



# Municipal Budget Fiscal Year 2019 - 2020

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CITY COUNCIL WORK SESSION – MAY 15, 2019

Imperial  
California



## CITY OVERVIEW



Population of 19,929



Square Miles 6.5



Median Income - \$83,000



Total number of employees: 74

FISCAL YEAR	ADOPTED 2018-2019	PROPOSED 2019-2020
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REVENUES	\$ 10,109,933.00	\$ 10,459,891.00
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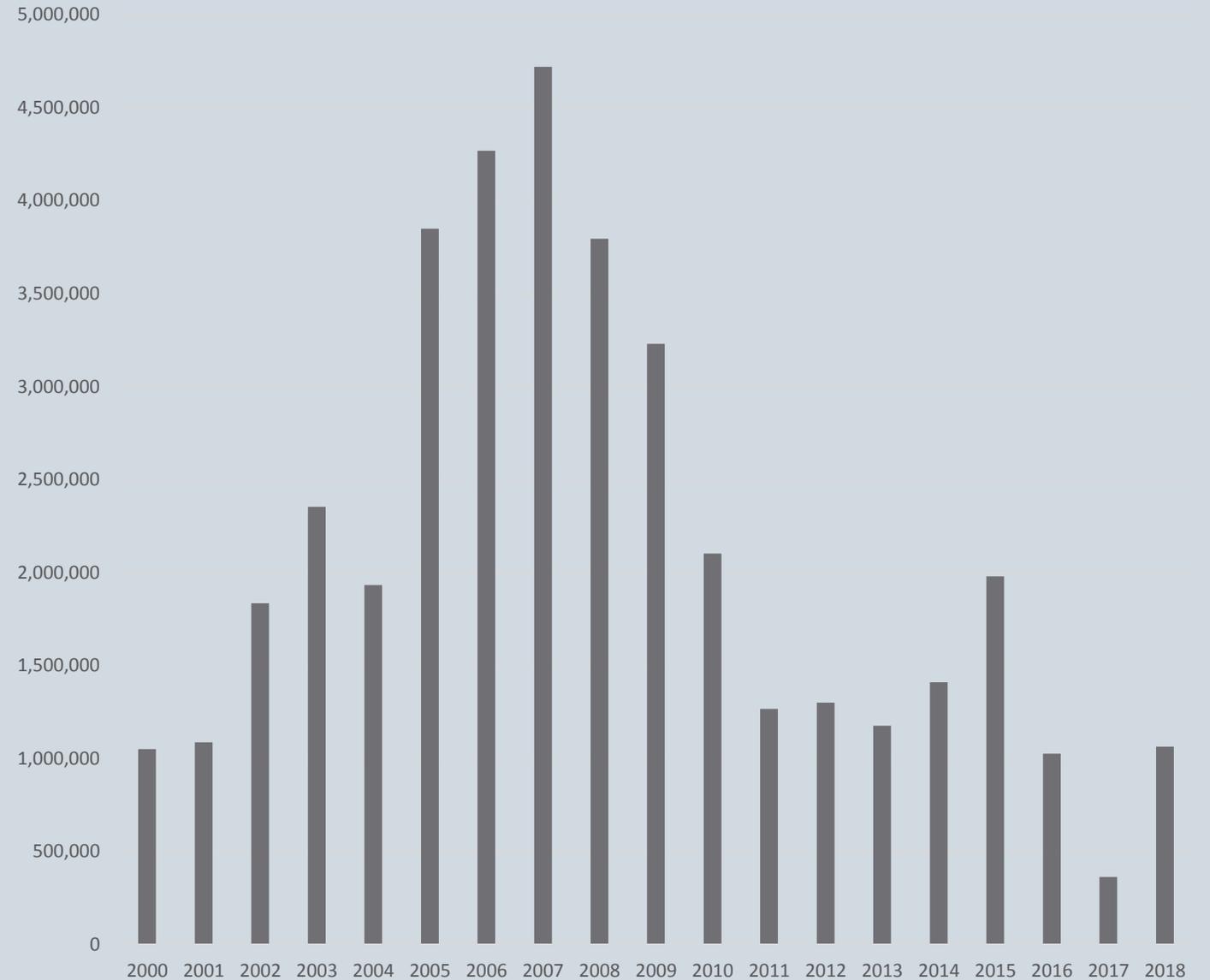
EXPENDITURES	\$ 9,806,119.00	\$ 10,929,990.00
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# GENERAL FUND



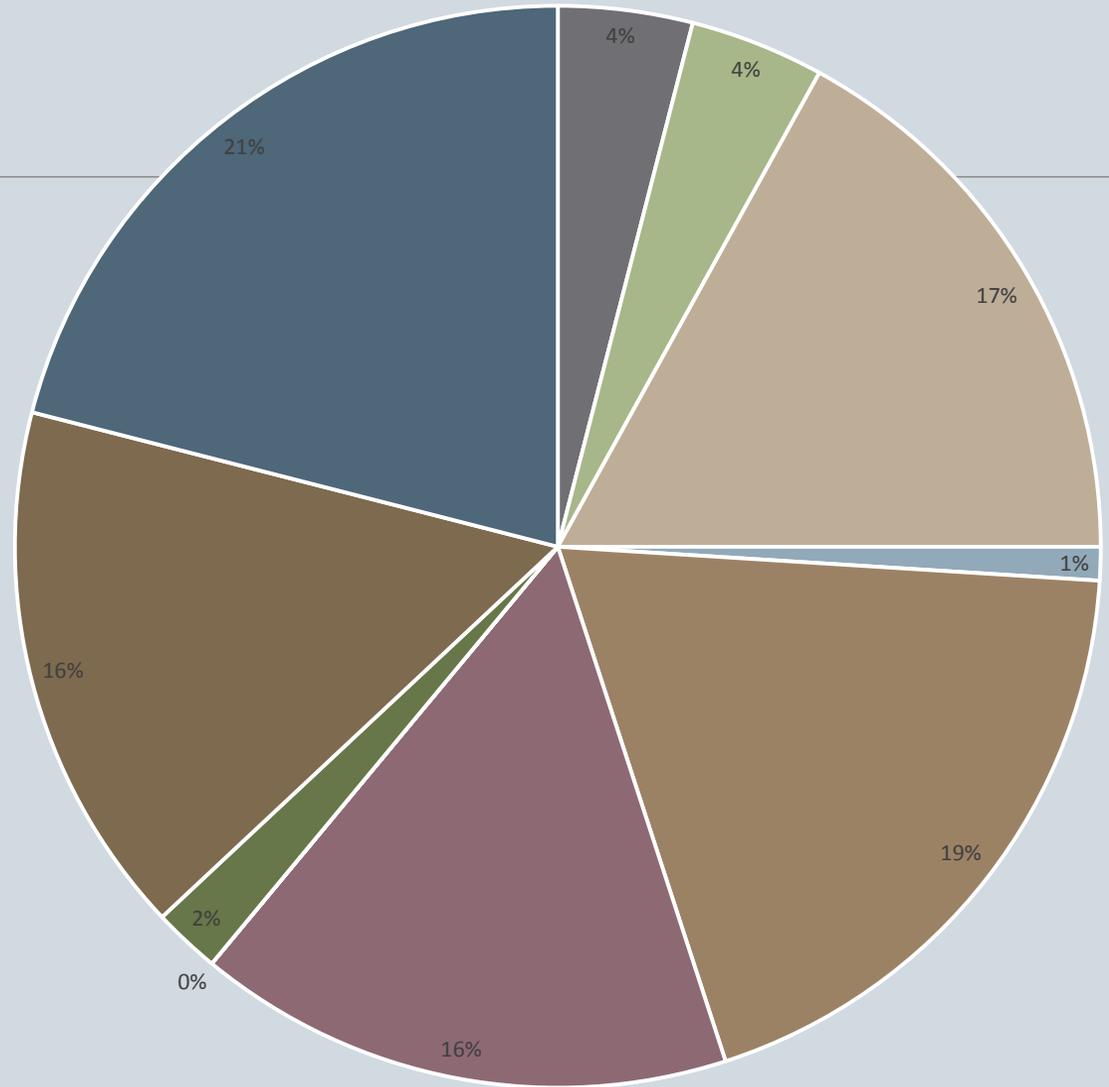
# Fund Balance Review





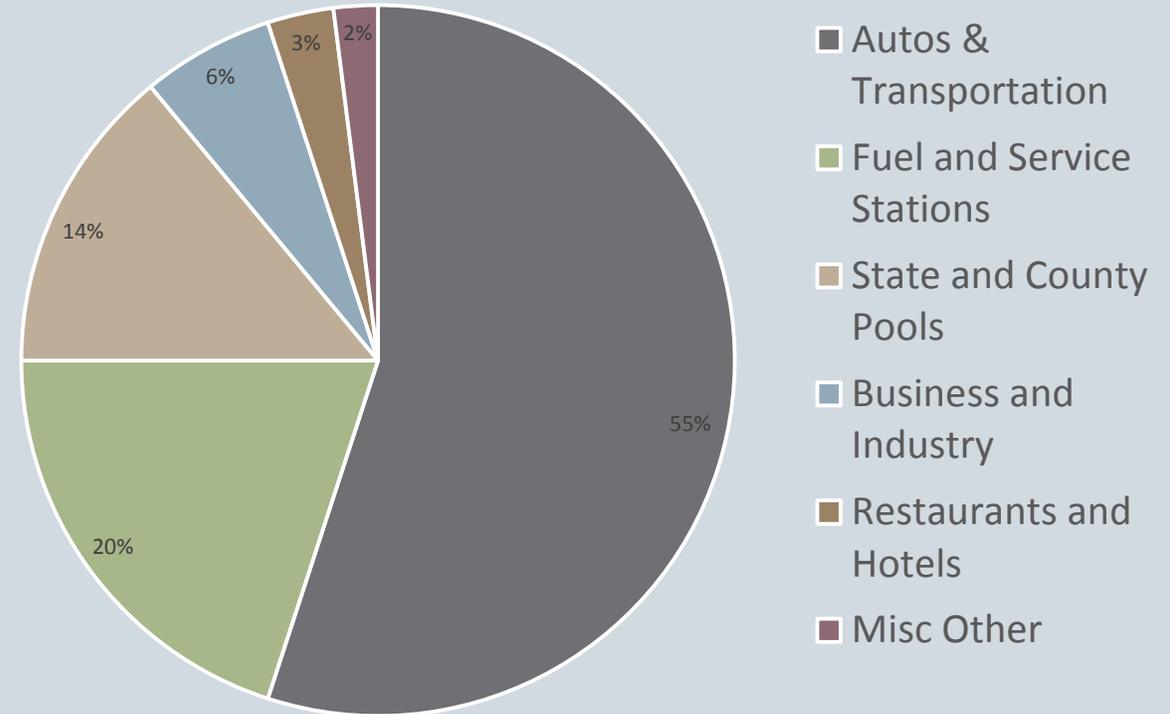
# REVENUES

- TAXES (4%)
- LICENSE & PERMITS (4%)
- PROPERTY TAX (17%)
- FINES & PENALTIES (1%)
- INTERGOVERNMENTAL (19%)
- CHARGES FOR SERVICE (16%)
- USE OF MONEY & PROPERTY (0%)
- OTHER REVENUE (2%)
- TRANSFERS IN (16%)
- SALES TAX (21%)

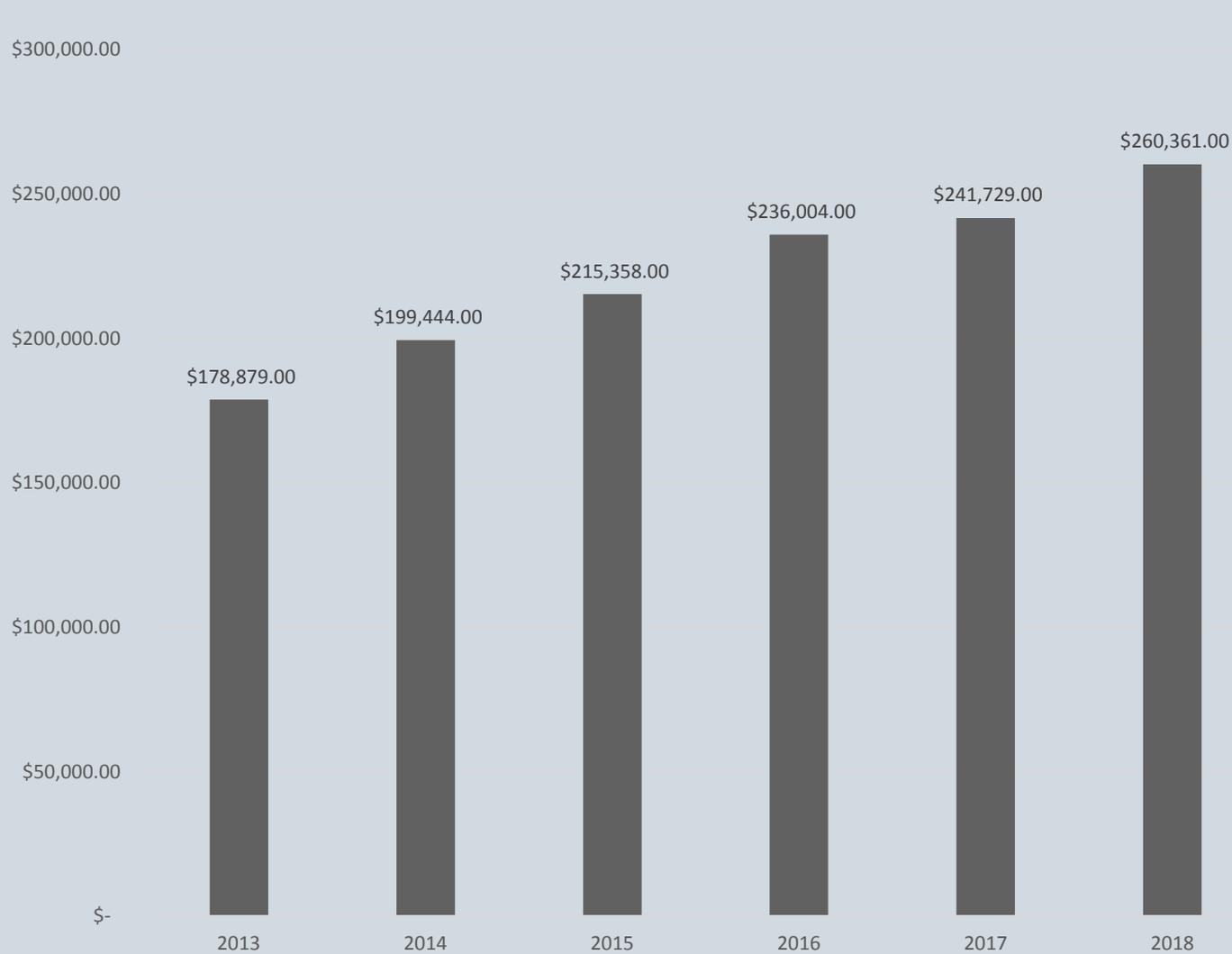




## Sales Tax Revenues

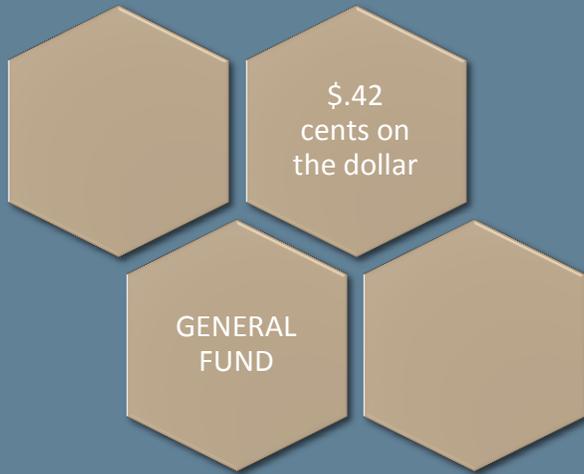


Proposed Projection (HDL) \$2,200,000  
Fiscal Year 2018-2019 \$2,300,000

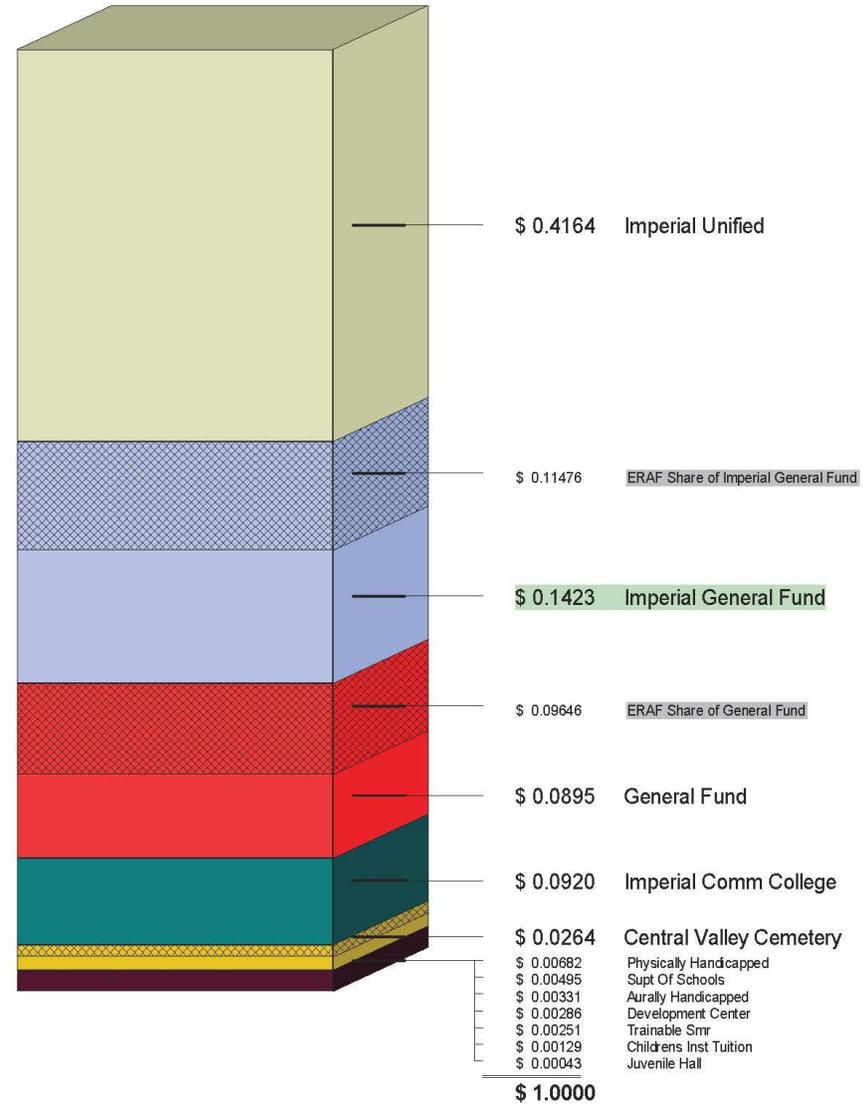


# CITY'S AVERAGE HOME PRICE GROWTH

# Property Tax Revenues



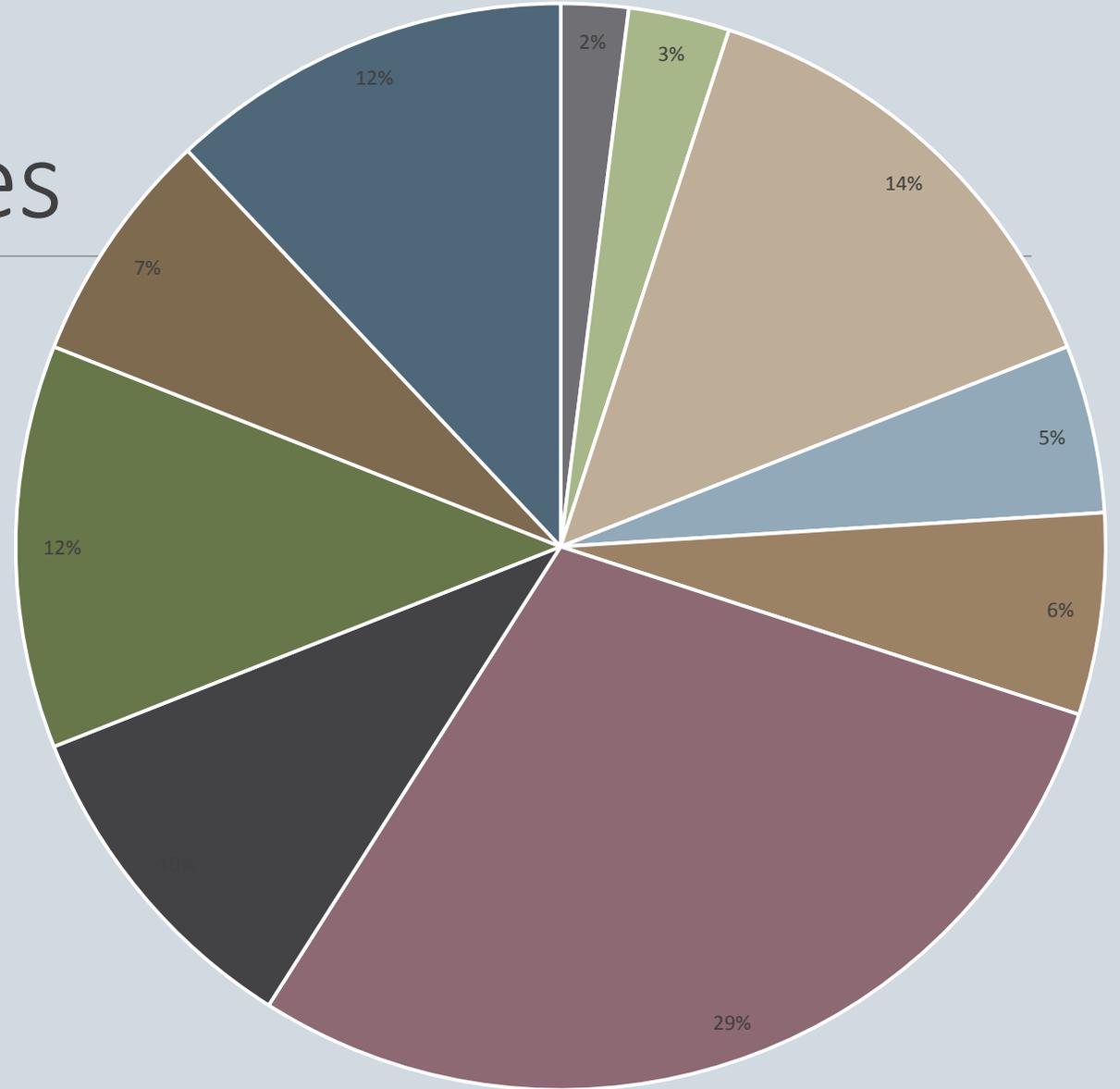
## THE CITY OF IMPERIAL PROPERTY TAX DOLLAR BREAKDOWN





# Expenditures

- GENERAL GOVERNMENT (2%)
- CITY MANAGER (3%)
- FINANCE (14%)
- INFORMATION TECHNOLOGY (5%)
- HUMAN RESOURCES (6%)
- POLICE (29%)
- FIRE (10%)
- PUBLIC SERVICES (12%)
- COMMUNITY DEVELOPMENT (7%)
- COMMUNITY SERVICES (12%)





# ORGANIZATIONAL STRUCTURE





# CITY COUNCIL

## 5 ELECTED SEATS

## PROPOSED CHANGES

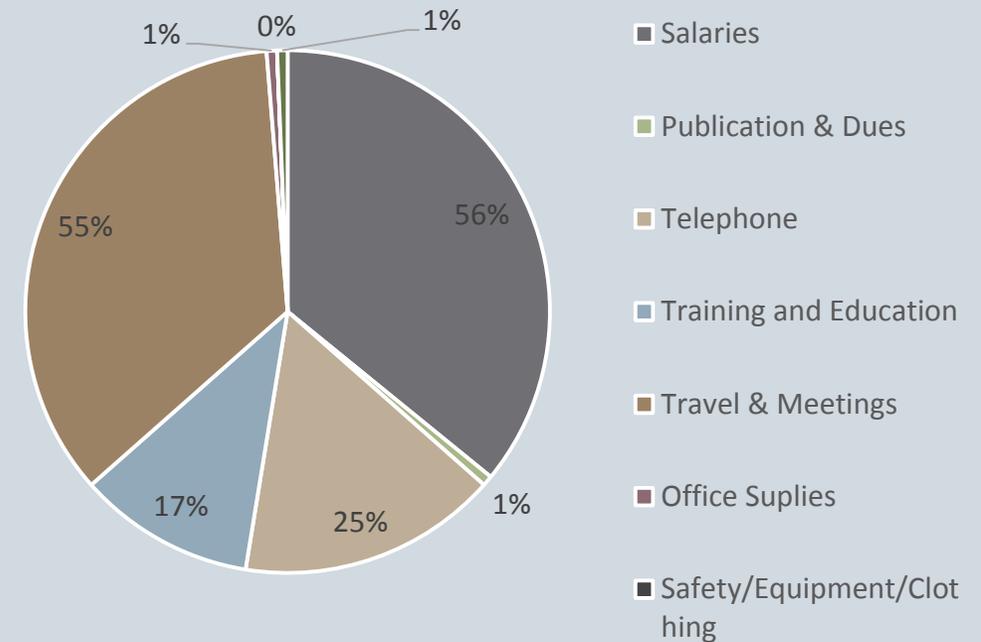
### Travel & Training

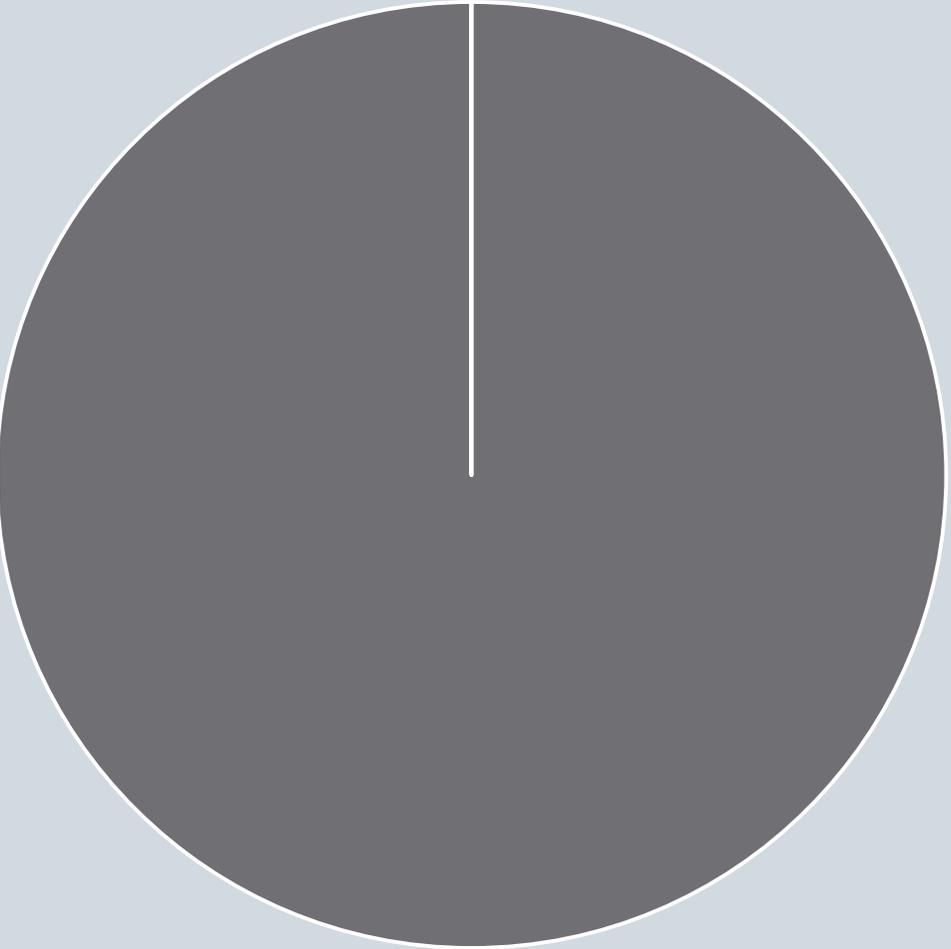
- Washington D.C. (1)
- Annual League of California Cities Conference (4)

Safety Equipment & Clothing - \$0

PROPOSED EXPENDITURES - \$ 43,815

PREVIOUS FISCAL YEAR - \$47,260





■ Salaries & Benefits



# City Treasurer

NO PROPOSED CHANGES

PROPOSED EXPENDITURES \$343.00



## CITY CLERK 1 ELECTED SEAT

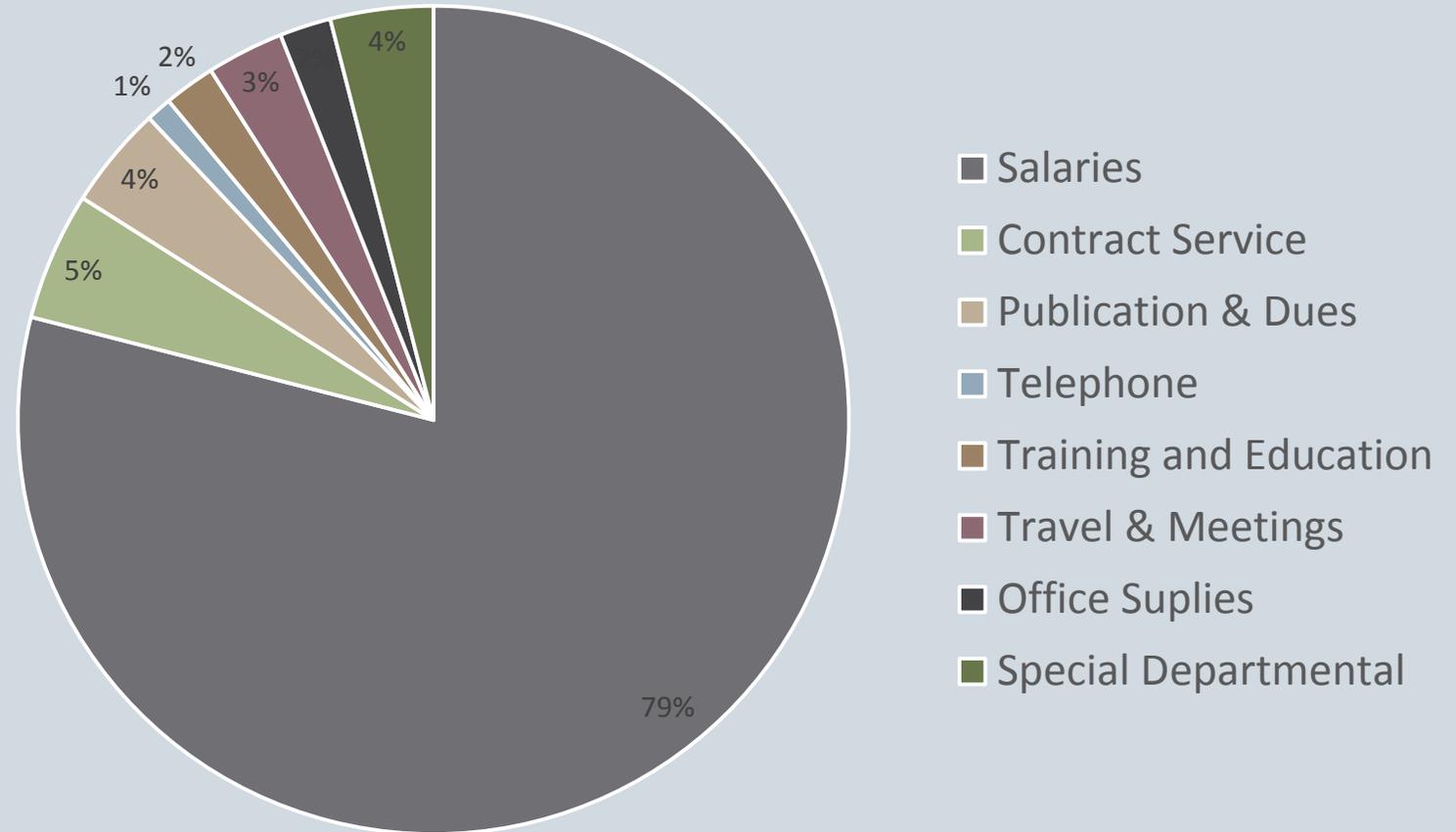
### CHANGES

- No Election for Fiscal Year 2019-2020

### REQUESTED (NOT BUDGETED)

- Part-Time Records Clerk

PROPOSED EXPENDITURES \$100,421  
FISCAL YEAR 2018-2019 \$141,388





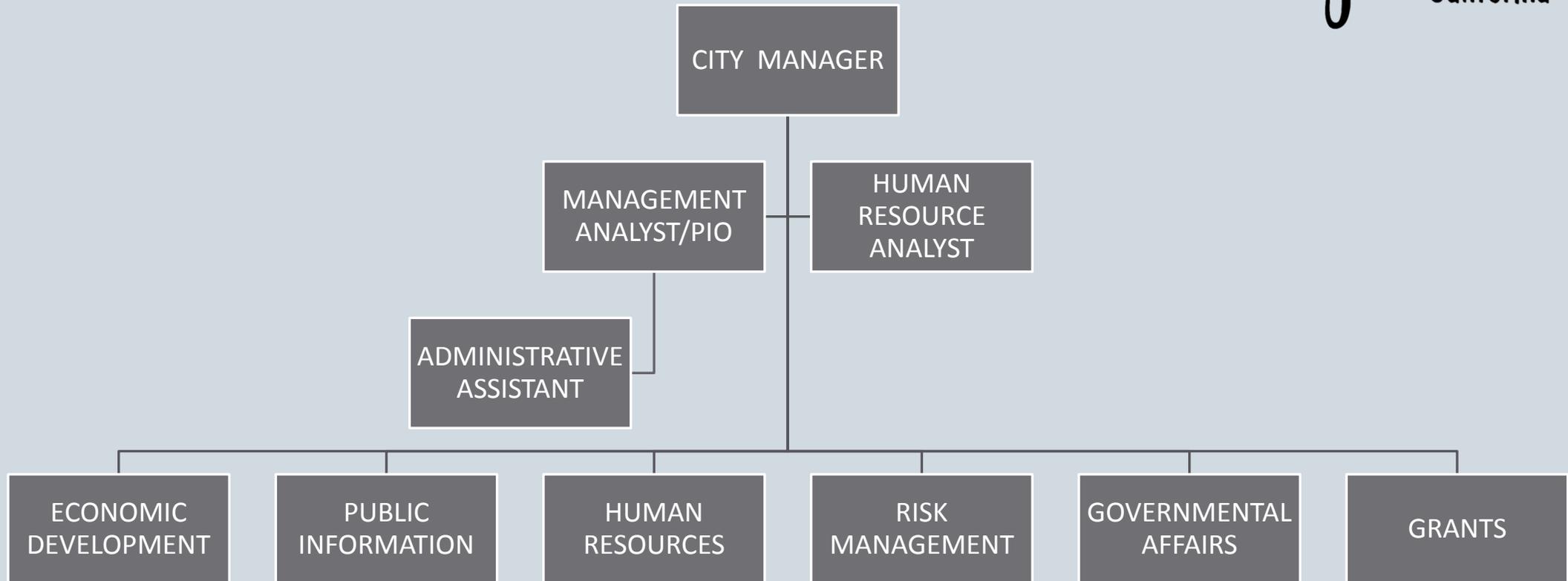
City Attorney

NO CHANGES

CONTRACT SERVICE (ROLL OVER) \$120,000.00

# CITY MANAGER'S OFFICE

1 CONTRACT EMPLOYEE  
3 FULL TIME EMPLOYEES





# CITY MANAGER'S OFFICE

## DIVISIONS

- ADMINISTRATIVE
- HUMAN RESOURCES
- RISK MANAGEMENT
- MARKETING & DEVELOPMENT

## CHANGES

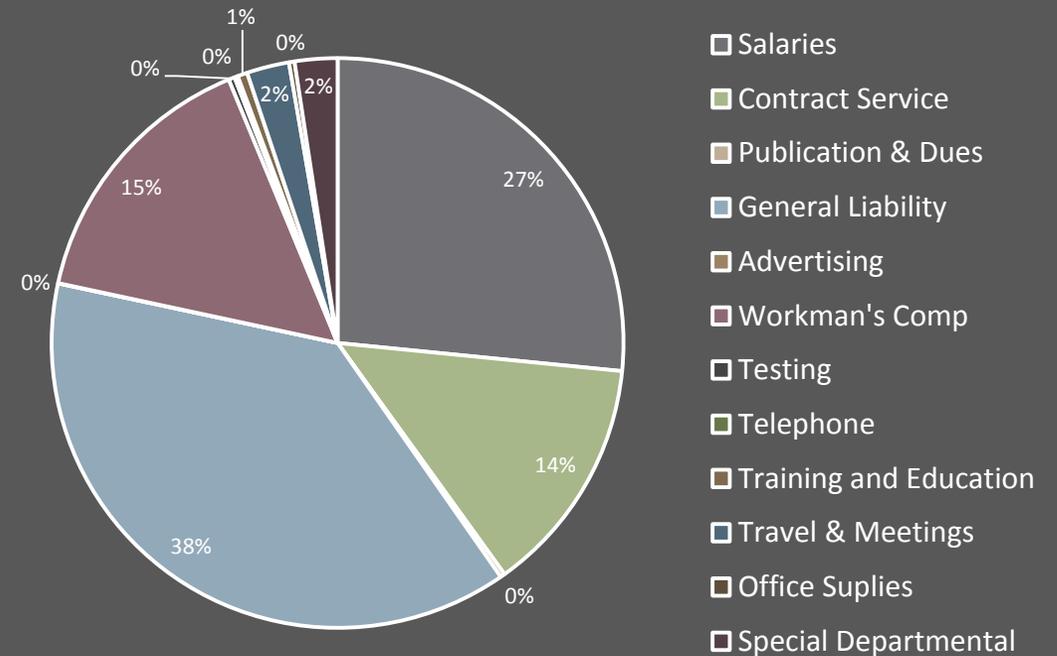
- RESTRUCTURING OF DEPARTMENT(S)
  - **HR ANALYST**
- NEW HIRE ( ADMINISTRATIVE ASSISTANT)
- REDUCTION IN TRAINING
- LAST RETROSPECTIVE LIABILITY INSTALLMENT MADE THIS FISCAL YEAR

PROPOSED EXPENDITURES

\$ 1,070,650.00

FISCAL YEAR 2018-2019

\$ 942,485.00





# COMMUNITY DEVELOPMENT DEPARTMENT

7 FULL TIME EMPLOYEES



# Community Development Department



## DIVISIONS

- ADMINISTRATIVE
- ENGINEERING
- BUILDING & SAFETY
- CODE ENFORCEMENT

## CHANGES

- NEW HIRE OF CODE ENFORCEMENT POSITION

## CAPITAL IMPROVEMENT PROJECT

- ROADWAY REHABILITATION PROJECTS  
  - **\$6.3 million**

## REQUESTS (NOT BUDGETED)

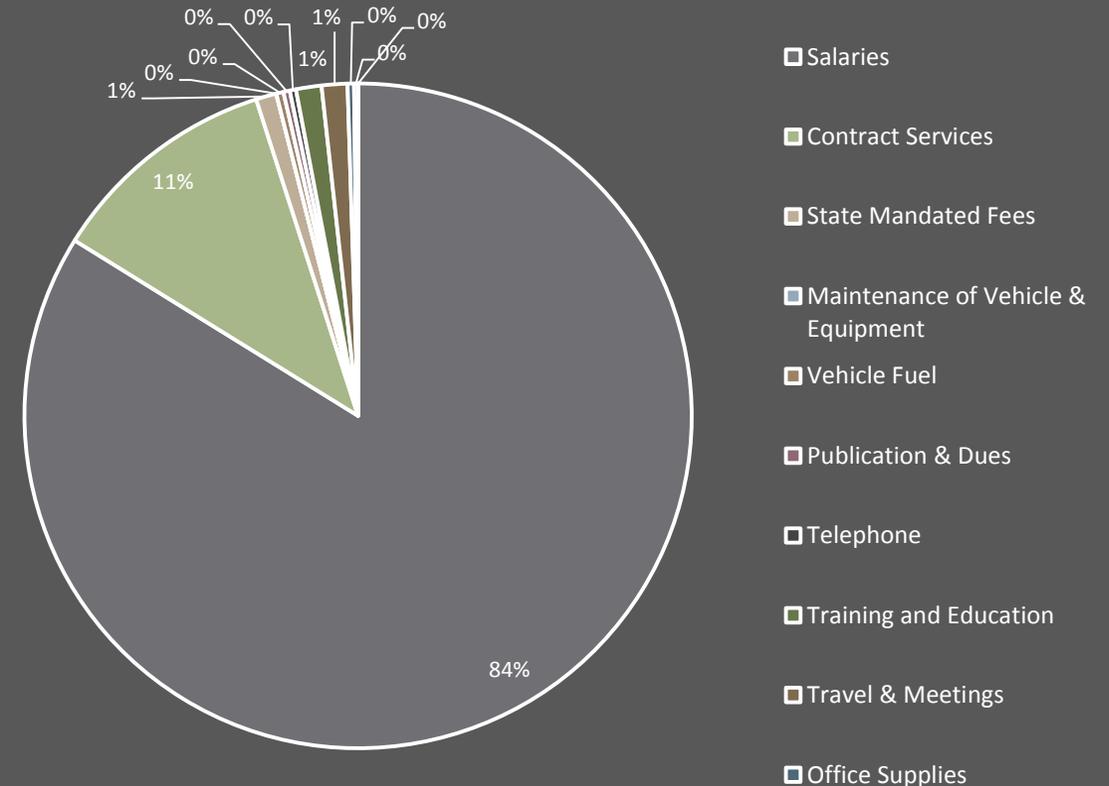
- ACCELA LAND MANAGEMENT SOFTWARE

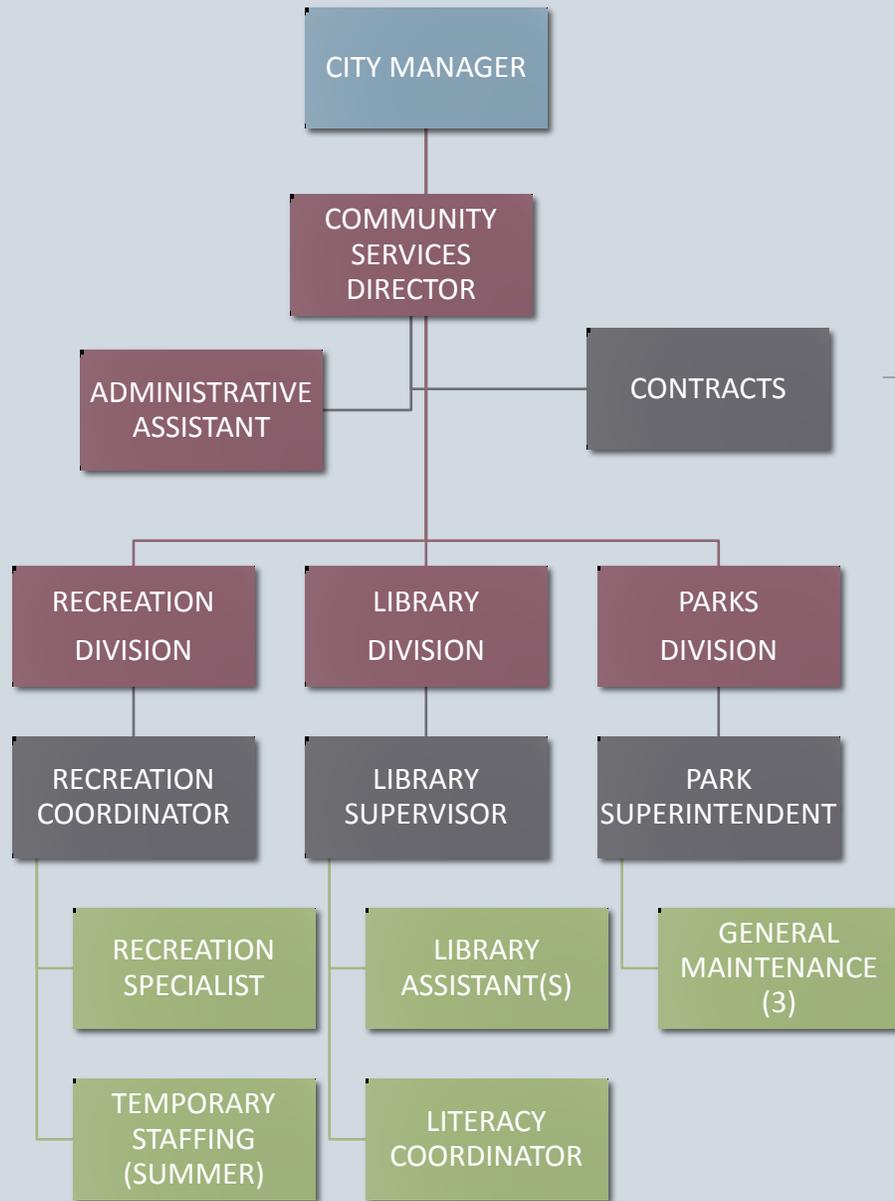
PROPOSED EXPENDITURES

\$801,109.00

PREVIOUS FISCAL YEAR

\$682,649.00





# COMMUNITY SERVICES DEPARTMENT

8 FULL TIME EMPLOYEES  
 5 PART-TIME EMPLOYEES  
 28 TEMPORARY EMPLOYEES



# Community Services Department



## DIVISIONS

- RECREATION
- LIBRARY
- PARKS

## CHANGES

- NEW HIRE OF PARK SUPERINTENDENT
- WORTHINGTON SQUARE LEASE
- REORGANIZATION OF COMMUNITY SERVICES STRUCTURE
- EXECUTIVE LANDSCAPE INCREASE TO CONTRACT FOR TRANSIT PARK

## REQUESTS (CONTINGENCY ALLOCATION)

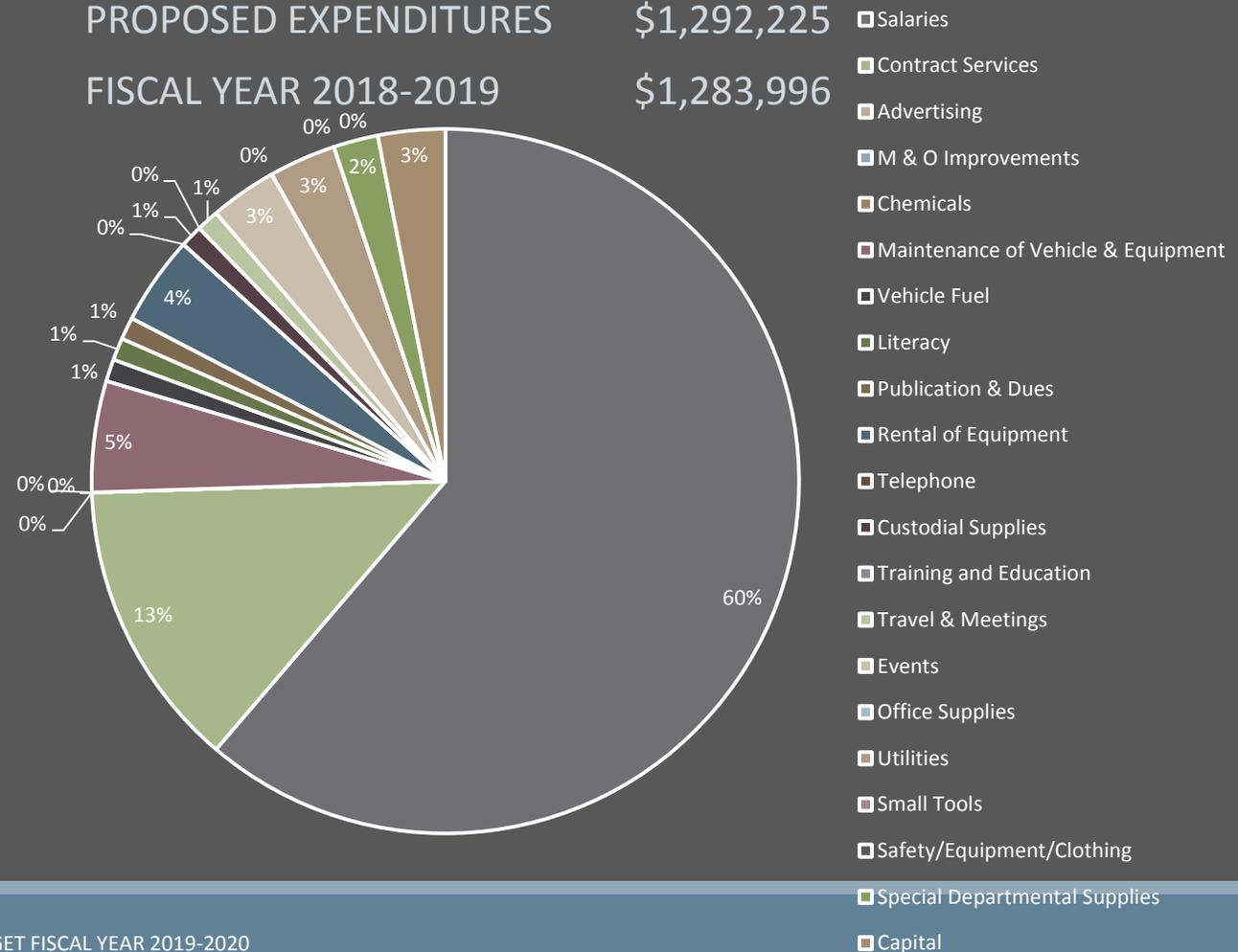
- EQUIPMENT

PROPOSED EXPENDITURES

\$1,292,225

FISCAL YEAR 2018-2019

\$1,283,996



# Special Events



Imperial Market Days	SEVEN EVENTS <ul style="list-style-type: none"><li>• Revenues \$ 75,330.00 vs Expenditures \$178,569</li><li>• <b>-\$73,544.31</b></li></ul>
California Mid-Winter Fair & Fiesta	CITY STAFF PARTICIPATION \$8,857.59
Parade of lights & Christmas In A Small Town	COSTS FOR STAFF SUPPORT \$16,044.08



# FINANCE DEPARTMENT

4 FULL TIME EMPLOYEES





# FINANCE DEPARTMENT

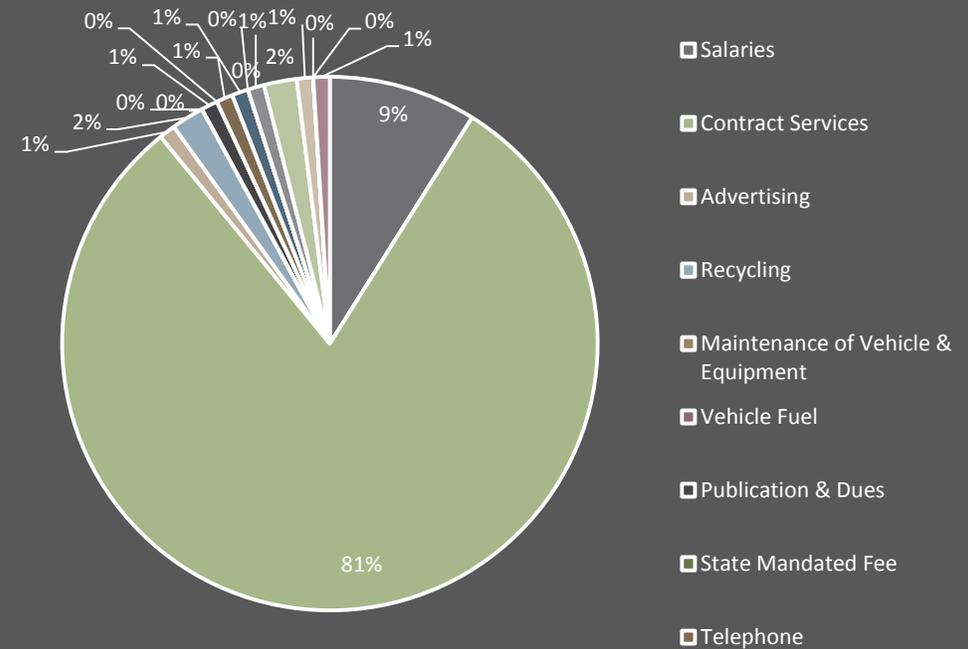
## DIVISIONS

- UTILITY BILLING
- PAYROLL
- PURCHASING
- REPORTING
- SANITATION

## CHANGES

- INCREASE TO REPUBLIC SERVICES CPI REQUESTS (NOT BUDGETED)
- FULL TIME ACCOUNTING ASSISTANT I
- FULL TIME ADMINISTRATIVE ANALYST

PROPOSED EXPENDITURES \$1,517,964  
 FISCAL YEAR 2018-2019 \$1,690,089





## FIRE

NO CHANGES TO SERVICE

CONTRACT SERVICE \$1,048,341

- PREVIOUS FISCIAL YEAR \$1,017,807
- INCREASE INCLUDES A 3% COST OF LIVING INCREASE



CITY MANAGER

INFORMATION  
TECHNOLOGY  
DIRECTOR

# INFORMATION TECHNOLOGY SERVICES

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1 CONTRACT EMPLOYEE



# INFORMATION TECHNOLOGY



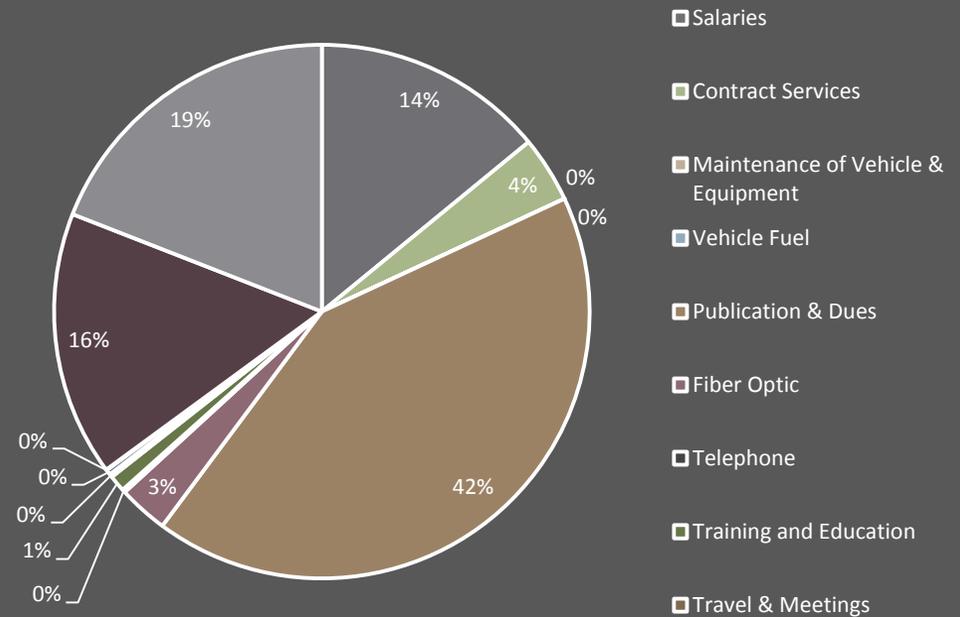
## CHANGES

- NEW SOFTWARE UPGRADES
  - **INHANCE**
  - **SENSUS PORTAL**
  - **SERVER**

## REQUESTS (NOT INCLUDED)

- FULL TIME GIS ANALYST
- PART-TIME WIRELESS TECHNICIAN

PROPOSED EXPENDITURES \$501,672  
 FISCAL YEAR 2018-2019 \$267,332





# POLICE DEPARTMENT

18 SWORN POLICE OFFICERS  
4 FULL TIME EMPLOYEES



# Police Department



## CHANGES

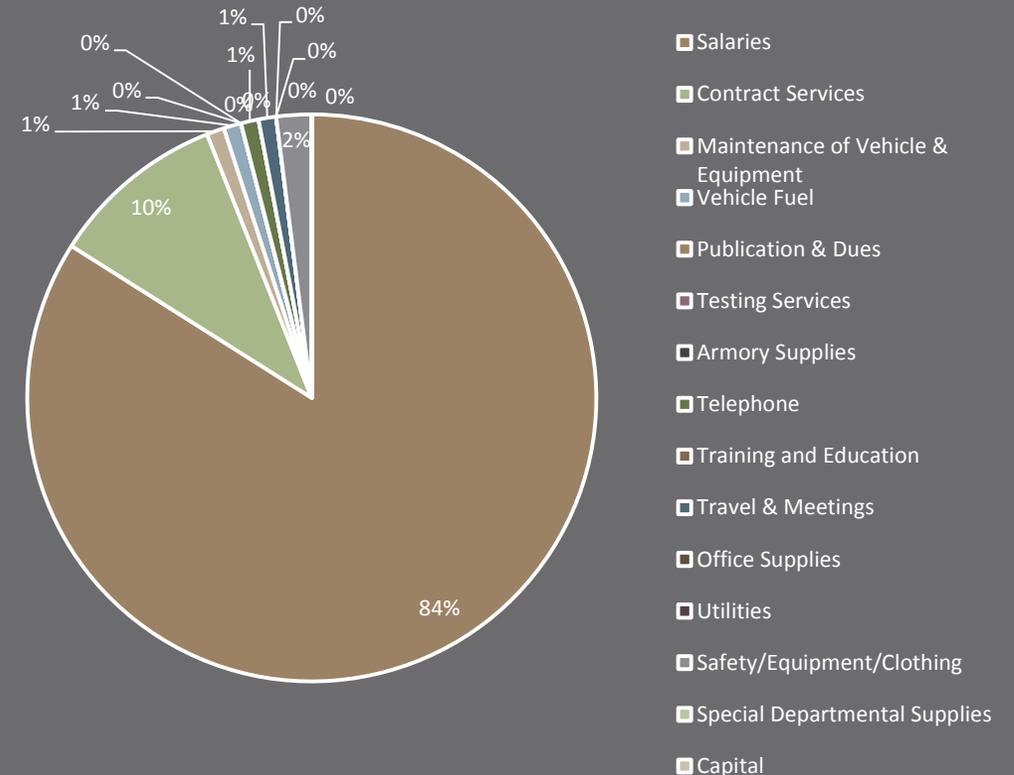
2 NEW POLICE OFFICERS  
**1 ADDITIONAL PENDING**

1 NEW POLICE RECORDS CLERK  
 DISPATCH CONTRACT INCREASE

## REQUESTED (NOT BUDGETED)

1 FULL TIME EXECUTIVE ASSISTANT  
 2 FULL TIME POLICE OFFICERS  
 2 PATROL UNITS  
 2 COMMAND UNITS

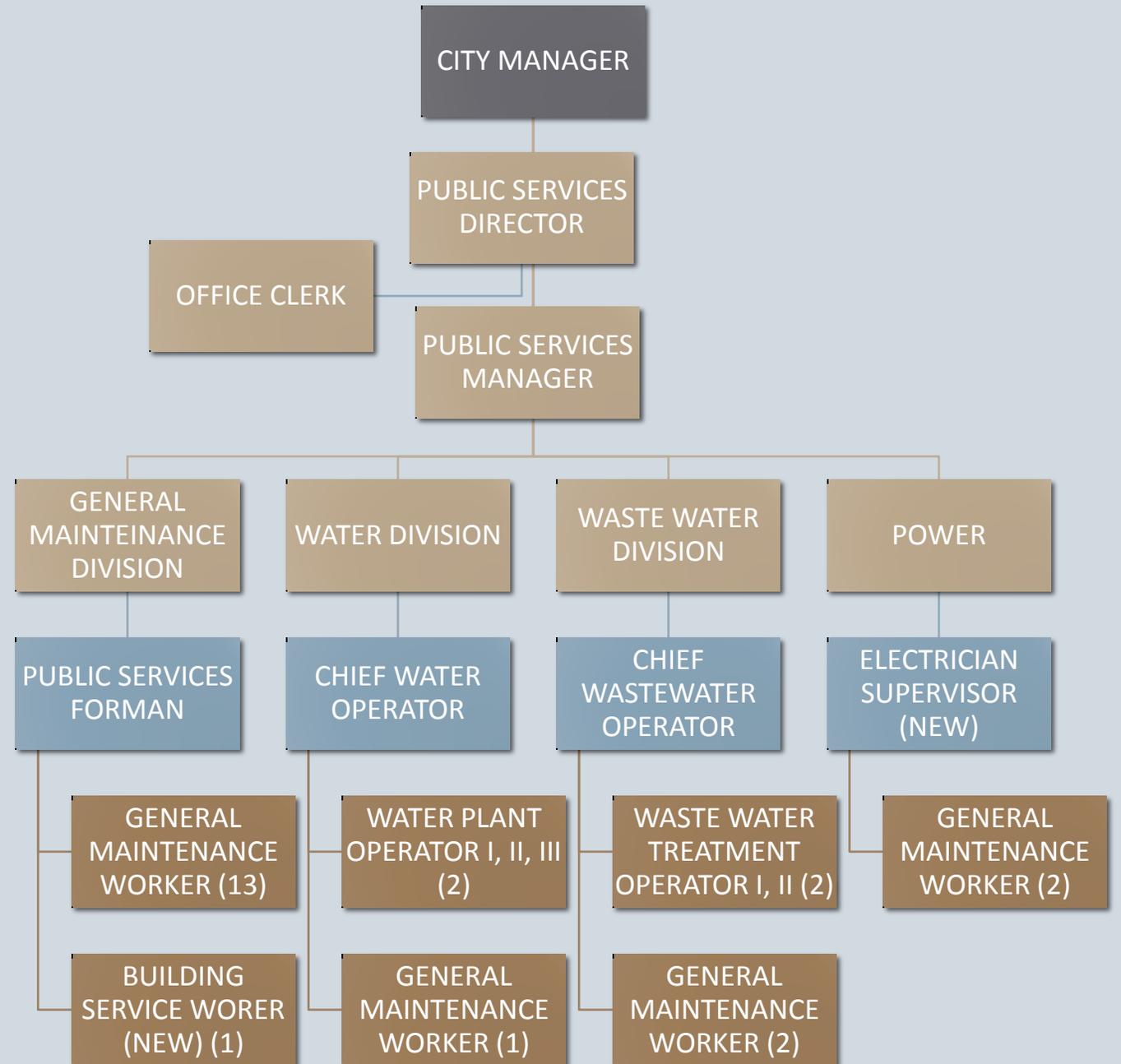
PROPOSED EXPENDITURES \$3,103,594  
 FISCAL YEAR 2018-2019 \$2,661,888





# PUBLIC SERVICES DEPARTMENT

28 FULL TIME EMPLOYEES



# PUBLIC SERVICES



## DIVISIONS

- GENERAL MAINTENANCE
- WATER
- WASTEWATER
- POWER (NEW)

## CHANGES

- CREATION OF SHOP DIVISION
- 2 NEW FULL TIME POSITIONS
  - **ELECTRICIAN SUPERVISOR**
  - **BUILDING SERVICE WORKER**

## CIP PROJECTS - \$11.8 MILLION

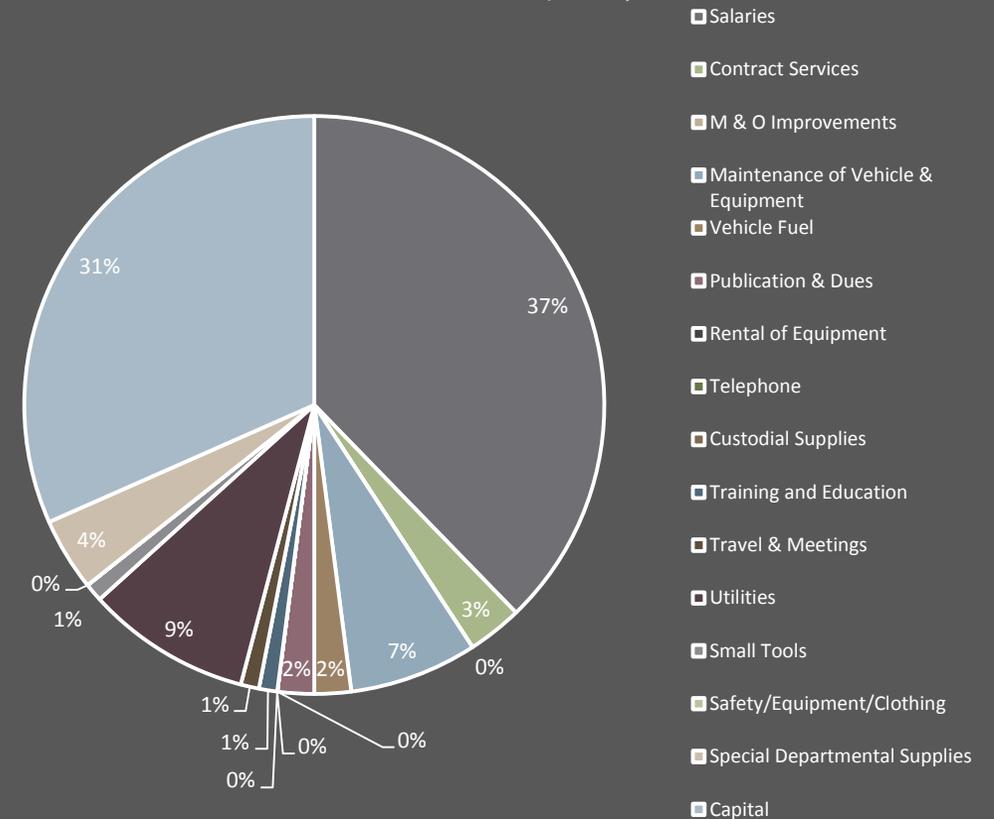
- WASTEWATER TREATMENT PLANT
- STREET PROJECTS
- EQUIPMENT PURCHASES

PROPOSED EXPENDITURES

\$1,330,456

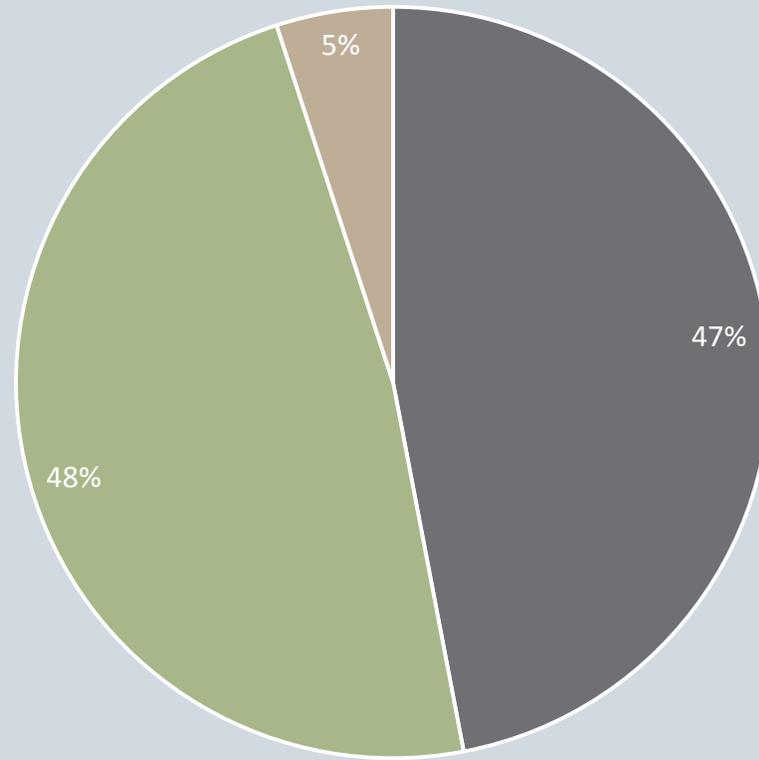
FISCAL YEAR 2018-2019

\$ 940,883





# GENERAL FUND EXPENDITURES PROPOSED FISCAL YEAR 2019-2020



- Salaries & Benefits
- Operations & Administrative Costs
- Capital Improvement

SMART SPENDING = SMART GROWTH

NEXT LEVEL EVENT PLANNING

CLASSIFICATION & COMPENSATION

TRANSPARANCY

Special Meeting of the City Council  
May 29, 2019