



## PLANNING COMMISSION APPLICATION

The City of Imperial depends upon citizen participation, service and input. Planning Commissioners play a vital role in the shape of the city and are an important element in achieving the City's goals. Applications should be filled out completely so that the City Council may fully evaluate your qualifications. You may attach extra sheets if needed. It is the responsibility of the applicant to familiarize themselves with the duties and responsibilities of the position applied for.

You must be a resident of the City of Imperial and a registered voter of the city in order to serve on the Planning Commission.

Name \_\_\_\_\_ Tel.# \_\_\_\_\_

Address \_\_\_\_\_ E-mail \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ New Appointment      \_\_\_\_\_ Reappointment

How many years have you lived in Imperial? \_\_\_\_\_

Do you own property in the City?      \_\_\_\_\_ YES      \_\_\_\_\_ NO

Are you a registered City of Imperial voter?      \_\_\_\_\_ YES      \_\_\_\_\_ NO

Are you presently employed?      \_\_\_\_\_ YES      \_\_\_\_\_ NO

Employer/Position: \_\_\_\_\_

If you are retired, what was your previous occupation?

\_\_\_\_\_

Have you served on a city commission or committee before?      \_\_\_\_\_ YES      \_\_\_\_\_ NO

If yes, which city and when: \_\_\_\_\_

Position: \_\_\_\_\_

Summarize why you wish to serve on the Planning Commission, include any special qualifications or education which are particularly appropriate to the position of Planning Commissioner.

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What do you see as the objectives and goals of the commission?

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How would you help to achieve these objectives and goals?

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Do you or immediate family members have any relationship (professional, financial, other) that may present a potential conflict of interest? (Please explain)

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### **Disclosure and Regulatory Requirements**

**Conflict of Interest** – A Statement of Economic Interests Form 700 is required for this position, the form must be filed with the City Clerk within 30 days of beginning service. The City Clerk will provide those appointees who must file with a filing form and instructions.

**Attendance / Duties** – Commission members are required to attend meetings on a regular basis and devote the time necessary to fulfill your duties. A member will be removed if the member has more than three (3) unexcused absences consecutively.

**Mandatory Ethics Training** – Commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of completion is not filed with the City Clerk within the first 60 days of appointment. Appointees will be provided with an on-line training resource.

**Information** on this form is a public record subject to disclosure under the California Public Records Act.

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Signature

Date

## **PLANNING COMMISSION**

### **SPECIFIC TASKS OR OBJECTIVES:**

The Planning Commission performs duties and exercises power and authority with regard to planning, subdivisions, zoning, zoning administration, residential development control, and other land use regulatory controls as prescribed by ordinance and state law. The Commission serves as an advisory body to the City Council on Zoning and General Plan related matters

### **COMPOSITION:**

The Planning Commission consists of five (5) resident voting members. Resident members must be registered voter of the City of Imperial must maintain residency within the City of Imperial for the duration of their term to serve on the Planning Commission.

### **TERM:**

The members serve staggered four-year terms commencing on July 1 of odd numbered years. One Planning Commission member shall be appointed by each of the five (5) members of the City Council subject to approval of the Council. Each member's term will coincide with the council seats filled at the election held the prior November of each even numbered year. There are no term limits

### **MEETING DATE:**

The Planning Commission meets on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month at 6:30 p.m. in the Council Chambers. Additional meetings may be called as needed.

### **POWERS & DUTIES:**

The Planning Commission shall have the necessary powers and duties to carry out the State Planning and Zoning Law (Govt. Code Section 65000 et seq.), subject to the provision of the Imperial Municipal Code.

### **CONFLICT DISCLOSURE:**

Planning Commission members are required to complete and file an annual Statement of Economic Interests, Form 700.

### **CONTACT:**

For more information about the Planning Commission contact Planning and Development Director Othon Mora at (760) 355-1064 or email [omora@cityofimperial.org](mailto:omora@cityofimperial.org)

Please return application form to:

City of Imperial  
Attn: City Clerk  
420 South Imperial Avenue  
Imperial, CA 92251