

DATE SUBMITTED 06-12-2020  
 SUBMITTED BY City Clerk  
 DATE ACTION REQUIRED 06-17-2020

**Agenda Item No** E-3  
 CITY COUNCIL ACTION (X)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS *JS*

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

<b>SUBJECT:</b>	<b>DISCUSSION/ACTION: CITY CONFLICT OF INTEREST CODE – BIENNIAL REVIEW.</b>		
	1. PROVIDE DIRECTION TO REVIEW THE CONFLICT OF INTEREST CODE.		
	DEPARTMENT INVOLVED: City Attorney, City Clerk, Human Resources		
<b>BACKGROUND/SUMMARY:</b>	<p>The Political Reform Act requires every local government agency to review its Conflict of Interest Code biennially to determine if it is accurate or if changes are needed. Once the determination has been made, a notice must be submitted to the code reviewing body no later than October 1<sup>st</sup> of even numbered year.</p> <p>This code designates individual positions that make or participate in the making of government decisions and are required to file the Fair Political Practices Commission Form 700 (Statement of Economic Interest) disclosing financial interests they may have within the City of Imperial.</p> <p>The City Council is the code reviewing body for the City of Imperial. Therefore, the City Council must, no later than July 1, 2020 direct review of its code and, no later than October 1, 2020 receive a notice that an amendment is or is not required. If an amendment is required, it must be completed prior to December 31, 2020.</p>		
<b>FISCAL IMPACT:</b>	No financial impact from this action.		<i>JS</i>
<b>STAFF RECOMMENDATION:</b>	Direct staff to review the Conflict of Interest Code and submit a notice to the City Council prior to October 1, 2020.		
<b>MANAGER'S RECOMMENDATION:</b>	<i>direct staff to proceed</i>	<b>MANAGER'S INITIAL</b>	<i>JS</i>
<b>MOTION:</b>			
<b>SECONDED:</b>	APPROVED ( )	REJECTED ( )	
<b>AYES:</b>	DISAPPROVED ( )	DEFERRED ( )	
<b>NAYES:</b>			
<b>ABSENT:</b>	REFERRED TO:		