

DATE SUBMITTED 06/30/2016  
 SUBMITTED BY Public Services Dir.  
 DATE ACTION REQUIRED 07/06/2016

**Agenda Item No D-2**  
 CITY COUNCIL ACTION (X)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

**SUBJECT: ACCEPTANCE OF WASTEWATER TREATMENT PLANT HEADWORKS PROJECT, BID 2015-08, AS PERFORMED BY PACIFIC HYDROTECH CORP AND AUTHORIZE CITY CLERK TO FILE NOTICE OF COMPLETION.**

**DEPARTMENT INVOLVED: PUBLIC SERVICES**

**BACKGROUND/SUMMARY:**

The City issued Bid No. 2015-08, WWTP Headworks Project in August 2015 The project was awarded to Pacific Hydrotech Corporation in the amount of \$1,301,000.00. Change orders were \$7,800.00 for a total project amount of \$1,308,800.00. Pacific Hydrotech completed the work on June 14, 2016 and is requesting the city accept the project as complete.

**FISCAL IMPACT:**

**STAFF RECOMMENDATION:** Council accepts the project as completed and authorize the filing of the Notice of Completion.

**MANAGER'S RECOMMENDATION:**

**MANAGER'S INITIAL** JG

**MOTION:**

SECONDED: APPROVED ( ) REJECTED ( )  
 AYES: DISAPPROVED ( ) DEFERRED ( )  
 NAYES:  
 ABSENT: REFERRED TO:

June 14, 2016

Albert A. WEBB & Associates  
3788 McCray Street  
Riverside, CA 92506

Attention: Reed Chilton (sent via email)

Reference: C1510 Imperial Waste Water Treatment Plant  
Headworks Upgrade (Project 2015-08)

Reed,

Pacific Hydrotech Corporation is pleased to advise that the new headworks improvement project has been successfully completed and we are requesting formal acceptance and notice of completion by the City of Imperial.

It has been our great pleasure to work with you and your team at Webb, the City of Imperial and The Holt Group on this interesting and challenging project. We greatly appreciate the effort, cooperation and assistance of everyone involved ... it was truly a team effort!

Sincerely,  
PACIFIC HYDROTECH CORPORATION

*Greg Chehey*

Greg Chehey  
Project Manager

Cc: Jackie Loper – City of Imperial  
Juny Marmolejo – The Holt Group

CONTRACTORS

ENGINEERS

FABRICATORS

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**CITY OF IMPERIAL –  
WASTEWATER TREATMENT PLANT HEADWORKS UPGRADE  
WEBB Project No. 12-81**

**Project Walk-Through Punchlist**

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**Originator: Juny Marmolejo, Assistant Resident Engineer**

**Distribution: Reed Chilton, P.E., Associate Engineer, Albert A. Webb Associates  
Shane Bloomfield, P.E., Senior Engineer, Albert A. Webb Associates  
Eddie Self, Public Services Manager, City of Imperial  
Jackie Loper, Public Services Director, City of Imperial**

**Date: June 14, 2016**

**Project Completion Verification Statement**

I, Juny Marmolejo, have conducted final inspection for the City of Imperial Wastewater Treatment Plant Headworks Upgrade Project, and confirmed that all work previously identified punch-list list items have been addressed by Pacific Hydrotech Corporation. As such, it is noted that all contract scope of work has been completed for this project.

Respectfully,



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Juny Marmolejo, P.E.  
Assistant Resident Engineer