





Community Development Department

<b>Proposals for Imperial Community Park Project Design &amp; Engineering Services</b>	
Project Title:	Imperial Community Park Project Design & Engineering Services
RFP No.:	P01-2020R
Date:	September 9, 2020

<b>Company</b>	<b>Total</b>	<b>Proposal Cost</b>
Hermann Design Group	91	\$483,400
KTUA	72	\$96,626.97
RJM Design Group	83	\$115,250 - 152,000



# CITY OF IMPERIAL

RFP: PROFESSIONAL DESIGN SERVICES FOR THE  
IMPERIAL COMMUNITY PARK PROJECT - P01-2020R



HERMANN  
DESIGN  
GROUP



**PALM DESERT OFFICE**  
77899 Wolf Road, Suite 102  
Palm Desert, CA 92211  
760-777-9131 Phone  
760-777-9132 Fax

**RIVERSIDE OFFICE**  
6864 Indiana Avenue, Suite 104E  
Riverside CA 92506-4285  
951-782-9335 Phone

**SAN DIEGO OFFICE**  
7780 Hillandale Drive  
San Diego, CA 92120  
619-415-0095 Phone

# FEES & HOURLY RATE SCHEDULE

# CITY OF IMPERIAL FEE ESTIMATE



HERMANN DESIGN GROUP

<b>MASTER PLANNING</b>	<b>LUMP SUM</b>
Landscape Architect.....	\$ 25,000.00
Civil Engineer/Survey.....	24,500.00
Soils Engineer .....	7,500.00
Electrical Engineer.....	7,500.00
Traffic Engineer .....	4,800.00
<b>SUBTOTAL .....</b>	<b>\$ 69,300.00</b>

<b>DESIGN DEVELOPMENT</b>	<b>LUMP SUM</b>
Landscape Architect.....	\$ 25,000.00
Civil Engineer.....	69,000.00
Soils Engineer .....	9,500.00
Traffic Engineer .....	12,150.00
Structural Engineer .....	2,500.00
<b>SUBTOTAL .....</b>	<b>\$118,150.00</b>

<b>CONSTRUCTION DOCUMENTS</b>	<b>LUMP SUM</b>
Landscape Architect.....	\$130,000.00
Civil Engineer.....	69,000.00
Electrical Engineer.....	18,500.00
Traffic Engineer .....	13,000.00
Structural Engineer .....	5,000.00
<b>SUBTOTAL .....</b>	<b>\$235,500.00</b>

<b>AGENCY APPROVAL .....</b>	<b>\$ 8,000.00</b>
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<b>GENERAL SERVICES</b>	<b>HOURLY</b>
Landscape Architect.....	\$ 8,500.00
Civil Engineer.....	6,000.00
Electrical Engineer.....	1,500.00
Traffic Engineer .....	2,200.00
Structural Engineer .....	750.00
<b>Sub Total .....</b>	<b>\$ 18,950.00</b>

<b>BIDDING .....</b>	<b>\$ 5,000.00</b>
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<b>CONSTRUCTION SERVICES</b>	<b>HOURLY</b>
Landscape Architect.....	\$ 15,000.00
Civil Engineer.....	10,000.00
Electrical Engineer.....	1,500.00
Traffic Engineer .....	1,500.00
Structural Engineer .....	500.00
<b>SUBTOTAL .....</b>	<b>\$ 28,500.00</b>

<b>GRAND TOTAL - INCLUDING HOURLY ALLOWANCES .....</b>	<b>\$483,400.00</b>
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# HOURLY RATE SCHEDULE



HERMANN DESIGN GROUP

## HERMANN DESIGN GROUP, INC.

Principal Landscape Architect/Principal Planner	.....	175.00 per hour
Project Manager	.....	130.00 per hour
Irrigation Designer	.....	130.00 per hour
Landscape Architect	.....	125.00 per hour
Associate/Senior Designer/Graphic Designer	.....	105.00 per hour
Specification Writer	.....	95.00 per hour
Designer	.....	90.00 per hour
Professional Staff	.....	75.00 per hour

## RTM

### Electrical Engineering Consultants

Principal	.....	260.00 per hour
Associate	.....	215.00 per hour
Engineer	.....	160.00 per hour
Designer	.....	130.00 per hour
CAD/Revit Technician	.....	100.00 per hour
Clerical	.....	75.00 per hour

## LINSCOTT, LAW & GREENSPAN, ENGINEERS

### Traffic Engineering Consultant

Principal Engineer	.....	268.00 per hour
Assoc. Principal Engineer	.....	240.00 per hour
TE/TP Manager	.....	224.00 per hour
Senior TE	.....	198.00 per hour
TE III	.....	175.00 per hour
TE II	.....	148.00 per hour
Aide I	.....	61.00 per hour

## MCAULIFFE & CO. ARCHITECTS

### Architect

Principal	.....	175.00 per hour
Project Manager/Designer	.....	110.00 per hour
Architectural Associate	.....	90.00 per hour
Clerical Staff	.....	60.00 per hour



# Sladden Engineering

## 2020 SCHEDULE OF FEES

### GENERAL SCOPE OF SERVICES

Sladden Engineering provides professional services in the field of soil mechanics, geology, foundation design and earthwork engineering in accordance with generally accepted practices at the time of service. No warranty, either expressed or implied, is granted as a part of the performance of our work. Sladden Engineering does not provide services related to construction safety and shall be held harmless from any liability related to safety issues.

In the event that the client requests termination of work prior to completion, we reserve the right to complete (at the client's expense) any analysis or testing considered necessary to complete our records and protect our professional reputation.

### PROFESSIONAL SERVICES

Principal Engineer/Geologist .....	\$200.00 per hour
Principal Engineer/Geologist (Expert Witness) .....	\$300.00 per hour
Project Engineer/Geologist .....	\$150.00 per hour
Staff Engineer/Geologist .....	\$120.00 per hour

### TESTING AND INSPECTION SERVICES

Soil Technician .....	\$91.00 per hour
Senior Soil Technician .....	\$100.00 per hour
Soil Technician – Prevailing Wage .....	\$110.00 per hour
Deputy Grading Inspector .....	\$97.00 per hour
Special Inspection .....	\$91.00 per hour
Special Inspection – Prevailing Wage .....	\$115.00 per hour
Administration/Secretarial .....	\$75.00 per hour
Report Preparation .....	\$91.00 per hour
Travel Time .....	\$91.00 per hour

### TESTING AND INSPECTION SERVICES (NIGHTS\* AND WEEKENDS)

Soil Technician .....	\$136.50 per hour
Soil Technician – Prevailing Wage .....	\$165.00 per hour
Special Inspection .....	\$136.50 per hour
Special Inspection – Prevailing Wage .....	\$172.50 per hour
Deputy Grading Inspector .....	\$145.50 per hour
Travel Time .....	\$136.50 per hour

\*5:00PM – 7:00AM

\*\* Sunday and Holidays Double Time

**Minimum Charges:** A minimum of two hours will be charged for field testing and show up time even if no testing is performed. Reimbursable expenses incurred will be billed at cost plus 15%.

**Cancellation Charges:** A minimum of four hours at the applicable billing rate will be charged for cancellations received within 12 hours of scheduled testing/inspection.

# HOURLY RATE SCHEDULE



## OUTSIDE CONSULTANTS

Services of outside consultants not listed in this proposal, at our direct cost, plus 15% of the actual cost of their services for coordination.

## REIMBURSABLES

Reimbursable items, such as the cost of reprographics, soil samples, and travel required outside the Coachella Valley will be charged at our cost plus 15% within the allowances provided in the fee breakdowns.

## OVERTIME REQUESTS

It is the Landscape Architect's responsibility to schedule the project's completion under normal conditions without the use of the staff on an overtime basis. If the Client adjusts the deadline or requests that work be completed earlier than originally scheduled and thus requires overtime, the fees shall be adjusted to cover the increased costs incurred by the Landscape Architect. The hourly rates for overtime will be one and one half (1 1/2) times the hourly rates above.

## TIMES AND CONDITIONS OF PAYMENT

We will bill on a monthly basis in proportion to the percentage completed on the project to date. All billing statements are due upon receipt. Interest will be charged at the rate of 1 1/2% per month on the past due balance ninety days and over. Due to increases in wages/benefits, fees and hourly rates are subject to an annual increase of 6%.

HERMANN DESIGN GROUP

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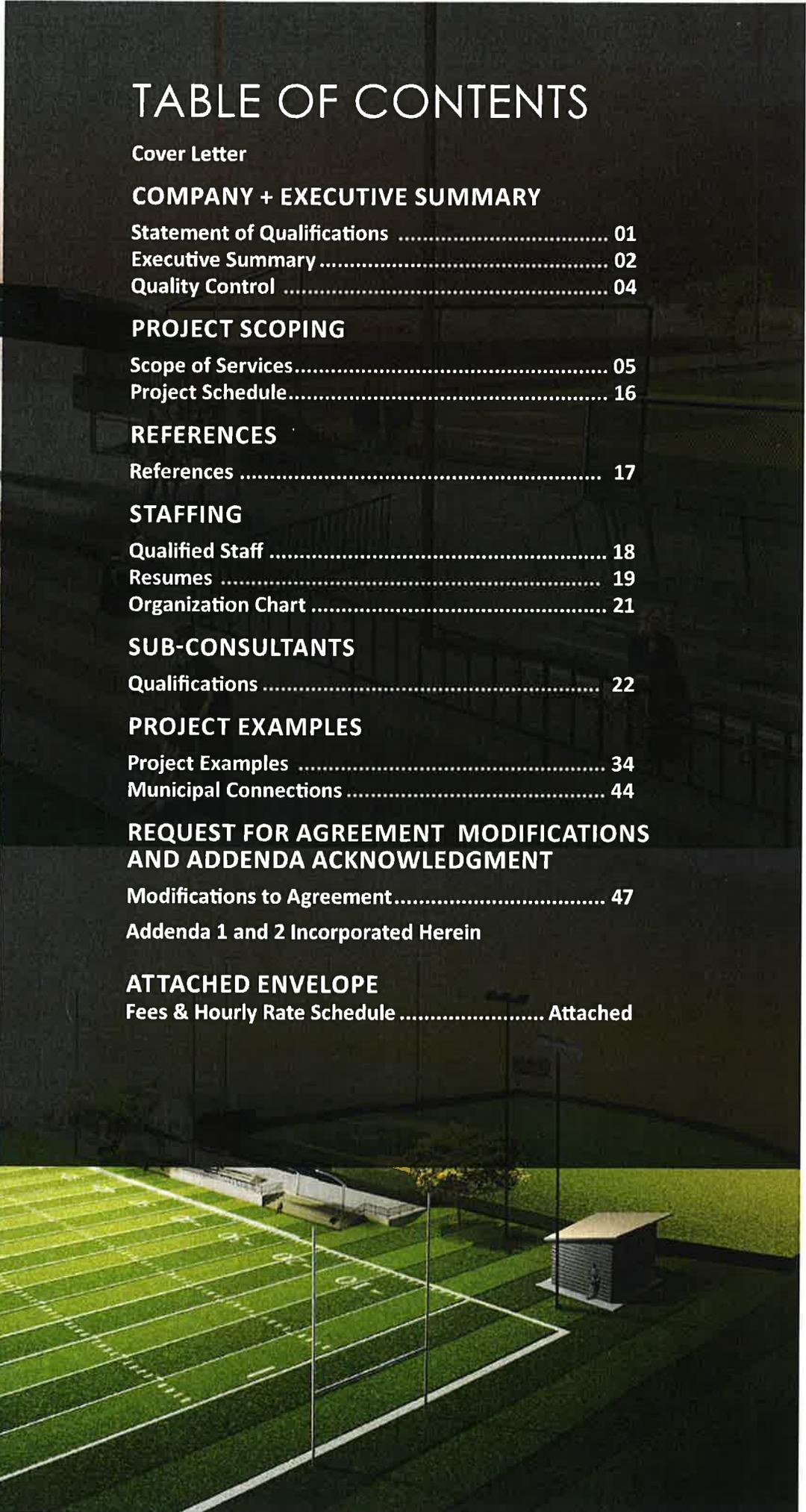
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Addenda 1 and 2 Incorporated Herein

## ATTACHED ENVELOPE

Fees & Hourly Rate Schedule .....	Attached
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# COVER LETTER



SEPTEMBER 4, 2020

**Re:** RFP - Professional Design Services for the Imperial Community Park Project

**ATTN:** Debra Jackson, City Clerk

CITY OF IMPERIAL  
420 S IMPERIAL AVENUE  
IMPERIAL, CA 92251

HERMANN DESIGN GROUP

Dear Ms. Jackson,

Hermann Design Group (HDG) is pleased to present this proposal to provide design services to the City of Imperial for the community park project. Our team possesses the necessary experience to complete a superior project design as demonstrated by our previous projects included in the Qualifications portion of this proposal. We consider ourselves to be a local firm to Imperial with offices in San Diego and Palm Desert.

Hermann Design Group is pleased to have an opportunity to work with the City of Imperial on the exciting development of the new City of Imperial Community Park. After reviewing the Request for Proposal, we understand the City's needs and will provide the services required in the RFP (P01-2020R). We recognize the new changes the City has made from the previous RFP (such as location acreage, removal of botanical gardens and mountain bike trails, etc.) and have updated our figures to reflect these appropriately. Our team specializes in city park design as demonstrated in the qualifications portion of this proposal. We are currently involved in various stages of park development with the Cities of Indio, La Quinta, Desert Hot Springs, Rancho Mirage, and Imperial Beach. We are pleased at the prospect of working directly with your team to design effective solutions for the park's uses.

We have recently designed, bid, and provided construction administration services for several parks with lighted sports fields, premanufactured buildings for restrooms, concessions and storage, parking, grandstands, amphitheaters, and other park amenities. We believe with our experience and creative design abilities a project can be delivered within the budgetary framework established by the City. We have included recommendations which may benefit this project in the "Project Approach" section of this document.

Hermann Design Group is recognized as a leading design firm with offices in Palm Desert, San Diego, and Riverside to serve the Southern California area. HDG principals have over 39 years of experience in designing parks and leading teams of consultants to provide the highest level of service to our clients. Hermann Design Group is uniquely qualified to complete the design of the park described in the RFP.

# COVER LETTER



HERMANN DESIGN GROUP

The following consultants are included as part of our design team:

- Altum Group ..... Civil Engineering, Surveying, Environmental Services**
- RTM Engineering Consultants ..... Electrical Engineering**
- Linscott, Law & Greenspan ..... Traffic Engineer**
- Sladden ..... Geotechnical Engineering**
- McAuliffe & Company ..... Architect**

Thank you for the opportunity to submit this proposal. If selected for the project design we are confident we can deliver a project meeting the City of Imperial expectations.

Should you have any questions or concerns, I can be reached at 760-777-9131 (Extension 101), on my cell phone at 760-774-5070, or via email at [chris@hdg-inc.com](mailto:chris@hdg-inc.com).

Best regards,

**E. CHRIS HERMANN, ASLA**  
CLARB CERTIFIED LANDSCAPE ARCHITECT  
PRESIDENT/CEO

77899 WOLF ROAD, PALM DESERT CA 92211  
(760) 777-9131 PHONE / (760) 777-9132 FAX

COMPANY + EXECUTIVE  
SUMMARY

# STATEMENT OF QUALIFICATIONS



HERMANN DESIGN GROUP

## HERMANN DESIGN GROUP

**INCORPORATED:** 2009 (California S-Corporation)  
**OFFICES:** Palm Desert, San Diego & Riverside  
**STAFF:** Six Full-Time/Two Part-Time Employees  
**COMPANY:** Formerly Hermann & Associates  
(Sole Proprietorship 1995-2009)  
**PRESIDENT/CEO:** Chris Hermann



Hermann Design Group, Inc. was founded in 1995 in Palm Desert, California as Hermann & Associates. Our founding philosophy was to create a firm by which we are able to work on unique projects and allow for Mr. Hermann to lead the design process and build relationships with clients that will last for a lifetime. We evaluate the distinct needs and desires of our clients through creative thinking, and we provide the right solutions for individual projects. Our design solutions always consider the sustainability of our valuable environment.



We have extensive experience designing projects that are LEED certified and include sustainable practices. Our team has worked on projects for a number of public agencies including CVAG, CVEP, the Counties of Riverside, San Diego, San Bernardino, and most of the Cities in the Coachella Valley. Our firm has extensive experience designing parks, sport fields, trails, and amphitheatres with the Cities of La Quinta and Rancho Mirage, but an even more extensive list of parks across the Southern California region.



Hermann Design Group provides a wide range of landscape architecture and planning services to assist public agencies and private developers in the design of public spaces and facilities, including:

- Playgrounds
- Sports Facilities
- Golf Courses
- Natural and Historic Sites
- Hospitals
- Commercial/Retail/Industrial
- Hotels
- Interpretative Landscape Design
- Parks - Regional, Neighborhood, Community, Memorial Trails & Interpretative Sites
- Master-Planned Communities
- Creative Signage & Way Finding
- Placemaking Experiences



Hermann Design Group is a healthy firm financially with no issues that would affect our ability to complete our obligations to our clients. We are profitable and strategic about our growth so that we will remain a successful enterprise.

Additionally, Hermann Design Group certifies that the firm and its principals are in good standing with all licensing boards and is eligible to contract with any federal, state or local public agency. HDG is certified as a Small Business through the State of California - No.1788893.

# EXECUTIVE SUMMARY

## PROJECT CONSIDERATIONS



HERMANN DESIGN GROUP

**BASKETBALL COURTS** - The basketball courts will be designed to league design standards and include all necessary amenities. Lighting design will include fixtures that reduce glare and light spillage on to adjacent residential property. Security lighting, drainage, landscape and irrigation will be part of the design process.

**BLEACHER AREA** - The bleachers will be engineered and designed to accommodate the needs of the City. Access that meets ADA guidelines will be part of the design process and final location.

**LANDSCAPE/IRRIGATION** - Grading, drainage, perimeter security, lighting, irrigation and landscape design of the existing area will be included as part of the design process.

**AMPHITHEATER** - This park has the opportunity to become a treasured community asset and cultural attraction. The amphitheater will be a versatile facility well suited for showcasing a variety of performance types readily supporting their particular performance and infrastructure needs. These needs will be discussed early on in the design process to ensure the facility matches the City's input and is scaled appropriately.

**PARKING AREAS** - We will prepare a conceptual layout plan for the parking lot with PCC driveway entrance, sidewalk, curb, gutter, and improvement recommendations. This will include review of existing infrastructure for ADA compliance. Plans will illustrate the parking and isle striping plan to accommodate traffic circulation and ADA requirements. Parking lot lighting is included with perimeter parking lot landscape improvements.

### PROJECT MANAGEMENT

Our quality control measures are a critical part of project management. We plan for resource allocation early and customize each team to pair with the skill-sets each project requires. Throughout each project, hours are monitored regularly to ensure each budget is effectively managed and the results fall within our strict QC program. As unforeseen challenges arise, the client will be alerted to any changes or potential resource allocation.

### BUDGET / SCHEDULE

This project has a \$2.8 million design and construction budget. HDG has a proven track record of meeting proposed budgets and delivering projects on time. Our success has been based on the practice and discipline of open communication that is timely. Cost control procedures begin from project kick-off by clearly defining expectations and programming for each project. Our pro-active management practices establish clear scopes of service and regularly monitor time and expenses to ensure success.

HDG maintains an ongoing database of construction bids for public and private projects. Additional contractor resources will be tapped when needed for current costs of construction when bidding public works projects. We will provide realistic options for phase one construction during the master-planning phase.

# PROJECT SCOPING

# SCOPE OF SERVICES



## I. MASTER PLANNING

**PROJECT KICK-OFF MEETING** – We will coordinate and attend a Project Kick-off Meeting within one (1) week of receiving the Notice-to-Proceed from the City. The purpose of the meeting will be to establish clear lines of communications, review and refine the proposed project scope and schedule budget, regulatory items, approval processes, various procedures, and establish general design guidelines. We will review information provided by the City Staff and any other special interest groups. A written summary will be provided to staff.

**SITE VISIT** – We will conduct a site visit with City staff. We will complete field reconnaissance necessary to verify existing improvements and site conditions and locate and identify undocumented surface improvements.

**DATA COLLECTION** – We will perform necessary data collection that will include research, gathering and reviewing existing City and County records appropriate for the project. This information will include but not be limited to:

- Previous planning drawings and documents
- Previous site improvement plans
- Existing utility record drawings
- City record drawings
- Water and sewer maps

**SURVEYING** – Our survey consultant will conduct field surveys necessary to ascertain topographic information for the project area. The project area will be flown and digital topographic and orthophoto maps prepared. This effort will produce topography with 1.0-foot contour intervals for the project site

Property boundaries and easements will be researched and plotted based on available record information (it is assumed the client will provide a current title report for the site) and mapped concurrent with the topographic survey. This effort will produce 40-scale base maps for the project area.

Vertical datum used for the survey will be coincident with vertical datum used for other City projects to assure integration with existing and future projects.

Using the digital and field verified information, we will prepare a base map for the project area in AutoCAD Civil3D format. The base map will include all record right-of-way, easement and property line information; existing utilities (underground and above ground) and structures; and topographic data. The base map will form the basis for the preparation of all plan sheets at a scale of 1" = 40'.

**BASE MAP** – We will prepare base map showing topographic survey along with record boundary information and existing utilities. It will be the responsibility of the client for all fees to local utility purveyors. The client will provide a preliminary title report for this site.

**UTILITY RESEARCH** – We will perform an initial field reconnaissance site visit in order to verify the existing improvements within the project limits. Existing surface and underground facilities (including meter boxes, existing survey monuments, manholes, valve covers, power poles, etc.), which may

# SCOPE OF SERVICES



## CONCEPTUAL DESIGN AND EXHIBIT PREPARATION

HDG will prepare a conceptual site plan design based on established programmatic requirements, due diligence research, visioning concepts and reference materials. We will prepare a conceptual design drawing package including preliminary floor plans, elevations, site improvements and other exhibits necessary to convey the design intent. The preliminary design package will include all applicable utility plans, applicable environmental mitigation measures, and site drainage considerations. The conceptual plan shall determine the relationship of proposed new facilities with existing facilities and the surrounding community.

Per City review, the consultant shall provide a maximum of two (2) revisions to the conceptual design incorporating any changes required to better meet the project requirements.

## TRAFFIC ENGINEERING

Our traffic engineer will prepare the traffic analysis consistent with the City's traffic analysis requirements and General Plan Circulation Element, where applicable. For purposes of this scope, it is assumed that new AM and PM peak hour intersection counts and new daily roadway segment counts will be collected.

## OPINION OF PROBABLE CONSTRUCTION COST

We will prepare an opinion of probable construction cost of the conceptual plan for use by the City encompassing all cost projections provided by subconsultants.

## MEETINGS

Meetings will be conducted with City staff, government officials and stakeholders to review the project design and receive input.

### DELIVERABLES:

- a. The schedule will be refined and shall include the time frames for the completion of the project and list of submittal documents.
- b. Aerial and Topo Survey
- c. Written Meeting Minutes will be delivered within two business days of the meeting.
- d. Lighting scheme and design approach.
- e. Soils Report
- f. Conceptual Park Plan for approval to move into Design Development.
- g. Opinion of Probable Cost

## II. DESIGN DEVELOPMENT SERVICES

After approval and acceptance of the conceptual design and master plan, we will prepare detailed plans as outlined below:

### DESIGN SURVEY AND IMPROVEMENT SITE PLANS

Prepare site plan for the proposed site improvements including sports fields, restroom/concession buildings, parking lots, play areas, shade areas, and trails. Tree planting layout, planting area locations, and plant palette will be included.

# SCOPE OF SERVICES



## SEWER AND WATER POINTS OF CONNECTION

Utility improvements are limited to providing detail of connection (service lateral, detector check assembly, perimeter fire hydrants, etc.) for the structure fire protection system. The water improvement plans will include on-site system to within 5' of the building connection as determined by others. Fire flow demand requirements will be provided to assist with sizing the connection with the public main. Note: the engineer assumes the existing public water main system has adequate capacity to serve the project and no off-site utility improvements are included in our scope. Any fire hydrant testing required will be paid for directly by the client. Sewer laterals from the proposed building will connect to the existing sewer main. Coordination with utility providers and other consulting engineers for site lighting.

## HYDROLOGY REPORT

The engineer will prepare a hydrology and hydraulics report for the proposed project. The report will be prepared based upon and utilizing appropriate methods from local hydrology information. The report will analyse on-site stormwater and be used to establish pre- and post-project hydrologic conditions, verify existing off-site system capacity and ability to handle primary flows generating from the site, establish, locate, and assist with design of on-site drainage systems and structures (catch basins, SD pipe, etc) and to establish a baseline for stormwater treatment BMP sizing to be provided with the project Water Quality Management Plan outlined below. The analysis will include the 10 year and 100-year flow rates.

## STORM DRAIN AND DRAINAGE IMPROVEMENT PLANS

These plans will include local area drain and conveyance systems with areas around buildings and landscaping to ensure proper drainage. Erosion control and other BMP measures identified in the schematic design will also be included.

## STORM WATER POLLUTION PREVENTION PLAN (SWPPP) AND DUST CONTROL PLAN

The engineer will prepare the Permit Registration Documents (PRDs) necessary for acquisition of an NPDES permit for the project under the requirements of the Federal EPA General Permit for Storm Water Discharge Associated with Construction and Land Disturbance Activities.

The PRD documents will be prepared include: Notice of Intent (NOI); Risk Assessment; Site Map; Site Specific SWPPP; and Certification Statement. Note: We assume that the annual permit fee will be paid directly by the City.

## DUST CONTROL PLAN

The project area is subject to the rules and regulations of the South Coast Air Quality Management District (AQMD) for fugitive dust control.

The engineer will prepare a fugitive dust control plan compliant with AQMD Rule 403.2 and will include the following:

**COVER LETTER** – Including a statement of purpose and responsible party(ies) for the site. The cover letter will be signed by the engineer as the preparing and the individual(s) responsible for onsite control and ownership.

**PROJECT DESCRIPTION** – Including a general and specific site location map, type of features, equipment list and construction activities

**ACTION LIST** – Including mandatory and elective dust control measures

# SCOPE OF SERVICES



## ELECTRICAL ENGINEERING

- Provide electrical engineering final construction documents:
- Electrical service, power distribution scheme with load calculations.
- Panel board, feeder sizing, and schedules.
- Electrical site power and lighting plan.
- Sports field, parking lot and pathway lighting plan.
- Photometric analysis study.
- Lighting circuiting and control scheme.
- Structural engineering calculations and details for pole bases.
- Review all building department comments as required in order to obtain approval.
- Utility company prepared engineering drawings will be included in the set.
- The construction documents shall include all general and specific notes and specifications.

## CONSTRUCTION SPECIFICATIONS AND BID DOCUMENTS

Detailed project description, preparation of bid schedules, bid item descriptions, payment methods, special provisions, and technical specifications for the items covered under this scope of work will be provided.

## OPINION OF PROBABLE CONSTRUCTION COST

We will prepare a final opinion of probable construction cost for use in bidding documents and determination of alternate bid item(s), if necessary, for the items covered under this scope of work.

### DELIVERABLES:

- a. The schedule will be refined and shall include the time frames for the completion of the project and list of submittal documents.
- b. Written Meeting Minutes will be delivered within business days of the meeting.
- c. Six copies of plans for submittal to the City and Agencies that require approval.
- d. Written Specifications and Bid Schedule

## IV. AGENCY APPROVAL

We will submit to City, Health Department, CAL Fire, DHS Police Department, Water District, State of California and South Coast Air Quality Management all plans, specifications, estimates, and/or other necessary documents required to obtain approval. The following plan check submittals are included:

**1ST REVIEW** – Design Development Plan Review

**2ND REVIEW** – 60% Check Plans and Specifications

**3RD REVIEW** – 90% Check Plans, Specifications

**4TH REVIEW** – 100% Final Plans

We will make revisions as required by the City and resubmit plans for approval.

# SCOPE OF SERVICES



## RESPOND TO QUESTIONS

Review and respond to Requests for Information (RFI) about the contract documents submitted in the specified written form. Responses to such requests shall be in writing. As appropriate, responses shall be accompanied by supplemental drawings and/or specifications in response to Requests for Information.

## CONSTRUCTION MEETINGS

Coordinate and attend monthly construction meetings during the course of project construction.

## PROJECT CLOSEOUT

When the work is found to be substantially complete, we will prepare a punch list identifying work yet to be completed, work that is not in conformance with contract documents or needs to be corrected, repaired or replaced. The punch list will be issued to the contractor and to the City.

## VIII. OPTIONAL SERVICES

The following, optional services could be provided by our team should you decide to include them in your scope for the project.

**WORKSHOP MEETINGS** – We will conduct workshop sessions with multiple groups to receive valued input and establish a clear, detailed program identifying project goals and concepts, and performance capabilities, as well as addressing experiential, operational and technical considerations for the park and amphitheater. These workshops will serve in shaping the design development for the project and are a critical tool for alignment of programmatic goals/requirements with budgetary and other project constraints.

We will conduct up to four meetings with City Council and designated commissions.

These workshop meetings will focus on developing the park and amphitheater as a feature venue and regional attraction. This process will specifically address:

- General architectural character and integration with the existing park.
- General experiential qualities and features envisioned for this venue.
- Entertainment programming types (annual holiday programming, major community programs, festivals, community organizations/schools, professional performance groups, rental, etc.)
- Appropriate stage capacity (number and types of performs plus supporting requirements).
- Pre-event, event production and post-event considerations.
- Frequency of use.
- Equipment (City owned, privately owned, rented, or provided by performance group) and supporting permanent infrastructure.
- Anticipated audience size for various event types.
- Neighborhood influences, concerns, and mitigation concerns (noise, light, etc.).
- Environmental considerations (available space, surrounding improvements, heat, winds, shade orientation, topography view, access, etc.).

# SCOPE OF SERVICES



model of the space to evaluate how sound will behave in the venue and disperse into the adjacent community and issue corresponding reports with design recommendations. Recommendations will include acoustical design ramifications of the venue form and configuration, shaping and construction recommendations for the amphitheater stage and shell as well as acoustical barrier and mitigation requirements, as necessary to address acoustical design goals.

**THEATRICAL LIGHTING & RIGGING SYSTEMS** – Theatrical systems development will include design and specification of stage lighting, fixture selection, rigging, power, controls, cabling and related theatrical systems and equipment. The theatrical consultant will review and make recommendations addressing venue design, stage engineering, seating considerations, production support and overall amphitheater functionality.

**FIRE SUPPRESSION & ALARM** – The consultant will develop fire suppression and alarm systems as appropriate to monitor and protect the various building elements of the project. Design will include system sizing, layout, controls, sensors and related components of a fire suppression system.

HERMANN DESIGN GROUP