGENDA:**

Staff requested that item D-2 be tabled.

**B. PUBLIC APPEARANCES:**

ULESES CORTEZ, 4:13 FITNESS CENTER addressed Council on the one-year anniversary of the center and requested permission to host a 5K Obstacle run on December 17, 2016. City Manager directed this be brought back for Council approval on December 7, 2016.

**C. SPECIAL PRESENTATION:**

Leonard Barra, Imperial County Gang Intelligence Coalition made a presentation on the recently held Gang Intelligence Coalition Conference. He presented to the City a plaque thanking them for sponsorship of the conference.

**D. CONSENT AGENDA:**

- D-1.** Approval of claims/warrants report.
- D-2.** Approval of minutes for regular meeting of November 2, 2016.
- D-3.** Approval to waive 2<sup>nd</sup> reading and adopt Ordinance 791, An Ordinance of the City Council of the City of Imperial, California Repealing and Reenacting Chapter 6 of the Imperial Municipal Code Relating to Building Regulations.

Motion by GRAN, seconded by TUCKER to approve items D-1 and D-3.

AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE MOTION CARRIED 5-0

**E. NEW BUSINESS:**

- E-1. SUBJECT: DISCUSSION/ACTION: DOWNTOWN BEAUTIFICATION PROJECT – PHASE 2.**

PLANNING AND DEVELOPMENT DIRECTOR GALVAN informed Council that the project is now complete and the various contractors are requesting acceptance of the project and that the Notice of Completion be recorded for each.

1. ACCEPT WORK AS COMPLETED BY GRANITE CONSTRUCTION IN THE AMOUNT OF \$393,046 (SIDEWALKS) AND AUTHORIZE FILING OF NOTICE OF COMPLETION.

Motion by GRAN, seconded by SAMPSON to accept the project and file the Notice of Completion.

AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE MOTION CARRIED 5-0

2. ACCEPT WORK AS COMPLETED BY ALVARO MADRID CONCRETE CONSTRUCTION IN THE AMOUNT OF \$154,800 (SIDEWALKS) AND AUTHORIZE FILING OF NOTICE OF COMPLETION.

Motion by DALE, seconded by TUCKER to accept the project and file the Notice of Completion.

AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE MOTION CARRIED 5-0

3. ACCEPT WORK AS COMPLETE BY SUN LANDSCAPE, INC IN THE AMOUNT OF \$44,122 (LANDSCAPING) AND AUTHORIZE FILING OF NOTICE OF COMPLETION.

Motion by TUCKER, seconded by GRAN to accept the project and file the Notice of Completion.

AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE MOTION CARRIED 5-0

4. ACCEPT WORK AS COMPLETED BY TOM WATSON, INC IN THE AMOUNT OF \$101,595. (STREET LIGHTS) AND AUTHORIZE FILING OF NOTICE OF COMPLETION.

Motion by DALE, seconded by TUCKER to accept the project and file the Notice of Completion.

AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE MOTION CARRIED 5-0

**E-2. SUBJECT: DISCUSSION/ACTION: FORCE MAIN SEWER LINE BREAK AND EMERGENCY REPAIRS.**

PUBLIC SERVICES DIRECTOR LOPER, reported that a break occurred in the main line leaving the Aten Road Lift Station to the Clark Road line. As a result of the potential health and safety hazard, crews were called out to make immediate repairs to the line and pump trucks hauled off wastewater from the pump station to prevent further spillage. He announced that the repairs are complete and requested that the emergency be suspended.

1. ADOPT RESOLUTION 2016-48, DECLARING AN EMERGENCY, RATIFYING ACTION TAKEN BY THE CITY MANAGER AND AUTHORIZING THE CITY MANAGER TO TAKE SUCH FURTHER ACTION AS MAY BE NECESSARY IN RESPONSE THERETO.

Motion by GRAN, seconded by TUCKER to adopt Resolution 2016-48.

AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE MOTION CARRIED 5-0

**2. SUSPEND EMERGENCY.**

Motion by GRAN, seconded by TUCKER to suspend the emergency.

AYES: DALE, GRAN, SAMPSON, TUCKER, AND COX  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE MOTION CARRIED 5-0

**F. REPORTS:**

**F-1. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.**

GRAN reported on the Centinela Citizens Advisory Committee meeting; and attended the ribbon cutting for Dr. Monis's new office.

MAYOR COX congratulated the two Council member elects and stated that he felt that all candidates ran good campaigns.

**F-2. SUBJECT: CITY MANAGER REPORT.**

CITY MANAGER CHATWIN highlighted items contained in the Managers' Memo and reminded everyone about the Market Day event on November 19<sup>th</sup>.

**F-3. SUBJECT: DEPARTMENT HEAD AND STAFF REPORTS.**

LIBRARY ADMINITRATOR CARTER reported that the library hosted a Minimum School Day matinee movie earlier in the day.

PLANNING DIRECTOR GALVAN gave an update on the KIA dealership project and Dr. Monis is moving forward with construction of a second building.

HR DIRECTOR GADDIS reported that the employee Thanksgiving potluck will be held on November 17<sup>th</sup> and the annual holiday employee appreciation event is set for December 15<sup>th</sup>.

**F-4. SUBJECT: CHAMBER OF COMMERCE REPORT.**

MIA HERNANDEZ announced a new Chamber event coming up which will be a Jingle and Mingle Holiday Home Tour. This will be hosted by Victoria Homes. She also gave an update on the Parade of Lights entries and Christmas in s Small town vendors.

**CITY COUNCIL MEETING ADJOURNED AT 7:37 PM UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, DECEMBER 7, 2016 AT 7:00 P.M.**